Privacy and eligibility

* indicates a required field

Privacy statement

By completing this application you understand and agree to the way in which Arts Queensland and its third party service providers collect and manage your personal information. For further Arts Queensland privacy information go to https://artsqueensland.smartygrants.com.au/. For information about OurCommunity's privacy policy and terms of use.

Eligibility

Please read the following to help in completing this form:

- Program Guidelines
- Program FAQs

For general advice on funding applications visit our Arts Acumen page.

To be eligible for the Organisations Fund, applicants must satisfy a number of eligibility criteria. **If you answer No to any of the following questions you MAY be ineligible for funding under the Organisations Fund**. If you are unsure if you are eligible for funding you can contact Arts Queensland on 07 3034 4016 and ask to speak to the Organisations Fund Manager.

Please refer to the Organisations Fund guidelines for the full list of eligibility criteria.

Have you read the guidelines and satisfied the additional eligibility criteria as outlined in the guidelines? *

○ Yes   ○ No

Guidelines

Has your organisation satisfied reporting requirements for any previous Arts Queensland funding *

○ Yes   ○ No   ○ N/A

Does the organisation have an active Australian Business Number (ABN)? *

○ Yes   ○ No

Is the organisation based in Queensland? *

○ Yes   ○ No

Has the organisation been operating for 2 or more years at time of application, and can demonstrate 2 years of high quality artistic programming or services? *

○ Yes   ○ No

If the organisation is a tertiary, academic or training institution, have you spoken to Arts Queensland and submitted a statement from an authorising officer. *

○ Yes   ○ No   ○ N/A

Your application is not saved until you click on the Save Button. Please ensure that you regularly save your application.

Applicant details

* indicates a required field

Organisation name *	Organisation Name
Street address *	Address If your address is not found, click on - Can't find my address - and fill out the address in the space provided.
Postal address *	Address If your address is not found, click on - Can't find my address - and fill out the address in the space provided.
Daytime contact number *	Please enter area code
Mobile phone number	Must be an Australian phone number.
Organisation website	Must be a URL
Primary contact email *	Must be an email address.
Legal status (e.g. Incorp. assoc.) *	

EOI Organisations Fund 2022-2025
Form Preview

	Title	First Name	Last Name
Contact person for this application *			

Position in the organisation *

Contact phone number *

Must be an Australian phone number.

Contact email *

Must be an email address.

State Electorate and Local Government Area (LGA)

Select your State Electorate. To scroll quickly you can start typing the State Electorate name. *

Search your address on the Electoral Commission Queensland website to find your electorate.

Select your Local Government Area (LGA). To scroll quickly you can start typing the LGA name. *

Search your location using the Queensland place names search website to find your Local Government Area (LGA).

Australian Business Number (ABN) details

ABN must be registered in the same name as the applicant name – funding cannot be provided through auspicing arrangements.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

GST Registered *   ○ Yes   ○ No

Trading name or professional name (if different)?

Have you or your organisation received Arts Queensland funding before? *   ○ Yes   ○ No

If yes, under what name?

Statistical information

Information in this section is not used to assess your application. Information you provide will be aggregated and used to review access to Arts Queensland funding programs.

Does your organisation primarily exist for any of the groups below? (Tick only those that apply).

Do you or your group/ organisation identify with any of the groups below?

☐ Aboriginal peoples

☐ People from culturally and linguistically diverse backgrounds

☐ Torres Strait Islander peoples

☐ Older people (over 55 years of age)

☐ Australian South Sea Islander peoples

☐ Youth (12 – 25 years of age)

☐ Regional Queenslanders

☐ Children (0-11 years)

☐ People with disability

☐ LGBTIQ+

Your application is not saved until you click on the Save Progress Button. Please ensure that you regularly save your application.

Program or service summary

* indicates a required field

What arts practice or art form sector does the organisation support? (please select one only) *

○ Classical Music

○ Theatre

○ Contemporary Music

○ Visual arts, craft and design

○ Community Engagement

○ Writing

○ Dance

○ Multi-arts

Does your organisation deliver a festival as it's primary deliverable? *

○ Yes   ○ No

Annual funding request

Funding program (do not edit this field)

Organisations Fund 2022-25

Are you applying for Band 1 or Band 2? *

○ Band 1 - $60,000 to $100,000 per annum
○ Band 2 - from $100,001 upwards

Annual funding request *

$

Must be whole dollars and between amounts specified in Band selected above.

