

Licensee's Training Register

Licensee: _____ Licence No: _____

Premises Name: _____

Name	Gaming Nominee licence number & expiry date (if applicable)	Approved manager licence number & expiry date (if applicable)	Employment commencement date (includes volunteers)	Date gaming duties / gaming tasks commenced (if applicable)	RSG certificate or Statement of Attainment *		RSA certificate or Statement of Attainment **		RMLV Certificate *** Each certificate is valid for three years from the issue date printed on the certificate.			Comments - including other training undertaken (e.g. in-house, induction, memos, discussion, presentations, forums, accords and RG networks).
					Issue date	Copy Y/N	Issue date	Copy Y/N	Issue date	Expiry date	Copy Y/N	

* All staff carrying out gaming duties or gaming tasks must hold a current a) Responsible Service of Gambling (RSG) course certificate or b) VET Statement of Attainment in 'Provide Responsible Gambling Services' within three months of commencing gaming duties or gaming tasks.

** All staff involved in the sale and supply of liquor must hold a current a) Responsible Service of Alcohol (RSA) course certificate or b) VET Statement of Attainment in 'Provide Responsible Service of Alcohol' within 30 days of commencing employment. Copies must be kept available for inspection.

*** Approved Managers must hold a current a) RSA course certificate or b) 'Statement of Attainment' in 'Provide Responsible Service of Alcohol' AND a c) RMLV course (licensee's course) certificate. Copies must be kept available for inspection.