

Individuals Fund Application February 2021

Form Preview

Privacy and eligibility

* indicates a required field

Privacy statement

By completing this application you understand and agree to the way in which Arts Queensland and its third party service providers collect and manage your personal information. For further Arts Queensland privacy information go to [SmartyGrants Privacy Statement](#). For information about [OurCommunity's privacy policy and terms of use](#).

Eligibility

Please read the following to help in completing this form:

- [Program Guidelines](#)
- [Arts Queensland General FAQs](#)
- [Terms of Funding Version 8](#)
- [Important Information for Applicants](#)
- Arts and Cultural Investment Framework found on the [AQ website funding page](#)

For general advice on funding applications visit our [Arts Acumen](#) page or download the [Funding Application Toolkit](#).

Applications must be submitted by midnight on Sunday 28 March 2021.

If you have any questions about this program, please call Arts Queensland on (07) 3034 4016 or toll free 1800 175 531 within business hours (9:00am - 4:00pm Mon - Fri).

To be eligible for the Individuals Fund applicants must satisfy a number of eligibility criteria. If you are unsure if you are eligible for funding you can contact Arts Queensland on 07 3034 4016 and ask to speak to the Individuals Fund Investment Officer or email investment@arts.qld.gov.au.

Please refer to the Individuals Fund Program [guidelines](#) for the full list of eligibility criteria.

Please Note: Your application is not saved until you click on the Save Progress Button. Please ensure that you regularly save your application.

Are you applying as an individual? *

- Yes No

Do you have an Australian Business Number (ABN)? *

- Yes No

Are you being Auspiced? *

- Yes No

If you are being auspiced you will need to:

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1. Complete the auspice details on page 3.
2. Upload a Letter of Support on page 8, signed by the authorised officer of the auspicing body agreeing to manage successful funding. The letter should also advise what support is being offered to the individual by the auspicing body in relation to upskilling, mentoring, governance and administration of the grant.

Are you over 18 years of age? *

- Yes No

If you are under 18 years of age, you will need to:

1. Upload a Letter of Support on page 9, signed by your legal guardian agreeing to co-sign this application.

Has your application been endorsed by your legal guardian? *

- Yes No

Have you ever been employed by Arts Queensland? *

- Yes No

Did your employment cease more than six months before applying? *

- Yes No

You are not a current or previous employee of an Arts Statutory Body? *

- Yes No

Answer YES if you are NOT a current or previous employee.

You are not a current or previous employee of the Department of Communities, Housing and Digital Economy? *

- Yes No

Answer YES if you are NOT a current or previous employee.

Are you requesting more than \$1,000 contribution for equipment costs? (e.g. software, cameras) *

- Yes No

Proof of equipment purchases will be required as part of the acquittal process.

Your activities are NOT associated with study or contributing to course assessment at an accredited educational or training institution in Australia or overseas? *

- Yes No

Answer YES if activities NOT associated with study.

Are you currently based in Queensland? *

- Yes No

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Are there any International and/or Interstate travel costs pertaining to current restricted destinations due to COVID-19? *

Yes No

Are you an Australian citizen or permanent resident? *

Yes no

Have you satisfied the additional eligibility criteria as outlined in the guidelines? *

Yes No

Individuals Fund 2021 Guidelines

Have you received Arts Queensland funding before? *

Yes No

Under what name have you previously received Arts Queensland Funding? *

Have you satisfied the reporting requirements of any previous Arts Queensland funding? *

Yes No

Applicant details

* indicates a required field

Applicant *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Street address *

Address

If your address is not found, click on Can't Find My Address and fill out the address in the space provided

Postal address *

Address

If your address is not found, click on Can't Find My Address and fill out the address in the space provided

Daytime contact number *

Please enter area code. Must be an Australian phone number.

Mobile phone number

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Must be an Australian phone number.

Applicant website

Must be a URL.

Primary contact email *

Must be an email address.

State Electorate and Local Government Area (LGA)

Use the [Electoral Commission Queensland website](#) to find your State Electorate and LGA.

Please enter your Street address provided above in the search field.

Use the Drop-down below to enter your State Electorate and LGA. To scroll quickly you can start typing the name.

