

No record of marriage search application

Before submitting your application

- ☐ I understand this search is to check that there is no marriage for me registered in Queensland.
- ☐ I have read how to apply and I am eligible, visit www.qld.gov.au/rbdm.
- ☐ I have read the important information section and completed the application in full.
- ☐ I have signed the 'who is applying' section of the application form.
- ☐ I have provided my postal address in the 'delivery details' section of the application form.
- ☐ I have attached certified copies of proof of ID and all supporting documents.
- ☐ I understand a fee is payable for each different name I need searched—for a current list of fees visit www.qld.gov.au/rbdm.
- ☐ I have completed the 'payment options' section below (if applying by post) and understand that if the application is refused the fee paid will not be refunded. Read more about the www.qld.gov.au/RBDMrefundpolicy.

Submitting your application

Your application will take longer if your documents and payment are not correct. Submit your application form either:

- by post, with payment and certified copies of proof of ID to **Registry of Births, Deaths and Marriages, PO Box 15188, CITY EAST QLD 4002**
- in person take your completed application form, **original** proof of ID and payment to the Brisbane registry counter at Level 32, 180 Ann Street, Brisbane; your nearest Queensland Magistrates Court (except the Brisbane Magistrates Court); or Queensland Government Agent Program (QGAP) office.

Important information

The no record of marriage document cannot be emailed or faxed for security reasons.

If another country is involved, you should check with the country's Embassy if your document needs to be legalised with an authentication or an apostille. The Department of Foreign Affairs and Trade provide document legalisation services and further information is available on their Smartraveller website <http://www.smartraveller.gov.au/services/legalising-documents-australia.html>

Payment options *Your credit card will be charged according to current fees*

a) Who is paying the fee <i>your name or organisation</i>			
b) Person's name being searched <i>in full</i>			
c) I have enclosed a bank cheque or money order payable to the Registry of Births, Deaths and Marriages for <i>we do not accept personal cheques</i>			
or debit my credit card	<input type="checkbox"/> MasterCard <input type="checkbox"/> Visa		
Card number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Expiry date	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>		
Name on card			Signature of cardholder



Proof of ID (identification)

Copies of Proof of ID documents sent to us by post with your application must be certified as a true and correct copy by a qualified witness—do not send original proof of ID by post. If you apply in person at the Brisbane registry customer service centre at Level 32, 180 Ann Street, Brisbane, customer service officers are able to sight your original proof of ID.

When applying by post the following persons are qualified witnesses and are able to certify photocopies of documents:

In Australia	Outside Australia
<ul style="list-style-type: none"> Justice of the Peace Commissioner for Declarations Barrister or Solicitor Notary Public 	<ul style="list-style-type: none"> Notary Public Australian Embassy officer Australian Consulate officer

You must provide **3 forms of current ID**:

- 1 from each category below; **OR**
- 2 from Community ID **and** 1 from the Home address evidence categories below.

We value fraud prevention—**do not** provide credit or debit cards as proof of ID.

All forms of ID must either be:

- current**—document has an expiry date, is valid, and not past the expiry date; **OR**
- recent**—document does not have an expiry date, and was issued no more than 6 months before being submitted to us.

If you currently live overseas, you may use the local equivalent for the ID items listed. For documents not in English, you must also provide a translation from a translator certified by the National Accreditation Authority for Translators and Interpreters (NAATI).

Please contact the registry to discuss other types of ID that may be accepted.

