



Fact sheet

Disability worker screening information

The fact sheet outlines which application is required for a person seeking to obtain both a blue card and a disability worker screening clearance, depending on their individual circumstances.

Blue card status Current blue card status of the person	Disability Worker status Current disability services status	Action required Application required to seek a blue card and disability worker screening clearance
New – never applied	New – never applied	Disability worker screening and working with children check application (combined) application – submit to Disability Services
	Application in progress	DWS, DWS/E application – the forms are available from and should be submitted to Blue Card Services (BCS)
	Valid clearance card	DWS, DWS/E application – the forms are available from and should be submitted to BCS
Current applicant – application in progress	New – never applied	Disability Worker Screening only application – submit direct to Disability Services
	Application in progress	No action required
	Valid clearance card	No action required

Continued

Disability worker screening information

Blue card status Current blue card status of the person	Disability Worker status Current disability services status	Action required Application required to seek a blue card and disability worker screening clearance
Current card holder (not due for renewal)	New – never applied	Disability Worker Screening only application – submit direct to Disability Services
	Application in progress	No action required
	Valid clearance card	No action required
Renewing prior to expiry of current valid card (on-time renewal)	New – never applied	Disability worker screening and working with children check (combined) application – submit to Disability Services
	Application in progress	DWS, DWS/E application – the forms are available from and should be submitted to BCS
	Valid clearance card	DWS, DWS/E application – the forms are available from and should be submitted to BCS
No valid card, but previously held a blue card which has expired	New – never applied	Disability worker screening and working with children check (combined) application – submit to Disability Services
	Application in progress	DWS, DWS/E application – the forms are available from and should be submitted to BCS
	Valid clearance card	DWS, DWS/E application – the forms are available from and should be submitted to BCS



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Application forms

The Disability Worker Screening application (DWS) and Disability Worker Screening Exemption application (DWS/E) forms are available from the Blue Card Services website:

- [DWS – Blue card application or renewal for disability service workers](#)
- [DWS/E – Exemption card application or renewal for disability service workers.](#)

The combined application is available from the Disability Services website: workerscreening.communities.qld.gov.au/workers/you-start

Linking workers to your organisation

Before engaging a person in child-related work, your organisation must ensure the applicant/card holder is linked with your organisation. This allows you to check the current blue card status of the person prior to commencing with your organisation and be advised of any change to the blue card status, where relevant. Read more about your obligations at: qld.gov.au/bluecardoffences-organisations

Please note that you must link the person to your organisation by notifying Blue Card Services, as well as [Disability Services](#).

A link to a blue card applicant/card holder can be done quickly and easily using the Organisation Portal, or by paper form (for organisations that are not yet using the portal).

If your organisation has been set up to access the Organisation Portal, don't forget to communicate the process to your staff so they know what to do and get the benefit of real time information and updates. Read more about linking by visiting: qld.gov.au/bluecardchangingwork

Support resources, including information on how to access the Organisation Portal, are available at: qld.gov.au/bluecardorgportal

Contacting Disability Services

If you need help with an NDIS worker screening clearance application, visit the Disability Services website at: workerscreening.communities.qld.gov.au/ or contact 1800 183 690.

You can also send an email: workerscreening@communities.qld.gov.au

Need help?

Phone us on 1800 113 611 or 07 3211 6999. Or visit our website at www.qld.gov.au/bluecard. If you need an interpreter, contact Language Loop on 1800 512 451.