Select your State Electorate. *

Alger
Aspley
Bancroft
Barron River
Bonney
Broadwater
Buderim
Bulimba
Bundaberg
Bundamba
Burdekin
Burleigh
Burnett
Cairns
Callide
Caloundra
Capalaba
Chatsworth
Clayfield
Condamine
Cook
Coomera
Cooper
Currumbin
Everton
Ferny Grove
Gaven
Gladstone
Glass House
Greenslopes
Gregory
Gympie
Hervey Bay
Hill
Hinchinbrook

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Inala
Ipswich
Ipswich West
Jordan
Kawana
Keppel
Kurwongbah
Lockyer
Logan
Lytton
Macalister
McConnel
Mackay
Maiwar
Mansfield
Maroochydore
Maryborough
Mermaid Beach
Miller
Mirani
Moggill
Morayfield
Mount Ommaney
Mudgeeraba
Mulgrave
Mundingburra
Murrumba
Nanango
Nicklin
Ninderry
Noosa
Nudgee
Oodgeroo
Pine Rivers
Pumicestone
Redcliffe
Redlands
Rockhampton
Sandgate
Scenic Rim
South Brisbane
Southern Downs
Southport
Springwood
Stafford
Stretton
Surfers Paradise
Theodore
Thuringowa
Toohey
Toowoomba North
Toowoomba South
Townsville
Traeger

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Warrego
Waterford
Whitsunday
Woodridge
New South Wales
Victoria
South Australia
Australian Capital Territory
Western Australia
Tasmania
Northern Territory
International

Select your Local Government Area (LGA).

*

Australian Business Number (ABN) details

ABN must be registered in the same name as the applicant name entered above.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

GST Registered (Y/N) *

Yes

No

Statistical information

Information in this section is not used to assess your application. Information you provide will be aggregated and used to review access to Arts Queensland funding programs.

Do you personally identify as belonging to any of the groups below? (Tick only those that apply)

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Do you identify with any of the groups below?

- | | |
|--|--|
| <input type="checkbox"/> Aboriginal peoples | <input type="checkbox"/> People from culturally and linguistically diverse backgrounds |
| <input type="checkbox"/> Torres Strait Islander peoples | <input type="checkbox"/> Older people (over 55 years of age) |
| <input type="checkbox"/> Australian South Sea Islander peoples | <input type="checkbox"/> Youth (12 - 25 years of age) |
| <input type="checkbox"/> Regional Queenslanders | <input type="checkbox"/> Children (0-11 years) |
| <input type="checkbox"/> People with disability | <input type="checkbox"/> LGBTIQ+ |

Gender *

- | | | | |
|----------------------------|------------------------------|--------------------------------------|--|
| <input type="radio"/> Male | <input type="radio"/> Female | <input type="radio"/> Gender diverse | <input type="radio"/> Prefer not to disclose |
|----------------------------|------------------------------|--------------------------------------|--|

Career stage *

- | | |
|---------------------------------------|--|
| <input type="radio"/> Emerging Artist | <input type="radio"/> Established Artist |
|---------------------------------------|--|

Your application is not saved until you click on the Save Progress Button. Please ensure that you regularly save your application.

Auspice details

* indicates a required field

Auspice organisation details

The auspice organisation name must be the same name as the registered ABN and be a small to medium arts/cultural organisation previously funded by Arts Queensland since 1 January 2019.

Please provide details relating the Auspice Organisation only (i.e Generic email address and phone number if available).

Auspice organisation *

Organisation Name

Auspice organisation primary phone number *

Please enter area code. Must be an Australian phone number.

Auspice organisation primary email *

Must be an email address.

Auspice organisation primary website

Must be a URL.

Auspice organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

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Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Auspice organisation street address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Auspice organisation postal address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Auspice project contact details

Please provide the details for the contact person within the auspice organisation.

Auspice project contact *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Auspice project contact position *

Auspice project contact phone number *

Please enter area code. Must be an Australian phone number.

Auspice project contact mobile number

Must be an Australian phone number.

Auspice project contact email *

Must be an email address.

