

# Form 20 Application for a detached bottle shop

Liquor Act 1992 s. 105 • V8 November 2020



Queensland  
Government

<p style="text-align: center;"><b>Office use only</b></p> <p>Receipt no. ....</p> <p>Amount \$.....</p> <p>Date .....</p>	<p><b>Instructions</b> Please complete in BLOCK letters. Attach extra pages if needed.</p> <p>If you need help completing this form contact the Office of Liquor and Gaming Regulation (OLGR) on 13 QGOV (13 74 68) or <a href="http://www.business.qld.gov.au/liquor-gaming">www.business.qld.gov.au/liquor-gaming</a></p>	<p><b>Warning</b> False or misleading statements will attract a maximum penalty of 100 penalty units or six months imprisonment and may lead to immediate cancellation of licence.</p> <p><b>Fees</b> To find out the current application fee go to <a href="http://www.business.qld.gov.au/liquor-gaming">www.business.qld.gov.au/liquor-gaming</a></p>
<p><b>Section 1</b> <b>Licensee details</b></p>	<p>Licensee name ..... (as shown on licence document)</p>	
<p><b>Section 2</b> <b>Main hotel premises details</b></p>	<p>Liquor licence no. .... (as shown on licence document)</p> <p>Premises name .....</p> <p>Premises address .....</p> <p>Locality/suburb ..... State <input type="text"/><input type="text"/><input type="text"/> Postcode <input type="text"/><input type="text"/><input type="text"/><input type="text"/></p> <p>Premises <b>postal</b> address .....</p> <p>Locality/suburb ..... State <input type="text"/><input type="text"/><input type="text"/> Postcode <input type="text"/><input type="text"/><input type="text"/><input type="text"/></p>	
<p><b>Section 3</b> <b>Contact details</b></p>	<p>Contact name .....</p> <p>Phone..... Fax.....</p> <p>Mobile..... Email.....</p>	
<p><b>Section 4</b> <b>Proposed bottle shop address</b></p>	<p>Proposed bottle shop address .....</p> <p>Locality/suburb ..... State <input type="text"/><input type="text"/><input type="text"/> Postcode <input type="text"/><input type="text"/><input type="text"/><input type="text"/></p>	
<p><b>Section 5</b> <b>New tenancy details</b></p>	<p>Give details of tenancy (e.g. 3 x 3 year lease) .....</p> <p>.....</p> <p>.....</p> <p>.....</p>	
<p><b>Section 6</b> <b>Distance of proposed bottle shop</b></p>	<p>Distance by road from proposed bottle shop in relation to main premises? (Please include details of the route taken. <b>Note:</b> the proposed detached bottle shop must not be more than 10 km by road from the main licensed premises)</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	

<b>Section 7</b> <b>Floor area of proposed bottle shop</b>	Floor area of proposed bottle shop (in m <sup>2</sup> ) ( <b>Note:</b> the floor area must not exceed 150m <sup>2</sup> ) ..... .....																
<b>Section 8</b> <b>Trading hours</b>	What hours do you intend to trade daily? (If you wish to trade between 9am and 10am, <b>Form 9</b> 'Application for approved extended trading hours' is also required.) Note: Standard trading hours are 10am to 10pm Monday to Sunday <table border="1" data-bbox="352 416 1517 898"> <thead> <tr> <th data-bbox="352 416 935 477">Day/s</th> <th data-bbox="935 416 1517 477">Hours</th> </tr> </thead> <tbody> <tr> <td data-bbox="352 477 935 537">Monday</td> <td data-bbox="935 477 1517 537"></td> </tr> <tr> <td data-bbox="352 537 935 598">Tuesday</td> <td data-bbox="935 537 1517 598"></td> </tr> <tr> <td data-bbox="352 598 935 658">Wednesday</td> <td data-bbox="935 598 1517 658"></td> </tr> <tr> <td data-bbox="352 658 935 719">Thursday</td> <td data-bbox="935 658 1517 719"></td> </tr> <tr> <td data-bbox="352 719 935 779">Friday</td> <td data-bbox="935 719 1517 779"></td> </tr> <tr> <td data-bbox="352 779 935 840">Saturday</td> <td data-bbox="935 779 1517 840"></td> </tr> <tr> <td data-bbox="352 840 935 898">Sunday</td> <td data-bbox="935 840 1517 898"></td> </tr> </tbody> </table>	Day/s	Hours	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday	
Day/s	Hours																
Monday																	
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Friday																	
Saturday																	
Sunday																	
<b>Section 9</b> <b>Real property details</b>	Real property description of proposed bottle shop (as shown on certificate of title, contract or lease) ..... ..... ..... .....																
<b>Section 10</b> <b>Plan of proposed bottle shop</b>	You must lodge a 1:100 scale plan of the proposed bottle shop showing the total size and layout. Is it attached? <input type="checkbox"/> No – <b>do not lodge this application</b> until such time as a plan is attached <input type="checkbox"/> Yes – go to <b>Section 11</b>																
<b>Section 11</b> <b>Evidence of intended use as bottle shop</b>	You must have evidence that your intended use of the proposed site as a bottle shop is permitted under the relevant town plan. Is this evidence attached? <input type="checkbox"/> No – go to <b>Section 12</b> <input type="checkbox"/> Yes – go to <b>Section 13</b>																
<b>Section 12</b> <b>Lodgement of application with relevant local authority</b>	Have you lodged an application with the relevant local authority? <input type="checkbox"/> No – when will you lodge an application? ..... <input type="checkbox"/> Yes – when did you lodge the application?.....																
<b>Section 13</b> <b>Location of bottle shop</b>	Is the proposed bottle shop located in a complex which includes a petrol outlet/fuel depot? <input type="checkbox"/> No <input type="checkbox"/> Yes																

