



Fact sheet

Renewing a blue card

This fact sheet provides information for people with blue cards that are about to expire.

How to renew a blue card

We must receive your renewal application before your current card expires for you to continue working in child-regulated employment.

If you do, you can continue to work and volunteer even after the card has expired.

If you do not renew your card before it expires, you will be unable to continue working or volunteering.

You will be subject to No Card, No Start and will need to reapply for your blue card.

We send card holders a reminder text to renew 10 weeks before your current card expires. Keep your contact details up-to-date so you receive your renewal reminder.

You can submit a renewal application up to 16 weeks before your current card expires.

Before you renew

Before you apply to renew your blue or exemption card using the online applicant portal or downloading the paper form, you should:

- know your existing blue card number
- [check your eligibility](#)
- know your [customer reference number](#) (CRN) issued by the Queensland Department of Transport and Main Roads (TMR).
- know your [payment options](#)

Useful links

[Renew online](#) or use the [paper form](#)

More information on renewing a blue or exemption card, visit: qld.gov.au/renewbluecard

Change your contact details here: qld.gov.au/bluecardupdatedetails

Watch our [on time renewal](#) video.



Renewing a blue card

Renewing a blue card online

1. You will receive a renewal message 10 weeks prior to your blue card expiring. Your organisation may remind you too.
2. Go to the [online applicant portal](#) and validate your identity using CRN issued by [TMR](#).
3. If applicable, arrangement payment for the blue card.
4. Confirm existing links with all the organisations you work or volunteer with. Deselect links with organisation you no longer work or volunteer with.
5. Select 'Apply'. All linked organisations of the outcome. (successful or unsuccessful).

Most online applications for people with no police information should be processed within five business days. It will take longer if further information is required or if we receive police or disciplinary information. We will notify you and all linked organisations of the outcome. (successful or unsuccessful).

Renewing a blue card offline

1. You will receive a renewal message 10 weeks prior to your blue card expiring. Your organisation may remind you too.
2. Complete the [paper form](#). You must include your CRN issued by [TMR](#).
3. If applicable, include any payment information. You may need to talk to your organisation if the organisation is paying for your blue card.

Most online applications for people with no police information should be processed within five business days. It will take longer if further information is required or if we receive police or disciplinary information. We will notify you and all linked organisations of the outcome. (successful or unsuccessful).

Need help?

Phone us on 1800 113 611 or 07 3211 6999. Or visit our website at www.qld.gov.au/bluecard. If you need an interpreter, contact Language Loop on 1800 512 451.