Project/Program summary

* indicates a required field

Art form

What is your main art form practice area? *

- | | |
|--|---|
| <input type="radio"/> Classical Music | <input type="radio"/> Visual arts, craft and design |
| <input type="radio"/> Contemporary Music | <input type="radio"/> Writing |
| <input type="radio"/> Community Engagement | <input type="radio"/> Multi-arts |
| <input type="radio"/> Dance | <input type="radio"/> Other |
| <input type="radio"/> Theatre | |

Other art form (please specify)

Project/Program summary

Project title *

Short project description *

Provide a short description of your project (Maximum 50 words)

AQ funding request *

This field will populate once you have completed your budget.

Project start date *

Must be a date no earlier than 1/6/2021

Project end date *

Must be a date no later than 1/6/2022

Locations

* indicates a required field

Select the number of locations where your project will be delivered. If more than 10 locations please contact the Individuals Fund Program Manager on 07 3034 4016.

Please Note: If you change the number of locations after populating the data, please delete the data in the locations you no longer require.

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Number of locations

Location 1

Select the first location from the dropdown list. If your location is **not listed select Other** then type in the name of the town. Then select the **activity types** at this location.

Location 1 *

Other:

Location 1 address *

Address

Activity types *

- Internships
- Mentorships
- Work experience
- Residency
- Training / Course / Conference attendance
- Research
- Speak / present at a conference or festival
- Develop new work (Creative development)
- Exhibit or perform a work
- Other:

Location 2

Select the first location from the dropdown list. If your location is **not listed select Other** then type in the name of the town. Then select the **activity types** at this location.

Location 2 *

Other:

Location 2 address *

Address

Activity types *

- Internships
- Mentorships
- Work experience
- Residency
- Training / Course / Conference attendance
- Research
- Speak / present at a conference or festival
- Develop a new work (Creative development)
- Exhibit or perform a work
- Other:

Location 3

Select the first location from the dropdown list. If your location is **not listed select Other** then type in the name of the town. Then select the **activity types** at this location.

Location 3 *

Other:

Location 3 address *

Address

Activity types *

- Internships
- Mentorships
- Work experience
- Residency
- Training / Course / Conference attendance
- Research
- Speak / present at a conference or festival
- Develop a new work (Creative development)
- Exhibit or perform a work
- Other:

Location 4

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Select the first location from the dropdown list. If your location is **not listed select Other** then type in the name of the town. Then select the **activity types** at this location.

Location 4 *

Other:

Location 4 address *

Address

Activity types *

- Internships
- Mentorships
- Work experience
- Residency
- Training / Course / Conference attendance
- Research
- Speak / present at a conference or festival
- Develop a new work (Creative development)
- Exhibit or perform a work
- Other:

Location 5

Select the first location from the dropdown list. If your location is **not listed select Other** then type in the name of the town. Then select the **activity types** at this location.

Location 5 *

Other:

Location 5 address *

Address

Activity types *

- Internships
- Mentorships
- Work experience
- Residency
- Training / Course / Conference attendance
- Research
- Speak / present at a conference or festival
- Develop a new work (Creative development)
- Exhibit or perform a work
- Other:

Location 6

Select the first location from the dropdown list. If your location is **not listed select Other** then type in the name of the town. Then select the **activity types** at this location.

Location 6 *

Other:

Location 6 address *

Address

Activity types *

- Internships
- Mentorships
- Work experience
- Residency
- Training / Course / Conference attendance
- Research
- Speak / present at a conference or festival
- Develop a new work (Creative development)
- Exhibit or perform a work
- Other:

Location 7

Select the first location from the dropdown list. If your location is **not listed select Other** then type in the name of the town. Then select the **activity types** at this location.

Location 7 *

Activity types *

- Internships

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Other:

Location 7 address *

Address

- Mentorships
- Work experience
- Residency
- Training / Course / Conference attendance
- Research
- Speak / present at a conference or festival
- Develop a new work (Creative development)
- Exhibit or perform a work
- Other:

Location 8

Select the first location from the dropdown list. If your location is **not listed select Other** then type in the name of the town. Then select the **activity types** at this location.

