

# Form 3B

## Club details for category 2 gaming machine licence

Gaming Machine Act 1991 s. 56 • V4 April 2020



Queensland  
Government

### Office use only

Org no. ....

App no. ....

Lic no. ....

Site no. ....

### Instructions

This form must accompany **Form 3 Application for a gaming machine licence**. Please complete in BLOCK letters. Attach extra pages if needed. If you need help completing this form contact the Office of Liquor and Gaming Regulation (OLGR) on 13 QGOV (13 74 68).

**Note:** applicants should be aware that the Commissioner for Liquor and Gaming has the legislative ability to require additional information from an applicant to enable the Commissioner to make a fully informed decision.

### Warning

Failure to honestly and truthfully complete this form will delay the process of the application, may impact on the outcome of the application and may constitute an offence under section 350 of the *Gaming Machine Act 1991*. Maximum penalty for providing false or misleading information - 400 penalty units or two years imprisonment.

### Fees

To find out the current application fee go to [www.business.qld.gov.au/liquor-gaming](http://www.business.qld.gov.au/liquor-gaming)

## Part A—Required documents to be attached to application form at lodgement

### Section 1 Document list

- ☐ **Form 5 Personal details schedule/personal probity form** must be completed by each member of the club's management committee and/or board director/s. These may be submitted in sealed envelopes to ensure privacy.
- ☐ Provide a submission that demonstrates how the granting of the licence will provide positive benefit to the community.
- ☐ Where applicable, a submission regarding **Section 4** of this application
- ☐ Where applicable, a written description of the circumstances in regard to **Section 10** of this application
- ☐ Copy of the club's constitution
- ☐ Copy of any proposed/current management agreement/arrangement (see **Section 9**).

## Part B—All applicants complete every section

### Section 2 Club details

Club name .....  
(as stated on the incorporation certificate or certificate of registration)

Incorporation no. .... ACN/ABN .....

Registered address .....

Locality/suburb ..... State ☐☐☐ Postcode ☐☐☐☐

Phone ..... Fax .....

Mobile ..... Email .....

### Section 3 Committee member details

Please provide full details of all executive officers.  
An executive officer is any elected member of the club committee

Surname	Given name	Position held	Date of birth	Appointment date

<b>Section 4</b> <b>Incorporation details</b>	Date club was first incorporated <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <small>D D M M Y Y Y Y</small> Does the club's constitution prohibit the conduct of gaming or the installation of gaming machines? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>  Does the club's constitution allow for the distribution of assets to its members through its dissolution clause or any other part? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>  Has the club been incorporated for a minimum of two years? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>																											
<b>Section 5</b> <b>Clubs incorporated for less than two years</b>	<p>Section 58(6)(a) of the <i>Gaming Machine Act 1991</i> states that the Commissioner for Liquor and Gaming must refuse to grant a gaming machine licence to a club that has not been operating or been pursuing its objects in good faith for at least two years. However, under s. 58(7) the commissioner may still grant a licence to clubs in this situation where the commissioner considers the grant is:</p> <ol style="list-style-type: none"> <li>1. reasonable because of the club's contractual commitments made in pursuing its objects or purposes and</li> <li>2. necessary to meet the reasonable gaming requirements of the club's members and</li> <li>3. in the public interest.</li> </ol> <p>Should you wish to apply on these grounds, you will need to supply the commissioner with the following:</p> <ul style="list-style-type: none"> <li>detailed submission addressing <b>1,2 and 3</b> above, including details on the formation of the club prior to its incorporation/amalgamation.</li> </ul> <p>and</p> <ul style="list-style-type: none"> <li>5 year business plan.</li> </ul>																											
<b>Section 6</b> <b>Club history</b>	List any other names by which the club is known or has previously been known ..... ..... ..... .....																											
<b>Section 7</b> <b>Club membership details</b>	<p>Provide the following details for each class of membership provided for in the club's constitution (e.g. ordinary, social, associate etc).</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #f2f2f2;"> <th style="padding: 5px;">Membership class</th><th style="padding: 5px;">Voting rights (full/nil)</th><th style="padding: 5px;">No. of members</th></tr> </thead> <tbody> <tr><td style="height: 25px;"></td><td></td><td></td></tr> <tr><td style="height: 25px;"></td><td></td><td></td></tr> <tr><td style="height: 25px;"></td><td></td><td></td></tr> <tr><td style="height: 25px;"></td><td></td><td></td></tr> <tr><td style="height: 25px;"></td><td></td><td></td></tr> <tr><td style="height: 25px;"></td><td></td><td></td></tr> <tr><td style="height: 25px;"></td><td></td><td></td></tr> <tr> <td colspan="2" style="text-align: right; padding: 5px;"><b>Total membership:</b></td><td style="padding: 5px;"></td></tr> </tbody> </table>	Membership class	Voting rights (full/nil)	No. of members																						<b>Total membership:</b>		
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<b>Section 8</b> <b>Lease details</b> <small>(if applicable)</small>	Does the lease prohibit the conduct of gaming, the installation of gaming machines, or restrict the number of gaming machines on your premises? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>  Does the rental calculation include a percentage of gaming? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>  What is the current yearly rental? ..... What is the expected rental for next year? .....																											



## Section 12

### Statutory declaration

*Oaths Act 1867*

I .....  
(insert full name of principal executive officer of the club)

of .....  
(insert residential address of executive officer stated above)

in the state of Queensland, do solemnly and sincerely declare:

- I hold the position of .....in the body corporate identified in section 2 of this form and I am duly authorised to complete this form on behalf of that body corporate (authority to complete should be minuted).
- that the particulars contained herein and all matters accompanying this form are true and correct in every detail and fully disclose the information required to complete this form.
- all applicable rules, by-laws and any other incorporating documents of the body corporate identified in section 2 of this form:
  - have been complied with in making the application for a gaming machine licence; and
  - do not prohibit the playing of gaming machines on the premises to which the application relates.

and I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act 1867*.

Signature.....   /   /      
D D M M Y Y Y Y

### Witness

In the presence of .....  
(witness signature)

Witness name .....

Witness address .....

Locality/suburb .....State    Postcode

Phone .....