

Withdraw an application to register a civil partnership

Before submitting your application

- I/We understand that this application is to withdraw an application to register our civil partnership—within 10 days of lodging an application to register a civil partnership.
- I/We have completed the application form.
- I/We have included copies of the required proof of ID.
- All copies of our proof of ID have been certified as being 'a true and correct copy' by a qualified witness.
- Get another adult to witness your signatures in the declaration section on page 2 of the application form.

Submitting your application

Your application to withdraw an application to register a civil partnership will take longer if your documents are not correct. Submit your application form either:

- by post with certified copies of proof of ID to **Registry of Births, Deaths and Marriages, PO Box 15188, CITY EAST QLD 4002**
- in person take your completed application form, **original** proof of ID and payment to the Brisbane registry customer service centre at Level 32, 180 Ann Street, Brisbane.

Important information

This notice may only be lodged with the Registry of Births, Deaths and Marriages by one or both of the proposed partners who have made an application to register a civil partnership. The withdrawal of the application must be lodged within the registration period. The registration period is defined as the period ending 10 days after the application and accompanying documents are given to the registry.



Proof of ID (identification)

Copies of Proof of ID documents sent to us by post with your application must be certified as a true and correct copy by a qualified witness—do not send original proof of ID by post. If you apply in person at the Brisbane registry customer service centre or nearest Queensland Magistrates Court (except the Brisbane Magistrates Court) or Queensland Government Agent Program (QGAP), customer service officers are able to sight your original proof of ID.

When applying by post the following persons are qualified witnesses and are able to certify photocopies of documents:

In Australia	Outside Australia
<ul style="list-style-type: none"> Justice of the Peace Commissioner for Declarations Barrister or Solicitor Notary Public 	<ul style="list-style-type: none"> Notary Public Australian Embassy officer Australian Consulate officer

You must provide **3 forms of current ID**:

- 1 from each category below; **OR**
- 2 from Community ID **and** 1 from the Home address evidence categories below.

If you currently live overseas, you may use the local equivalent for the ID items listed.

For documents not in English, you must also provide a translation from a translator accredited by the National Accreditation Authority for Translators and Interpreters (NAATI).

This list is not exhaustive. Please contact the registry to discuss other types of ID that may be accepted.

Types of ID (categories)

Personal ID	Community ID	Home address evidence
<input type="checkbox"/> Australian photo driver licence <input type="checkbox"/> Australian passport <input type="checkbox"/> Overseas passport <input type="checkbox"/> Adult Proof of Age card (formerly 18+ card)	<input type="checkbox"/> Medicare card <input type="checkbox"/> Concession or Healthcare card <input type="checkbox"/> Student ID <input type="checkbox"/> School or other educational report, less than twelve months old <input type="checkbox"/> Salary advice or payslip <input type="checkbox"/> Private Health Provider ID card <input type="checkbox"/> Defence Force or Police Service photo ID card <input type="checkbox"/> Australian Firearms licence <input type="checkbox"/> Document of identity issued by the Passport Office <input type="checkbox"/> Naturalisation, citizenship or immigration certificate <input type="checkbox"/> Full birth certificate <input type="checkbox"/> Security guard/crowd control licence <input type="checkbox"/> Government employee photo ID card <input type="checkbox"/> Blue card	<p>Provide only the page containing your name and current home address details.</p> <input type="checkbox"/> Recent utility account (gas, electricity, home phone, etc) <input type="checkbox"/> Rent/lease agreement <input type="checkbox"/> Rates notice <input type="checkbox"/> Registration or driver licence renewal notice <input type="checkbox"/> Recent official correspondence from Government service providers (not from this agency) <input type="checkbox"/> Electoral enrolment document <input type="checkbox"/> Insurance policy notice

Form 17 (Version 3)

Withdraw an application to register a civil partnership

Office use only

Date received

Effective as of 22/03/2016
Civil Partnerships Act 2011 (Section 8)

Please read and complete the checklist attached before signing the declaration. Proof of ID for both parties and evidence that at least 1 party lives in Queensland—please complete in full (using BLOCK letters) and do not use correction fluid/tape.

1. Who is applying *These details must be as shown on your proof of ID and supporting documents*

	Partner 1	Partner 2
First name		
Middle name/s <i>if any</i>		
Family name		
Home address		
Postal address <i>if different to home address</i>		
Email		
Contact number		

By providing an email address, I consent to the use of that email address for RBDM to contact me. I understand that it is my responsibility to ensure that I have nominated a secure email address to RBDM. I acknowledge that it is my responsibility to ensure the security of information received from RBDM.

2. Birth details *These details must be as shown on your birth certificate*

	Partner 1	Partner 2
Place of birth <i>Town/city, state and country</i>		
Date of birth		
Sex		
Mother's first name		
Mother's middle name/s <i>if any</i>		
Mother's family name		
Father's (or registered parent's) first name		
Father's (or registered parent's) middle name/s <i>if any</i>		
Father's (or registered parent's) family name		

Continue to next page

3. Declaration *One or both partners may sign*

	Partner 1	Partner 2
I/we declare all the information provided on this application is correct.		
Name of partner/s <i>in full</i>		
	I declare that I wish to withdraw the application to register a civil partnership with	I declare that I wish to withdraw the application to register a civil partnership with
Signature <i>of partner/s</i>		
Name of witness <i>in full</i>		
Signature <i>of witness</i>		Date witnessed DD MM YYYY

Privacy statement

The Department of Justice and Attorney-General is collecting your personal information for the purpose of processing your notice of withdrawal of your application to register a relationship under the *Births, Deaths and Marriages Registration Act 2003* and section 8 of the *Civil Partnerships Act 2011*. Unless required or authorised by law, your personal information will not be provided to any other third party without your consent. To obtain details about the access policy and rights of access to this information contact the registry within Australia **13QGOV (13 74 68)**, international callers **+61 7 3022 6100** (+10 hours UTC). For general information about the registry visit **www.qld.gov.au/rbdm**.

All items marked with an asterisk(*) are for statistical, administrative and community planning purposes and will not appear in the Registers.