

# Port Procedures and Information for Shipping – Gladstone

November 2023

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## **Harbour Master's Direction**

Transport Operations (Marine Safety) Act 1994  
Division 2, Subdivision 1, Section 88 - 92

I, **Captain John Fallon, Regional Harbour Master (Gladstone)**, am appointed as harbour master under part 7 of the Transport Operations (Marine Safety) Act 1994.

Under section 86 of the Transport Operations (Marine Safety) Act 1994 a harbour master may give direction if the harbour master reasonably considers it necessary to give the direction to ensure safety and the effectiveness and efficiency of the Queensland maritime industry. Further section 86A of the Transport Operations (Marine Safety) Act 1994 enables a harbour master to give a general direction that applies to all ship owners, ship masters, ships, other persons or matters.

I am satisfied that it is necessary to issue this direction to ensure marine safety in the Port of Gladstone. Sections of the Port Procedures and Information for Shipping – Port of Gladstone (<http://www.msq.qld.gov.au/Shipping.aspx>) are mandatory and must be complied with. Only those sections listed in Schedule 1 are mandatory by this general direction.

### **I DIRECT THAT:**

The Port Procedures and Information for Shipping Port of Gladstone must be complied with by all vessels operating within the Port of Gladstone Pilotage area.

**It is an offence to fail to comply with direction without a reasonable excuse. It is also an offence to obstruct a harbour master in the exercise of power. The maximum penalty is \$20,000 for an individual for each offence. If you fail to comply with my direction, then I may carry out the direction myself, and recover all expenses associated with performing the direction from you as a debt in civil jurisdiction.**



**Captain John Fallon  
Regional Harbour Master (Gladstone)  
Maritime Safety Queensland**

**DATED AT GLADSTONE THIS 23rd DAY OF APRIL 2023.**

## Schedule One

Section	Title
2.2	Arrival Check List
2.3	Departure Check List
2.7	Arrival / Departure Report
2.8	Dangerous Goods
3.5	Prior Notification of Movements
3.7	Booking a Vessel Movement
3.8	Reporting Defects
3.10	Tug and Tow
3.14	Movement Clearance Information
3.16.1	Arrival Reporting Requirements
3.16.2	Departure and Removal Reporting Requirements
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5.1	Berth Information (berth restrictions)
6	Weather (including Extreme Weather Contingency Plan)
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Contact for enquiries and proposed changes. If you have any questions regarding this document or if you have a suggestion for improvements, please contact:

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Revision Date	Change Number	Page number or section	Summary of Changes
November 2008	Version 1	Whole Document	First Issue
22 November 2016	Version 2	Whole document	Complete rewrite incorporating all previous amendments
06 December 2016	Change 2.01	Section 7-page 57	Table 21(now table 22) – UKC of LNG Vessels at berth corrected
1 February 2017	Change 2.02	Section 3.12.3 Page 32	Readiness for Departure Clarified
		Section 2.2, page 20	LNG vessel vetting documents (Forms 1,2,3)
		Section 5.1.11 – 5.1.13, page 47, 48	Correction of Fisherman's Landing arrival/departure parameters for FL1/2/4
		Section 5.1.12 page 47	Fisherman's Landing 2 departure parameter (removed ref to ballasted vessels stemming tide to CCF)
		Section 5.4.2 Page 51	Added Jacobs Channel Leading Lights to table 10
		Section 5.5.10 Page 55	Added Jacobs Channel Navigation Aids as table 20
		Section 5.1.9 Page 45	Added ebb tide arrival parameters to CCF Wharf
		Section 7.12 Page 63	Personnel transfers to and from vessels underway
26 May 2017	Version 3	Section 15.6 Page 90	Updated title and contact information
		Whole document	Updated hyperlinks and general formatting
June 2017	Change 3.01	Section 2.2, 2.4 Page 21, 22	Updated Customs document timeframes
July 2017	Change 3.02	Section 5.1.1, Page 41	Updated arrival entry times and passing parameters
		Section 5.1.2, Page 41	Updated passing parameters
		Section 5.1.3, Page 42	Updated mid-tide arrival entry parameters
		Section 5.1.5, Page 44	Updated arrival entry times and passing parameters
		Section 5.1.6, Page 44	Updated arrival entry times and passing parameters
		Section 5.1.7, Page 45	Updated arrival entry times and passing parameters
		Section 5.1.8, Page 45	Updated arrival entry times and passing parameters
		Section 5.1.9, Page 46	Amended arrival dot point four to reflect 230m x 32.3m
		Section 5.1.10, Page 47	Updated arrival and departure times
		Section 5.1.12, Page 49	Updated departure times
		Section 5.1.13, Page 50	Added passing parameter for vessels requiring to swing on departure
		Section 5.1.14, Page 50	Added passing parameter for vessels requiring to swing on departure
		Section 5.1.15, Page 51	Updated passing parameters
		Page 12	Updated list of tables