Program or service details

* indicates a required field

1. Provide a brief summary of your organisation, including an outline of your core activity and the role you play in the Queensland arts sector. *

Must be no more than 500 words.

2. Describe your organisation's key achievements and highlights over the past 2 years including how your organisation has responded to the COVID pandemic. *

Word count:
Must be no more than 1500 words.

3. Tell us about your organisation's ability to deliver on objectives of the fund, Queensland Government priorities including those outlined in the Creative Together 10-year roadmap. *

Must be no more than 500 words.

4. Tell us about your current audience, members or community and your development strategy for future engagement. *

Word count:
Must be no more than 500 words.

5. Tell us about your vision for 2022 to 2025 and how four year funding will help you achieve it. *

Word count:
Must be no more than 500 words.

Does your organisation target specific communities as participants and/or audiences? Provide information on activities that directly engage with people from one or more of the following groups. Do not select a target group if your activities are generally available to all members of the community.

Is your program or services aimed at specific communities as participants and/or audiences?

☐ Aboriginal peoples   ☐ People from culturally and linguistically diverse backgrounds
☐ Torres Strait Islander peoples   ☐ Older people (over 55 years of age)
☐ Australian South Sea Islander peoples   ☐ Youth (12 – 25 years of age)
☐ Regional Queenslanders   ☐ Children (0-11 years)
☐ People with disability   ☐ LGBTIQ+

Aboriginal peoples

Describe how you will engage this group

Word count:
Must be no more than 100 words.

Torres Strait Islander peoples

Describe how you will engage this group

Word count:
Must be no more than 100 words.

Australian South Sea Islander peoples

Describe how you will engage this group

Word count:
Must be no more than 100 words.

Regional Queenslanders

Describe how you will engage this group

Word count:
Must be no more than 100 words.

People with disability

Describe how you will engage this group

Word count:
Must be no more than 100 words.

People from culturally and linguistically diverse backgrounds

Describe how you will engage this group

Word count:
Must be no more than 100 words.

Older people (aged 55 years or over)

Describe how you will engage this group

Word count:
Must be no more than 100 words.

Youth (12-25 years of age)

Describe how you will engage this group

Word count:
Must be no more than 100 words.

Children 0-11 years of age

Describe how you will engage this group

Word count:
Must be no more than 100 words.

LGBTIQ+

Describe how you will engage this group

Word count:
Must be no more than 100 words.

Program or service details continued

* indicates a required field

List key management staff and positions

For length or service enter the number of years in the years column and number of months in the months column, for example, 7 months service enter 0 in years and 7 in months.

Name	Position	Length of service - years	Length of service - months
		Must be a number.	Must be a number.

List board / governing committee

Name	Position	Length of service - years	Length of service - months	Expertise
		Must be a number.	Must be a number.	

Employment

Please include the total number of paid employees currently employed by the organisation.

Total paid employees

FTE *

Must be a number.

Headcount *

Must be a number.

Support material

* indicates a required field

Mandatory support material

Please note: Maximum 50MB of support material allowed.

IF YOU ARE UPLOADING MULTIPLE FILES IT IS RECOMMENDED THAT YOU SAVE YOUR PROGRESS AFTER ATTACHING 3 FILES.

Samples of your previous work *
Attach a file:

A maximum of 3 files may be attached.

Your organisation's governing documents, Band 2 applicants will need to demonstrate the not for profit status of the applicant. This could be rules or articles of association, constitution, rule book or deed of trust. *
Attach a file:

Links to support material:

Link 1

Must be a URL.

Link 2

Must be a URL.

Link 3

Must be a URL.

Any other supporting or explanatory information in support of the application.
Attach a file:

A maximum of 2 files may be attached.

Audited financial history - Financial statements

* indicates a required field

Financial statements

Attach unaudited financial statements to 31 December 2020 (balance sheet, profit and loss and 12 month cash flow) *
Attach a file:

A maximum of 4 files may be attached.

Attach previous 2 years of signed audited financial statements (or equivalent). For Band 1 applicants that do not currently complete a full independent audit, financial statements must be accompanied by an independent accountant's letter verifying the accuracy and completeness of financial statements. *
Attach a file:

A maximum of 4 files may be attached.

