



## Proxy form for body corporate general meetings

Body Corporate and Community Management Act 1997, section 103

This form is effective from 1 July 2025

## Section 1—Body corporate secretary details

Name .....

Address of scheme .....

Suburb ..... State  Postcode 

## Section 2—Authorisation

The Regulations set out a number of restrictions on the use of proxies, including an ability for the body corporate to further restrict their use including prohibition.

**Note:**

If there is insufficient space please attach separate sheets.

Name of owner 1 .....

Signature ..... Dated:

 /  /   
D D M M Y Y Y Y

Name of owner 2 .....

Signature ..... Dated:

 /  /   
D D M M Y Y Y Y

Lot number/s ..... Plan number.....

Name of scheme .....

CMS number .....

Appoint (full name) .....

as my/our proxy to act on my/our behalf (including adjournments) at

(please tick **one**)
☐ The general meeting to be held on  /  /   
D D M M Y Y Y Y

☐ All general meetings held before  /  /   
D D M M Y Y Y Y

☐ All general meetings held during the rest of the body corporate's financial year unless I/we serve you with a prior written withdrawal of the appointment.
Signature of proxy holder ..... Dated:  /  /   
D D M M Y Y Y Y

Residential address .....

Suburb ..... State  Postcode 

Postal address .....

Suburb ..... State  Postcode