

Reporting template *Annual report requirements for Queensland Government agencies for the 2022–23 reporting period* for Section 13.3 Government bodies (statutory bodies and other entities).

Name of Government body Parole Board Queensland	
Act or instrument	<i>Corrective Services Act 2006</i>
Functions	<p>The Parole Board is responsible for determining:</p> <ul style="list-style-type: none"> • parole applications for Board Ordered Parole (see, sections 180 and 193 of the Act); • parole applications for exceptional circumstances parole – a prisoner can apply for such an order at any time and it may start at any time, however the threshold is high, and the Board has a very wide discretion as to what constitutes exceptional circumstances (see, sections 176 and 177 of the Act); • decisions to amend or suspend or cancel any parole order, including a court-ordered parole order (see, Chpt 5, Part 1, Div 5 of the Act) – for example, but not limited to, where the Board reasonably believes that the prisoner has failed to comply with a condition of the parole order, or poses a serious risk of harm to someone else, or poses an unacceptable risk of committing an offence; • decisions to, or to endorse a decision of an individual Prescribed Board Member to, immediately suspend a parole order (including a court-ordered parole order) upon the request of Queensland Corrective Services (see, section 208A to 208C of the Act); • approval for a parolee to travel interstate for longer than 7 days and include conditions (see, section 212 of the Act); • approval for a parolee to travel overseas but only for a compassionate purpose and in exceptional circumstances (see, section 213 of the Act); • parole applications where the No body No parole provisions apply under section 193A of the Act – that is, for a prisoner serving a period of imprisonment for a 'homicide offence' and the victim's body or remains have still not been located, the Board must refuse to grant the application unless satisfied the prisoner has cooperated satisfactorily in the investigation of the offence to identify the victim's location; and • parole applications where the prisoner has links to terrorism (see, sections 193B–193E, and section 247A of the Act) – in these circumstances the Board must refuse to grant the application unless satisfied exceptional circumstances exist to justify granting the application (as distinct from an exceptional circumstances parole order issued under section 177 of the Act). • parole applications where the restricted prisoner provisions apply under section 175E of the Act, - that is for a prisoner serving a life sentence for multiple murders or murder of a child, the President of the Parole Board Queensland may make a declaration about a restricted prisoner, whereby their application for parole is refused and the restricted prisoner is unable to apply for and must not be considered for parole, for a period of up to 10 years.
Achievements	<p>During 2022-2023 the Parole Board Queensland:</p> <ul style="list-style-type: none"> • Developed a Strategic Plan including Strategic Objectives for 2022-2026; • A two-day training conference was held for Professional Board Members on a range of topics to expand on knowledge and skills, specifically in relation to the importance of truth-telling and particular issues facing First Nations people, as well as the increasing volume and seriousness of cohort of domestic violent offenders. • Twelve Acting Professional Board Members were appointed or re-appointed in December 2022 and attended two weeks induction and training. • Twenty-seven Community Board Members were appointed or re-appointed in March 2023 and attended 3-day training conference and four-day induction. • Presentations delivered by Senior Board Members at various conferences such the World Congress of Probation and Parole, Pan Europe Pacific Conference and North Queensland Law Association Conference. • Continued stakeholder engagement to increase knowledge and understanding of the Board's processes and improve decision-making, this included presentations to Official Visitors and Queensland Health, in particular Prison Mental Health Service. The Board engaged with judiciary and heads of jurisdiction to identify and address important issues arising across the criminal justice system. • Compliance with statutory timeframes for new parole applications, with applications now being considered well within time, thereby reducing any adverse impacts on the criminal justice system. • Determined five No Body No parole matters and minuted 57 considerations of Restricted Prisoner applications. • Participated in consultative phases of Women's Safety and Justice Taskforce as part of the commitment to addressing domestic and family violence. • Continued the <i>Culturally Engaged Release for Indigenous Parolees (CERIP)</i> project to increase the likelihood of Aboriginal people and Torres Strait Islanders success on parole by engaging Community Justice Groups in the parole decision and setting of order conditions.

	<ul style="list-style-type: none">Ensured each new appointed member and Secretariat staff received vicarious trauma training as part of the induction program and provided refresher vicarious trauma training for its existing members and Secretariat staff. In addition, implemented well-being education for members and legal staff as part of the commitment to a healthy workplace.Implemented bespoke parole order conditions to combat the domestic violence in the community.				
Financial reporting	Transactions of the entity are accounted for in the financial statements of Queensland Corrective Services				
Remuneration Listed below for Appointed Members (current as at 30 June 2023).					
Position	Name	Meetings/sessions attendance	Approved annual, sessional or daily fee	Approved sub-committee fees if applicable	Actual fees received (Salaries & wages or sessional fees)
President (Appointed)	Michael Byrne QC	85	\$444,929 p.a. annual salary equiv. to Supreme Court Judge ¹	N/A	\$400,436.04
Acting President (Appointed)	Julie Sharp	8	\$444,929 p.a. annual salary equiv. to Supreme Court Judge ¹	N/A	\$33,308.62
Acting President (Appointed)	Peter Shields	2	\$444,929 p.a. annual salary equiv. to Supreme Court Judge ¹	N/A	\$8,556.33
Deputy President (Appointed)	Julie Sharp	87	\$400,436 p.a. annual salary equiv. to District Court Judge ²	N/A	\$339,918.39
Deputy President (Appointed)	Peter Shields	84	\$400,436.00 p.a. annual salary equiv. to District Court Judge ²	N/A	\$359,708.03
Acting Deputy President (Appointed)	Carolyn McAnally	7	\$400,436.00 p.a. annual salary equiv. to District Court Judge ³	N/A	\$26,101.23
Acting Deputy President (Appointed)	Simone Healy	3	\$400,436.00 p.a. annual salary equiv. to District Court Judge ³	N/A	\$10,699.84
Acting Deputy President (Appointed)	Valentina McKenzie	16	\$400,436.00 p.a. annual salary equiv. to District Court Judge ³	N/A	\$40,677.60
Acting Deputy President (Appointed)	Dean Clifford-Jones	3	\$400,436.00 p.a. annual salary equiv. to District Court Judge ³	N/A	\$0
Professional Board Member (Appointed)	Carolyn McAnally	60	\$156,491 p.a. annual salary at SO.3	N/A	\$114,421.23
Professional Board Member (Appointed)	Dean Clifford-Jones	73	\$156,491 p.a. annual salary at SO.3	N/A	\$146,276.05