August 2017		Section 5.1.9, Page 47	Added mooring arrangements to WICET vessels
		Section 5.1.10, Page 49	Added mooring arrangements to CCF vessels
		Section 5.1.12 Page 50	Amended FL2 departure requirements to include alumina vessels over 10m draft. Removed "LOA>200m" from Caustic vessels PST
		Section 5.3.2, Page 53	Amended dot point six to clarify bunkering of vessels at South Trees Anchorages
		Appendix 16.9 Page 109	Updated Gladstone Pilot Helicopter (Landing) Operations form
September 2017		Section 2.9, Page 24	Updated definition
		Section 2.9.1, Page 24	Removed section on reporting (information covered under other sections)
		Section 2.9	Added Section 2.9 MASTREP
		Entire document	General formatting and updating hyperlinks
January 2018	Change 3.03	Section 9.1, Page 69	Amended LNG tugs from six to five
		Section 9.1 Table 23	Amended tug names to reflect SMIT Lamnalco
		Section 9.1 Table 24	Amended contact details
		Section 5.1 Table 8	Amended and updated max berthing displacements
May 2018	Change 3.04	Section 5.1.9, Page 46	Added CCF Vessel Interaction Prevention for CCF departures
		Section 5.1.15, Page 51	Amended LNG passing
		Section 9.1.2, Table 25, Page 74	Amended LNG tug requirements
		Section 9.1.4.3, Page 76	Amended berthing/unberthing requirements
		Section 9.1.4.5, Page 76	Amended Emergency Departure
		Section 7.4.3, Page 60	Added Dynamic Under Keel Clearance information
		Section 16.42, Page 162	Added DUKC Draft Request Form
		Section 7.13, Page 65	Added restrictions on fuel change over while underway for trade vessels
September 2018		Section 1.7.1, 10.2.3, 12.2 and 12.4	Document updated due to the remake of the Transport Operations (Marine Pollution) Regulation 2018
November 2018	Change 3.05	Section 5.3.2, Page 52	Amended South Trees Anchorage restrictions to bunkering and updated Table 9
		Section 16.1, Page 108	Updated Heli form clarifying questions 11 and 12
		Section 3.1, Table 3, Page 27	Updated VHF channels to capture new tug channels 6 and 9
		Section 5.1.10, Page 48	Updated WICET arrivals >100K to HW-3:00 only
		Section 5.1.15 Page 51	Updated passing parameters for LNG vessels
June 2019	Change 3.06	Section 2.2, Page 22	Updated Arrival Checklist to capture DUKC forms for vessels over 8.8m into Fishermans Landing #1
		Section 2.3, Page 23	Updated Departure Checklist to capture DUKC forms for vessels over 15m departing RG Tanna Coal Terminal or WICET
		Section 5.1.9, Page 46	Amended Swing Basin depth to 11.1m and updated Vessel Interaction at CCF to include berth two
		Section 5.1.10, Page 48	Amended WICET swing basin depth to 12.0m
		Section 6, Page 59	Updated Cyclone Watch Blue Alert wording. Added Red Alert
		Appendix 16.40, Page 160	Amended Vessel Interaction Prevention letter to include berth two.
		Section 9.1.3, Page 75	Added Star H/J/K class vessels to tug requirements at Boyne Smelter Wharf
		Section 10.1, Page 77	Amended wording to reflect work permits to be submitted by QShips (removed fax and email)

		Section 10.2.1, Page 79	Amended wording to include 'strong wind warning'
		Section 5.1.14, Page 50	Added FL5 Flood tide departures tidal range <2.5m
		Section 16.28, Page 142	Replaced SV-HH form with updated form
September 2019	Change 3.07	Appendix 16.39, Page 157	Replaced Deed of Indemnity – Port of Gladstone escort Tugs
		Appendices, Page 94-165	Corrected appendix numbering
January 2020	Change 3.08	Section 3.7.3, Page 29	Change 50m to 35m as per TOMSR
		Section 3.7.3, Page 30	Wording in dot point five to include 'or a vessel's main engines' along with minor correction to wording in second last paragraph.
		Section 4.3, Page 37	Updated wording for Maximum Size Vessel
		Section 5.1, Page 40	Updated berth information where required
		Section 5.1.11, Page 50	Amended wording to reflect two unloading gantries
		Section 5.1.15, Page 52	Amended LNG wording
		Section 5.4, Page 54	Updated Navigation Aids and Leading Lights
		Section 9.1, Page 72	Added wording relating to 'The United Kingdom Standard Conditions for Towage and Other Services'
		Section 9.1.4.1, Page 77	Updated wording for tug escorts
		Section 9.1.4.2, Page 77	Updated wording for tug escorts during inclement weather
		Section 2.12, Page 26	Washdown of vessel decks and hatches
February 2020	Change 3.09	Section 3.4, Page 29	Updated LOA
May 2020	Change 3.10	Section 1.6.2, Page 20	Added VTS 1300 phone number
		Section 5.4.1, Page 54	Updated table 9 (Curtis Channel)
		Section 5.4.2, Page 54	Updated table 10 (Gladstone Harbour)
		Section 5.5.8, Page 57	Updated table 18 (Clinton Channel)
		Section 5.5.10, Page 58	Updated table (WICET)
		Section 5.5.11, Page 58	Updated table 20 (Jacobs Channel)
		Section 9.1.2, Page 76	Updated LNG tug requirements
		Section 9.1.4.1, Page 77	Updated LNG tug escort requirements
		Section 9.1.4.3, Page 78	Updated Berthing / Unberthing requirements – tug usage
		Section 9.1.4.4, Page 78	Updated standby tugs whilst berthed
January 2021	Change 3.11	Section 5.19, Page 47	Updated vessel interaction prevention requirements
		Section 9.1.1, Page 73	Notification of Tugs – Updated wording to capture vessels with a freeboard of less than 5.5m
		Section 9.12, Page 76	Updated towage requirements for LNG arrivals and departures
		Section 9.1.4.1, Page 77	Updated wording for escort tugs
		Section 9.1.4.3, Page 78	Updated wording for tugs berthing/unberthing
		Section 16.1, Page 95	Updated AMSA Marine Notice – Use of Pilot Transfer Arrangements
		Section 16.28, Page 141	Updated Report of Suspect Marine Safety Concern Form (SV-HH)
		Appendix 16.4, Page 160	Updated Vessel Interaction Prevention Letter to masters to reflect Post Panamax standby pilot and tug requirements
		Appendix 16.39, Page 155	Updated Deed of Indemnity Letter, Port of Gladstone Escort Tugs
		Section 4.6, Page 39	Removed withdrawn charts AUS244, 271, 272