Location 8 *

Other:

Location 8 address *

Address

Activity types *

- Internships
- Mentorships
- Work experience
- Residency
- Training / Course / Conference attendance
- Research
- Speak / present at a conference or festival
- Develop new work (Creative development)
- Exhibit or perform a work
- Other:

Location 9

Select the first location from the dropdown list. If your location is **not listed select Other** then type in the name of the town. Then select the **activity types** at this location.

Location 9 *

Other:

Location 9 address *

Address

Activity types *

- Internships
- Mentorships
- Work experience
- Residency
- Training / Course / Conference attendance
- Research
- Speak / present at a conference or festival
- Develop new work (Creative development)
- Exhibit or perform a work
- Other:

Location 10

Select the first location from the dropdown list. If your location is **not listed select Other** then type in the name of the town. Then select the **activity types** at this location.

Location 10 *

Other:

Activity types *

- Internships
- Mentorships
- Work experience
- Residency
- Training / Course / Conference attendance
- Research
- Speak / present at a conference or festival
- Develop new work (Creative development)

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Location 10 address *

Address

Exhibit or perform a work

Other:

Project/Program proposal details

* indicates a required field

Project/Program proposal

Please provide a concise outline of your project/program by completing the sections below to address the assessment criteria and the objectives of the **Individuals Fund Program**.

Please Note: If your application is successful the information you provide here will become the Funded Activities for the purposes of the Funding Agreement with Arts Queensland. You will only be permitted to use the Funding to perform Funded Activities, so you must list all relevant activities here.

Assessment criteria

Your application will be assessed on how well it meets the following assessment criteria - Quality, Impact and Viability ([see guidelines for descriptions](#)).

For general advice on responding to assessment criteria, download the [Arts Acumen Selection Criteria Toolkit](#).

Please describe your career progression and goals: *

Word count:

Must be no more than 500 words.

Please describe your proposal. What do you plan to do? Who do you plan to work with? (if applicable). Why is this a great opportunity for your career development? How will this activity transform your career? *

Word count:

Briefly list (bullet points) the specific activities that will take place and where they will take place (200 words recommended). Must be no more than 500 words.

Outcomes of your proposal. What are the career development outcomes and/or employment opportunities of this activity? How will you know they have been achieved? *

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Word count:

Must be no more than 500 words.

Budget - income and expenses

* indicates a required field

Please complete the budget using the template below to account for all project costs.

Step 1 - complete the **expenditure** required to do your project

Step 2 - identify all **income** sources (cash or in-kind, confirmed or unconfirmed).

Step 3 - the difference is the **AQ funding request**

Expenditure Example:

Item 1: Artist fees \$4,000 cash, enter \$4,000 in the Amount (\$) column, if you are seeking \$3,000 of AQ funding towards this cost enter \$3,000 in the AQ breakdown amount (\$) column.

Item 2: Project/Administration Manager \$2,000 Cash, enter \$2,000 in the Amount (\$) column, if you are **not** seeking AQ funding towards this cost enter \$0 in the AQ breakdown amount (\$) column.

Example of budget expenditure

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Budget tips:

- Ensure that your budget estimates are as accurate as possible.
- Use whole dollar amounts, do not use commas.
- For income and expenditure definitions please refer to the [data dictionary](#).
- For general advice on developing a budget, download the [Arts Acumen Budget Preparation Toolkit](#).

GST:

- If you **are not GST registered:** amounts should **include GST** as this is part of the cost of the project.
- If you **are GST registered:** Arts Queensland will pay the funds plus GST; amounts should therefore be **exclusive of GST**.

Your application is not saved until you click the save progress button; please regularly save your application.

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Expenditure

Enter expenditure items below and indicate if they are cash or in-kind.

A. Salaries, fees and allowances

E.g. Wages or fees for people involved in the project e.g. performers, artists, collaborators, workshop leaders, technical crew. Include superannuation and work-cover costs here. Individuals should include fees paid to themselves.

Salaries, fees and allowances items	Cash/In-kind	Amount (\$)	AQ breakdown amount (\$)
		\$	\$

A. Salaries, fees and allowances total

\$

A. AQ breakdown total

\$

B. Activity costs

E.g. Venue hire, equipment hire, small equipment purchase (limit \$1,500), freight, materials, costumes/set, exhibition costs, cleaning or security, travel costs for project staff, producing recordings or publications, evaluation costs, insurance or licences costs.