Does your Organisation audit on a Calendar or Financial Year basis? *
○ Calendar   ○ Financial

Audited financial history - Profit and Loss

Income

Please note, Total Income, Total Expenditure, Net Result and value of in-kind contributions (revenue and expenditure) must match your attached signed audited financial statements (or equivalent).

Government income

Enter whole dollars only.

Item	2018 or 2018/2019	2019 or 2019/2020
Arts QLD Operational	$	$
Other Government Operational	$	$
Arts QLD Project	$	$

Other Government Project $ [   ] $ [   ]

COVID-19 Government $ [   ] $ [   ]
stimulus

Non Government income

Earned Income $ [   ] $ [   ]

Private Sector Cash $ [   ] $ [   ]

Private Sector In-Kind $ [   ] $ [   ]

Other Income $ [   ] $ [   ]

Total income

$ [   ] $ [   ]
This number/amount is   This number/amount is
calculated.   calculated.

Expenses

Enter whole dollars only.

Item	2018 or 2018/2019	2019 or 2019/2020
Salaries, Wages & Fees	$ [ ]	$ [ ]
Production/Exhibition/Touring	$ [ ]	$ [ ]
Marketing & Business Development	$ [ ]	$ [ ]
Infrastructure & Administration	$ [ ]	$ [ ]

Other Expenses

	$	$

In-Kind Expenses	$	$

Note: In-kind revenue and expenses must match.

Total expenditure

	$	$
	This number/amount is calculated.	This number/amount is calculated.

Net result

	$	$
	This number/amount is calculated.	This number/amount is calculated.

Audited financial history - balance sheet

Current assets

Enter whole dollars only.

Item	2018 or 2018/2019	2019 or 2019/2020
Cash and Cash Equivalents	$	$
Inventories	$	$
Other Current Assets	$	$
Receivables and Prepayments	$	$

Non-current assets

	2018 or 2018/2019	2019 or 2019/2020
Long Term Investments	$	$
Other Non-Current Assets	$	$

Property Plant Equipment Net
$ _____ $ _____

Intangibles Net
$ _____ $ _____

Total assets

$ _____ $ _____
This number/amount is calculated.   This number/amount is calculated.

Current liabilities

Item	2018 or 2018/2019	2019 or 2019/2020
Current Employee Benefits	$	$
Current Income in Advance	$	$
Current Interest Bearing Loans and Borrowings	$	$
Current Trade Creditors and Other Payables	$	$
Grants in Advance	$	$
Other Current Liabilities	$	$

Non-current liabilities

	2018 or 2018/2019	2019 or 2019/2020
Non-Current Employee Benefits	$	$
Non-Current Interest Bearing Loans and Borrowings	$	$
Other Non-Current Liabilities	$	$

Total liabilities

$	$
This number/amount is calculated.	This number/amount is calculated.

Net assets

Net position	**Net position**
$	$
This number/amount is calculated.	This number/amount is calculated.

Current financial position - profit and loss

Income

Please note, in-kind contributions must offset (in-kind revenue and in-kind expenditure must match)

Government income

Item	2020 or 2020/2021	2021 or 2021/22
Arts QLD Operational	$	$
Other Government Operational	$	$
Arts QLD Project	$	$
Other Government Project	$	$
COVID-19 Government stimulus	$	$

Non Government income

Earned Income	$	$
Private Sector Cash	$	$

Private Sector In-Kind $ $

Other Income $ $

Total income

$ $
This number/amount is   This number/amount is
calculated.   calculated.

Expenses

Item	2020 or 2020/2021	2021 or 2021/22
Salaries, Wages & Fees	$	$
Production/Exhibition/Touring	$	$
Marketing & Business Development	$	$
Infrastructure & Administration	$	$
Other Expenses	$	$
In-Kind Expenses	$	$

Note: In-kind revenue and expenses must match.

Total expenditure

$ $
This number/amount is   This number/amount is
calculated.   calculated.

Net result

$ $
This number/amount is   This number/amount is
calculated.   calculated.

Current financial position - balance sheet

Current assets

Item	as at 31 December 2020 (financial year reporting organisations include year to date position)
Cash and Cash Equivalents	$
Inventories	$
Other Current Assets	$
Receivables and Prepayments	$

Non-current assets

Intangibles Net	$
Long Term Investments	$
Other Non-Current Assets	$
Property Plant Equipment Net	$

Total assets

$

This number/amount is calculated.