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Professional Board Member (Appointed)	Simone Healy	73	\$156,491 p.a. annual salary at SO.3	N/A	\$147,431.82
Professional Board Member (Appointed)	Tracey Jackson ⁴	0	\$156,491 p.a. annual salary at SO.3	N/A	\$0
Professional Board Member (Appointed)	Valentina McKenzie	55	\$156,491 p.a. annual salary at SO.3	N/A	\$133,976.67
Acting Professional Board Member (Appointed)	Karen Carmody	1	\$156,491 p.a. annual salary at SO.3	N/A	\$7,783.16
Acting Professional Board Member (Appointed)	Jacqueline Dalling	20	\$156,491 p.a. annual salary at SO.3	N/A	\$49,229.95
Acting Professional Board Member (Appointed)	Dianne Condon	23	\$156,491 p.a. annual salary at SO.3	N/A	\$58,154.25
Acting Professional Board Member (Appointed)	Renea Hart	28	\$156,491 p.a. annual salary at SO.3	N/A	\$65,797.17
Acting Professional Board Member (Appointed)	Gregory Moroney	2	\$156,491 p.a. annual salary at SO.3	N/A	\$35,301.18
Acting Professional Board Member (Appointed)	Monique Ulrick-Hunter	1	\$156,491 p.a. annual salary at SO.3	N/A	\$5,154.80
Acting Professional Board Member (Appointed)	Jennifer Cullen	0	\$156,491 p.a. annual salary at SO.3	N/A	\$2,678.30
Acting Professional Board Member (Appointed)	Maria Zappala	47	\$156,491 p.a. annual salary at SO.3		\$82,071.18
Acting Professional Board Member (Appointed)	Steven Erickson	40	\$156,491 p.a. annual salary at SO.3		\$79,777.39
Acting Professional Board Member (Appointed)	Michael Gawrych	40	\$156,491 p.a. annual salary at SO.3		\$83,976.20

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Acting Professional Board Member (Appointed)	Emma Fogerty	13	\$156,491 p.a. annual salary at SO.3		\$35,389.97
Acting Professional Board Member (Appointed)	Maria Samios	13	\$156,491 p.a. annual salary at SO.3		\$26,992.35
Acting Professional Board Member (Appointed)	Emma Meadth	28	\$156,491 p.a. annual salary at SO.3		\$49,785.89
Acting Professional Board Member (Appointed)	Clare Hine	3	\$156,491 p.a. annual salary at SO.3		\$11,996.60
Acting Professional Board Member (Appointed)	Louise Prychidczuk	2	\$156,491 p.a. annual salary at SO.3		\$25,192.86
Acting Professional Board Member (Appointed)	Brent Dixon	0	\$156,491 p.a. annual salary at SO.3		\$4,798.64
Acting Professional Board Member (Appointed)	Kathryn McMahon	0	\$156,491 p.a. annual salary at SO.3		\$0
Acting Professional Board Member (Appointed)	Wendy Mulcahy	0	\$156,491 p.a. annual salary at SO.3		\$1,170.40
Community Board Member (Appointed)	Various	633	Sessional Fees: \$250 for 4 hours up to \$1250 in total	N/A	\$516,000.00 ⁵
No. scheduled meetings/sessions	680 Board meetings				
Total out of pocket expenses	\$2007.30 for reimbursement of travel related expenses				

¹ President also entitled to expense of office allowance of \$12, 724.25 and jurisprudential allowance of \$35, 971 p.a.

² Deputy Presidents also entitled to expense of office allowance of \$12, 724.25 and jurisprudential allowance of \$32, 374 p.a.

³ Acting Deputy Presidents receive higher duties rates (difference between SO.3 annual salary and equivalent of District Court Judge) during periods of relieving.

⁴ Professional Board Member Tracey Jackson was approved to act as Executive Director, Parole Board Queensland Secretariat Operations from 31 May 2022 to 31 August 2023.

⁵ Community Board Member fees include fees for training attendance and urgent out of session matters.

Community Board Members did not attend session 2 meetings.

Number of meetings includes scheduled meetings only (not urgent out of session meetings). Suspension shifts are not included in these numbers either.