<p><b>Section 14</b> <b>Minimum requirements for lodging applications</b></p>	<p>Applications will be <b>returned</b> to the applicant or their solicitor/consultant if the minimum requirements listed below are not lodged with the application. This includes completion of all relevant questions on the application form.</p> <p><input type="checkbox"/> Completed application form</p> <p><input type="checkbox"/> Prescribed application fee</p> <p><input type="checkbox"/> Layout plan (scale 1:100) showing the total size and layout</p> <p><input type="checkbox"/> A plan or sketch showing the location of the proposed bottle shop in relation to adjacent buildings and the nearest residential premises</p>
<p><b>Section 15</b> <b>Signature of licensee</b></p>	<p>I acknowledge that:</p> <ol style="list-style-type: none"> <li>1. All questions have been answered</li> <li>2. All attachments have been included</li> <li>3. This use of the site as a bottle shop is a permitted use under the local authority town plan</li> <li>4. The bottle shop is to be operated by me and no other party</li> <li>5. The lodgement of this application is not a guarantee the application will be successful</li> <li>6. Should this application be approved, trading in the bottle shop must not commence prior to all Local, State and Commonwealth approvals necessary for the conduct of the business being obtained. This includes but is not limited to approvals under the <i>Sustainable Planning Act 2009</i>, <i>Food Act 2006</i>, <i>Fire and Rescue Service Act 1990</i> and the Building Fire Safety Regulations 2008.</li> </ol> <p>Name .....</p> <p>Signature.....</p> <p>Date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>

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**Section 16**  
**Lodgement details**

Please lodge the completed application, any supporting documentation and fees at OLGR at the address below or any OLGR office at Gold Coast (Southport), Sunshine Coast (Maroochydore), Toowoomba, Wide Bay, Rockhampton, Mackay, Townsville or Cairns. Call 13 QGOV (13 74 68) for addresses or visit [www.justice.qld.gov.au](http://www.justice.qld.gov.au)

**By mail:**  
Office of Liquor and Gaming Regulation  
Locked Bag 180  
CITY EAST QLD 4002

**In person:**  
Office of Liquor and Gaming Regulation  
Upper Plaza, 33 Charlotte Street  
BRISBANE QLD 4000

**Payment type:**

- Money order  
 Cheque — make cheque payable to Office of Liquor and Gaming Regulation  
 Credit card\* — charge my:  Mastercard  VISA

Credit card no.

Cardholder's name .....

Amount authorised \$ ..... Expiry date <sub>D</sub> <sub>D</sub> / <sub>M</sub> <sub>M</sub> / <sub>Y</sub> <sub>Y</sub> <sub>Y</sub> <sub>Y</sub>

Signature .....

A receipt will not be issued unless specifically requested

\*OLGR will not accept credit card details by fax or email, including PDF attachments. If an email is received with credit card details, it will be deleted immediately and your form will not be processed. This is in accordance with the Payment Card Industry Data Security Standard.