

Recreational Motor Vehicle and Safety Group

Terms of Reference

Role and Aims of the Group

The Recreational Motor Vehicle and Safety Group (RMVSG) is established to foster engagement between the Department of Transport and Main Roads (TMR) and representative bodies whose stakeholders have an interest in or are impacted by legislation and policy matters relevant to motor recreational activities and vehicle safety.

To RMVSG also provides a consultative forum for wider matters relevant to historic, classic and recreational vehicle use, including caravanning.

Membership

Members of representative motoring and caravanning associations and car clubs, other related stakeholders and the Department of Transport and Main Roads (TMR). TMR will chair the meetings and provide administrative support for the meetings. A current list of members is shown in **Attachment 1**.

Terms of Reference

- (1) The RMVSG meetings are intended to provide an open, consultative forum to discuss vehicle regulatory policy and operational issues relevant to Queensland recreational motor vehicle and caravan industry.
- (2) RMVSG also offers an opportunity for representatives of motoring enthusiast groups as well as associated industry stakeholders to discuss topics related to Queensland's motor recreational sector.

Administrative functions

The Chair of the RMVSG meetings is responsible for the coordination of meetings. TMR will provide secretariat support.

Meetings will normally be held approximately twice annually, with additional meetings held as required. Meetings may be held via video conference (Skype or Microsoft Teams) or in person at a TMR location. Meeting times may be varied to accommodate attendance. RMVSG business can also be progressed out of session.

The RMVSG meetings will work to an agenda, agreed in advance and prepared by the Chair. Agenda items and meeting papers are required to be provided to the secretariat no later than one calendar week prior to the scheduled meeting. The agenda will be finalised and circulated prior to each meeting.

Delegation of meeting attendance requires approval from the Chair.

Minutes of meetings will be sent to members and published on a dedicated TMR website page once approved.