Current liabilities

Item	as at 31 December 2020 (financial year reporting organisations include year to date position)
Current Employee Benefits	$

Current Income in Advance

$

Current Interest Bearing Loans and Borrowings

$

Current Trade Creditors and Other Payables

$

Grants in Advance

$

Other Current Liabilities

$

Non-current liabilities

Non-Current Employee Benefits

$

Non-Current Interest Bearing Loans and Borrowings

$

Other Non-Current Liabilities

$

Total liabilities

$

This number/amount is calculated.

Net assets

Net position

$

This number/amount is calculated.

Financial forecast - profit and loss

Income

Please note, in-kind contributions must offset (in-kind revenue and in-kind expenditure must match)

Government income

	2022 or 2022/2023	2023 or 2023/2024
Arts QLD Operational	$	$
Other Government Operational	$	$
Arts QLD Project	$	$
Other Government Project	$	$
COVID-19 Government stimulus	$	$

Non Government income

	2022 or 2022/2023	2023 or 2023/2024
Earned Income	$	$
Private Sector Cash	$	$
Private Sector In-Kind	$	$
Other Income	$	$

Total income

	2022 or 2022/2023	2023 or 2023/2024
	$ This number/amount is calculated.	$ This number/amount is calculated.

Expenses

	2022 or 2022/2023	2023 or 2023/2024
Salaries, Wages & Fees	$	$

Production / Exhibition / Touring	$	$
Marketing & Business Development	$	$
Infrastructure & Administration	$	$
Other Expenses	$	$
In-Kind Expenses	$	$

Note: In-kind revenue and expenses must match.

Total expenditure

	$	$
	This number/amount is calculated.	This number/amount is calculated.

Net result

	$	$
	This number/amount is calculated.	This number/amount is calculated.

Certification

* indicates a required field

All applicants

I, the undersigned, certify that:

- I have read and I/my organisation will abide by the Organisations Fund Guidelines.
- The statements in this application are true and correct to the best of my knowledge, information and belief.
- The supporting material is my own work or the work of the artists named in this application.
- I acknowledge that, if I am successful, information provided in this application will form part of my funding agreement with Arts Queensland and I will be held accountable to deliverables outlined in this application.
- I understand that if the application for funding is approved my organisation will be required to enter into a funding contract agreement.

- I consent that information provided in this application may be used for training, systems testing or process improvement purposes by Arts Queensland staff.
- I give permission for Arts Queensland to verify funding requested from other funding agencies in support of this project and to provide information in this application to those funding agencies for this purpose.
- I give permission for Arts Queensland to forward my information to the most appropriate industry experts or Government representative.
- If this application is approved, I consent to the media and Queensland's State MPs being given information about the funded project and I understand I may be contacted directly by them.
- I consent to information about the funded project and the amount of funding received being published on Arts Queensland's website and/or the Queensland Government Open Data Portal.

I agree *   ○ Yes   ○ No

The person submitting the application is the person who is authorised on behalf of the organisation to sign the contract and the Statutory Declaration and warrants they have authority to sign on behalf of the organisation.

Name *   Title   First Name   Last Name

Position

Date *

Must be a date

You are now coming to the end of your application process and before you **REVIEW** and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:
○ Very easy   ○ Easy   ○ Neither   ○ Difficult   ○ Very difficult

Did you contact Arts Queensland before or during the application process?
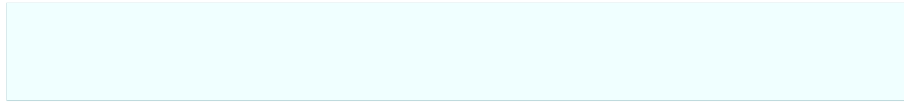○ Yes   ○ No

Please provide us with any improvements and/or additions to the application process/form that you think we need to consider:

No more than 100 words.

Do you have any other feedback to Arts Queensland on the program you are applying to?

Contact Us

Arts Queensland

www.arts.qld.gov.au

Street address: Level 24, 111 George Street, Brisbane QLD 4000

Postal Address: GPO Box 1436 Brisbane QLD 4001.

Email: organisationsfund@arts.qld.gov.au

Telephone: +61 7 3034 4016 **Toll-free Telephone:** 1800 175 531 (outside Brisbane metro)