Activity cost items	Cash/In-kind	Amount (\$)	AQ breakdown amount (\$)
		\$	\$

B. Activity costs total

\$

B. AQ breakdown amount

\$

C. Marketing promotion and documentation costs

E.g. Advertising; design and printing of posters, flyers, programs, signage; project related website costs; photography and filming; costs associated with fundraising or sponsorship

Marketing promotion and documentation cost items	Cash/In-kind	Amount (\$)	AQ breakdown amount (\$)
		\$	\$

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C. Promotion, documentation & marketing total

\$

C. AQ breakdown amount

\$

D. Administration costs

E.g. Postage, photocopying, internet, telephone, and office costs. Individuals should include travel costs here.

Administration cost items	Cash/In-kind	Amount (\$)	AQ breakdown amount (\$)
		\$	\$

D. Administration costs

\$

D. AQ breakdown amount

\$

Total expenditure

Expenditure total

\$

AQ breakdown total

\$

Income

E. Earned income

Money you earn from supplying goods or services e.g. ticket sales, workshops fees, income from selling artistic product, merchandise, or food/drink.

Earned income items	Confirmed funding?	Cash / In-kind	Amount (\$)
			\$

E. Earned income total

\$

F. Income from Queensland Government

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Income from other Queensland Government sources not including this application e.g. Community Benefit Fund, or Tourism and Events Queensland.

Income from Queensland Government **Confirmed funding?** **Cash/In-kind** **Amount (\$)**

Income from Queensland Government	Confirmed funding?	Cash/In-kind	Amount (\$)
			\$

F. Income from Queensland Government total

\$

G. Sponsorships/Fundraising/Foundations

Include donations, fundraising income, cash or in-kind sponsorship/ support from businesses or partners, money from non-government grant programs e.g. Tim Fairfax Family Foundation.

Sponsorships/ Fundraising/ Foundations items **Confirmed funding?** **Cash/In-kind** **Amount (\$)**

Sponsorships/ Fundraising/ Foundations items	Confirmed funding?	Cash/In-kind	Amount (\$)
			\$

G. Sponsorships/Fundraising/Foundations total

\$

H. Other income

Income from Local Government sources (including RADF), Federal funding (including Australia Council) and any other income.

Other income items **Confirmed funding?** **Cash/In-kind** **Amount (\$)**

Other income items	Confirmed funding?	Cash/In-kind	Amount (\$)
			\$

H. Other income total

\$

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I. Your contribution

Cash or in-kind contribution from you or your organisation and from artistic collaborators. Include the value of volunteer time in this section.

Your contribution items	Confirmed funding?	Cash/In-kind	Amount (\$)
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			\$

I. Your contribution total

\$

Budget check

The AQ funding request is calculated by minusing your Total Income from your Total Expenditure leaving the difference as the **AQ funding request**.

The AQ breakdown amount is calculated from the amount entered in the expenditure section.

If your **AQ funding request** dose not match your **AQ breakdown amount**, you will need to adjust your budget.

Total Expenditure (A+B+C+D)

\$

Income (E+F+G+H+I)

\$

Income not including AQ requested amount

AQ funding request (expenditure minus income)

\$

Expenditure minus income. If this field displays an error after you have completed your budget, click the Save Progress Button to recalculate.

AQ breakdown amount

\$

The amount from your expenditure budget

The above two fields must be equal. If they are not equal please adjust your budget.

\$

Calculated difference between the above fields.

Totals

The budget must balance (**Total income = Total expenditure**)

Total expenditure

\$

Total income

\$

Includes AQ funding request

Final AQ funding request

\$

AQ funding request as a percentage of total income

If this field displays an error after you have completed your budget, click the Save Progress Button to recalculate.

Notes to budget

Please outline any information that will assist to clarify or justify the costs calculated in your budget. Include the name of the funding program and notification date of any funding you have applied for and included in your budget.

Have you applied for Australia Council funding for this project/program? *

Yes

No

If not, Please outline your reasons for not applying for Australia Council funding?

Support material

* indicates a required field

Mandatory support material

Please note: Maximum 50MB of support material allowed.