March 2021	Change 3.12	Section 5.5.7, Page 58	Updated A8 to reflect it also being the CCDF PEL
		Section 5.5.8, Page 58	Removed beacon C1 and C3 from table
		Section 5.5.8, Page 58	Added A8/CCDF PEL
		Section 5.5.9, Page 59	Added CB6 West Cardinal to table
		Section 5.1.9, Page 48	Amended Post Panamax Vessel to >230m x 33m
July 2021	Change 3.13	Section 15.3, Page 92	Updated details relating to biosecurity waste service
		Section 3.1, Page 28	Removed reference to HF MSI services provided by VTS
		Section 2.5, Page 29	Updated link to Department of Agriculture, Water and the Environment
		Section 12.5.1, Page 87	Updated link to AMSA Marine Incident Reporting
January 2022	Change 3.14	Section 2.2, Page 24	Added Pilot Ladder Checklist to table 1
		Section 2.10, Page 26	Updated Reef VTS wording to including Gladstone as a Reef VTS Centre, and updated hyperlink to Reef VTS webpage
		Section 3, Page 28	Updated wording
		Section 3.1, Page 28	Updated wording
		Section 3.1.1, Page 28	Added VTS Area
		Section 3.2, Page 29	Added VTS Role
		Section 3.3.3, Page 30	Added Distress and Emergency
		Table 3, Page 30	Updated channel allocation service
		Section 3.8, Page 32	Amended wording
		Section 3.11.2, Page 34	Updated wording
		Section 3.17, Page 38	Added reporting requirements for Fishing Vessels
		Section 4.1, Page 40	Updated Gladstone Pilotage Area
		Section 5.19, Page 50	Removed vessel interaction requirements for standby tug/pilot
		Section 7.12, Page 70	New para "Personnel transfers to and from vessels using pilot or combination ladders"
		Section 8.63, Page 72	New paragraph – Pilot Launch Preparation
		Annex 16.13, Page 125	Updated map to reflect new compulsory pilotage area
		Section 16.40, Page 164	Updated Vessel Interaction Prevention CCF Berths - letter
		Section 16.43, Page 168	Added Pilot Ladder Checklist
		Section 16.44, Page 172	Added Safe Work Method Statement – Boarding by ladder
March 2022	Change 3.15	Section 5.4.2 Page 57	Amended wording
		Section 5.5.3 Page 59	S24 removed due to beacon being withdrawn
July 2022	Change 3.16	Section 3.1 Page 28	Updated wording to reflect new IMO Resolution
September 2022	Change 3.17	Appendix 16.43, Page 167	Updated Pilot Ladder Checklist
		Section 3.1 Page 28	Minor update to wording to reflect new IMO Resolution
October 2022	Change 3.18	Section 5.1, Page 44	Updated FL1 max displacement from 90,000 to 104250T
December 2022	Change 3.19	Section 16.1, Page 98	Updated Marine Notice for Pilot transfer arrangements
		Section 1.6.2, Page 22	Updated Gladstone VTS phone number
		Section 3.4, Page 31	Update Gladstone VTS phone number
April 2023	Change 3.20	Entire Document	Amending broken links and correcting outdated corporate forms. Correction of numbering.



		Section 9.1.2, Page 78,79	Updated bow thruster requirements for AP4 arrivals
		Section 5.1.9, Page 52	Updated max draft for ebb tide departures from CCF2/3/4
July 2023	Change 3.21	Page 69, section 7.11, 7.12	Update contact details for marine animals and wording
		Page 98-108, section 16.1	Updated Marine Order 04/2023 Pilot Transfer Arrangements
October 2023	Change 3.22	Page 177-180, Section 16.43	Update Pilot lader checklist
November 2023		Section 16.17, Page 92-95	New Pilot ladder checklist - again