Types of ID (categories)		
Personal ID	Community ID	Home address evidence
<input type="checkbox"/> Australian photo driver licence <input type="checkbox"/> Australian passport <input type="checkbox"/> Overseas passport <input type="checkbox"/> Adult Proof of Age card (formerly 18+ card)	<p>We value fraud prevention—do not provide credit or debit cards as proof of ID.</p> <input type="checkbox"/> Medicare card <input type="checkbox"/> Concession or Healthcare card <input type="checkbox"/> Student ID <input type="checkbox"/> School or other educational report, less than twelve months old <input type="checkbox"/> Salary advice or payslip <input type="checkbox"/> Private Health Provider ID card <input type="checkbox"/> Defence Force or Police Service photo ID card <input type="checkbox"/> Australian Firearms licence <input type="checkbox"/> Document of identity issued by the Passport Office <input type="checkbox"/> Naturalisation, citizenship or immigration certificate <input type="checkbox"/> Birth certificate (does not expire) <input type="checkbox"/> Security guard or crowd control licence <input type="checkbox"/> Government employee photo ID card <input type="checkbox"/> Blue card	<p>Only provide the page with your name and current home address details. If the home address evidence provided is older than 6 months, we may still accept it.</p> <input type="checkbox"/> Utility account (gas, electricity, home phone, etc) <input type="checkbox"/> Rent or lease agreement <input type="checkbox"/> Rates notice <input type="checkbox"/> Vehicle registration or driver licence renewal notice from the last 12 months <input type="checkbox"/> Official correspondence from Government service providers (not from us) <input type="checkbox"/> Electoral enrolment document <input type="checkbox"/> Insurance policy notice from the last 12 months

(Version 2)

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Effective as of 11/10/2024
Births, Deaths and Marriages Registration Act 2023

Office use only

Application details

Please read and complete the checklist attached before submitting this form. Print clearly and do not use block letters or correction fluid/tape. If you make a mistake, initial the correction.

1. Marriage search details

If this application relates to a person other than yourself, written authority and identification from the person concerned is required. To check the proof of ID requirements and the certificate access policy visit www.qld.gov.au/rbdm.

First name			
Middle name(s) if any			
Family name			
Years to be searched for example 10/01/1999 to 10/01/2003	from		to
Have you been married before?	<input type="checkbox"/> No <input type="checkbox"/> Yes—certified copy of the death or divorce document is attached		
Date most recent marriage ended			

2. Other names used

Have you used other names?	<input type="checkbox"/> No (go to section 3) <input type="checkbox"/> Yes—certified copy of the change of name document attached		
Do you need a search under this name?	<input type="checkbox"/> No (go to section 3) <input type="checkbox"/> Yes		
Years to be searched for example 10/01/1999 to 10/01/2003	from		to
First name			
Middle name(s) if any			
Family name			

3. Birth details *These details must be as shown on your birth certificate*

First name			
Middle name(s) if any			
Family name			
Date of birth			
Your mother or registered parents' details			
First name			
Middle name(s) if any			
Family name			
Your father or registered parents' details			
First name			
Middle name(s) if any			
Family name			

Continue to next page

4. Who is applying *Your details as shown on your proof of ID documents*

First name			
Middle name(s) <i>if any</i>			
Family name			
Your signature	sign here		
Reason you want this search			
Your relationship to the person named in the search	<input type="checkbox"/> Self <input type="checkbox"/> Other (please specify) _____		
Home address <i>street, suburb, state and include country if not Australia</i>			
		Postcode	
Date of application		*Contact number	
*Email			
<i>*By providing an email address and mobile number, I consent to RBDM contacting me electronically about this application. I understand that it is my responsibility to ensure that I have nominated a secure email address and phone number, and to ensure the security of information after I receive it.</i>			

5. Delivery details

Type of delivery	<input type="checkbox"/> Standard post (no additional fee) <input type="checkbox"/> Registered post (recommended for security) <input type="checkbox"/> Express post <input type="checkbox"/> International registered post		
Where certificate is to be posted	<input type="checkbox"/> Post to me at my home address above OR <input type="checkbox"/> Post to the delivery details below:		
First name			
Family name			
Postal address <i>include country only if not Australia</i>			
		Postcode	

Privacy notice

The Department of Justice is collecting your personal information for the purpose of processing your marriage search request under the *Births, Deaths and Marriages Registration Act 2023*. Unless required or authorised by law, your personal information will not be provided to any other third party without your consent. To obtain details about the access policy and rights of access to this information contact the registry within Australia on **13QGOV (13 74 68)**, international callers **+61 7 3022 6100** (+10 hours UTC). For general information about the registry visit www.qld.gov.au/rbdlm.