- Letters of support must include an original signature or contact details of the author.
- All support material must be clearly labelled to ensure it is easy for the assessors to locate, open and read.
- Excessive support material will not be read by assessors and as such excluded from assessment.
- For audit purposes, Arts Queensland is required to retain a copy of the support material supplied by applicants.

Mandatory support material that is not included in applications will result in your application being ineligible.

Please include the following documents in support of your application. Support material exceeding the limits stated below will not be forwarded to assessors.

IF YOU ARE UPLOADING MULTIPLE FILES IT IS RECOMMENDED THAT YOU SAVE YOUR PROGRESS AFTER ATTACHING 3 FILES.

1. Your CV (maximum of two A4 pages). *

Attach a file:

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A minimum of 1 file and a maximum of 1 file may be attached.

2. A minimum of one and up to three letters from professional artists or arts organisations in your area of practice or involved with the project which provide relevant comment in support of your application and the quality of your planned activity. *

Attach a file:

A minimum of 1 file and a maximum of 3 files may be attached.

3. Up to three examples that demonstrate the quality of your work. *

Attach a file:

A minimum of 1 file and a maximum of 3 files may be attached.

Links to additional support material for assessors:

Link 1

Must be a URL.

Link 2

Must be a URL.

Link 3

Must be a URL.

4. Applicants that have chosen to have their grant auspiced must provide a letter from the auspice organisation confirming their acceptance of the auspice arrangement and their support for the applicant and/or project. *

Attach a file:

A minimum of 1 file and a maximum of 1 file may be attached.

Mandatory support material if applicable to your project

5. For students, please provide a letter from a relevant supervisor to confirm that your application does not relate to your studies. Applications that are associated with study, or contribute to course assessment, at an accredited educational or training institution in Australia or overseas are not eligible for funding.

Attach a file:

A maximum of 1 file may be attached.

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6. For applications involving Aboriginal peoples and/or Torres Strait Islander peoples please provide evidence you have followed required protocols to obtain support and confirmation of involvement from the relevant people, communities and organisations.

Attach a file:

A maximum of 3 files may be attached.

7. For applications involving people from culturally and linguistically diverse backgrounds; people with a disability; children or young people, please provide evidence you have followed required protocols to obtain support and confirmation of involvement from the relevant communities and organisations.

Attach a file:

A maximum of 3 files may be attached.

8. Applications involving staff of Arts portfolio statutory bodies or the Department of Communities, Housing and Digital Economy must include a covering letter stating the relevant employee's role and employment details, that the application does not relate to carrying out duties of their role and how any potential conflict of interest will be addressed.

Attach a file:

A maximum of 1 file may be attached.

If applicable, please provide the following support material

9. Information about and /or confirmation of your eligibility for, or acceptance into an activity.

Attach a file:

A maximum of 3 files may be attached.

10. Itinerary of travel.

Attach a file:

A maximum of 3 files may be attached.

11. Information about and/or confirmation of interest from clients/partners/communities of interest.

Attach a file:

A maximum of 3 files may be attached.

Certification

* indicates a required field

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All applicants

I, the undersigned, certify that:

- I have read and I will abide by the Individuals Fund.
- I have read, and I is able to comply with, all of the requirements of the following;

a) The [Guidelines](#) pertaining to the grant fund as specified in the application

b) The application and any schedules or attachment

c) The [Terms of Funding Version 8](#)

- The statements in this application are true and correct to the best of my knowledge, information and belief.
- The supporting material is my own work or the work of the artists named in this application.
- I acknowledge that, if I am successful, and I will be held accountable to deliverables outlined in this application, and information provided in this application will form part of the funding agreement with Arts Queensland, along with;

a) The [Guidelines](#) pertaining to the grant fund as specified in the application

b) The application and any schedules or attachment

c) The [Terms of Funding Version 8](#)

- I will keep and maintain, for a period of 5 years, the necessary records to substantiate the application outlined in this form and any progress and outcome reporting
- I consent that information provided in this application may be used for training, systems testing or process improvement purposes by Arts Queensland staff.
- I give permission for Arts Queensland to verify funding requested from other funding agencies in support of this project and to provide information in this application to those funding agencies for this purpose.
- I give permission for Arts Queensland to forward my information to the most appropriate industry experts or Government representative.
- If this application is approved, I/my organisation consent to the media and Queensland's State MPs being given information about the funded project and I understand I may be contacted directly by them.
- I consent to information about the funded project and the amount of funding received being published on Arts Queensland's website and/or the Queensland Government Open Data Portal.

I agree to the above *

Yes

No

Name *

Title

First Name

Last Name

Date *

Must be a date.

Legal guardian

If you are under 18 years of age, your legal guardian must complete the section below for your application to be considered eligible.

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Legal guardian's name in full. *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

As legal guardian, I agree to co-sign this application on behalf of this applicant. *

Yes No

Please upload a copy of your signed letter agreeing to co-sign this application on behalf of this applicant. *

Attach a file:

A minimum of 1 file and a maximum of 1 file may be attached.

Date *

Must be a date.

Arts Queensland ENews

Would you like to receive Arts Queensland email communications? We will add your First Name, Last Name, Postcode and Email and your responses below to our Vision6 email client in accordance with our [Terms and Conditions](#).

- * I wish to receive Arts Queensland eNews
 I do not wish to receive Arts Queensland eNews

I want to receive emails about

- All Arts Queensland enews
 Funding opportunities
 Arts sector news
 New Performing Arts Theatre updates
 Ten Year Roadmap

I am interested in hearing about (select all that apply)

- Arts in schools
 Circus and physical theatre
 Dance
 First Nations Arts
 Film
 Literature
 Music
 Theatre
 Visual art

- * I consent to Arts Queensland collecting and using my information for communication purposes in accordance with our Terms and Conditions

Terms and Conditions : <https://www.arts.qld.gov.au/privacy#email>

Feedback

You are now coming to the end of your application process and before you **REVIEW** and click the **SUBMIT** button please take a few moments to provide some feedback.

- 1. How did you find out about the fund/ grant program?**
- | | |
|--|--|
| <input type="checkbox"/> AQ Webpage | <input type="checkbox"/> AQ Client Manager |
| <input type="checkbox"/> AQ Facebook | <input type="checkbox"/> Word of mouth |
| <input type="checkbox"/> Media Release | <input type="checkbox"/> Other |

Other, please list.....

- 2. Did you contact AQ before or during the preparation of your application?**
- Yes No

- What advice/support were you seeking?**
- | | |
|--|--|
| <input type="checkbox"/> Further detail/ clarification on eligibility requirements | <input type="checkbox"/> Advice/support with completing the application form |
| <input type="checkbox"/> Further detail/ clarification of detail in Guidelines or FAQs | <input type="checkbox"/> Other |
| <input type="checkbox"/> Clarification on mandatory support material | |

Other, please list.....

- 3. As part of Arts Queensland's Arts Acumen, there are free (optional) resources available to support you in applying for arts funding and submitting applications. Are you aware of these resources?**
- Yes No

- Did you make use of these resources to support you in writing your application?**
- Yes No

- What resources did you use?**
- | | |
|--|---|
| <input type="checkbox"/> Grant writing | <input type="checkbox"/> Evaluation and reporting resources |
|--|---|

Individuals Fund Application February 2021

Form Preview

- Budget toolkit
- Procurement resources
- Business planning
- Other

Other, please list.....

What were the reasons?

- The resources did not contain the information I was looking for.
- Did not require additional support in writing my application and/or have experience in applying for grant funding
- Difficult to understand / apply the information/resources
- Other

Other, please list.....

Please indicate how you found the online application process:

- Very easy Easy Neither Difficult Very difficult

Please provide us with any improvements and/or additions to the application process/form that you think we need to consider:

Word count:
No more than 100 words.

Do you have any other feedback to Arts Queensland on the program you are applying to?

Word count:
Must be no more than 100 words.

Contact Us

[Arts Queensland](#)

www.arts.qld.gov.au

Street address: Level 24, 111 George Street, Brisbane QLD 4000

Postal Address: GPO Box 1436 Brisbane QLD 4001.

Email: investment@arts.qld.gov.au

Individuals Fund Application February 2021

Form Preview

Telephone: +61 7 3034 4016 **Toll-free Telephone:** 1800 175 531 (outside Brisbane metro)