

DTIS Open Data Strategy

2021–2025

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Introduction

The Department of Tourism, Innovation and Sport (DTIS) 2021–2025 Open Data Strategy outlines how DTIS supports the Queensland Government’s open data initiative and its commitment to enabling open, accountable and transparent government.

The Queensland Government's Open Data [Policy Statement](#) recognises that data collected and stored by government agencies has potential to be used and re-purposed in significantly beneficial ways by the community. Accordingly, this strategy outlines DTIS’ approach to releasing data to the community via the [Open Data Portal](#).

What is open data?

Open data is data that can be freely accessed, used, modified and shared for any purpose, by anyone.

For the purposes of this strategy, data refers to quantitative data collected and aggregated by DTIS but not manipulated, analysed or interpreted. The term ‘data’ in this context can also be thought of as ‘raw’ data.

Principles

DTIS is committed to the six International Open Data Charter principles:

- Open by Default
- Timely and Comprehensive
- Accessible and Usable
- Comparable and Interoperable
- For Improved Governance and Citizen Engagement
- For Inclusive Development and Innovation.

Governance

The DTIS Digital and Information Steering Committee (DISC) oversees implementation and maintenance of the DTIS Open Data Strategy with support from the DTIS Governance, Performance and Risk Team, data owners and custodians.

The ongoing maintenance and governance of DTIS open data is detailed in an internal procedural document, to ensure data publication is consistent and compliant with government data practise and legislative requirements.

Benefits

Open data has the potential to provide Queenslanders with economic and social benefits, including the opportunity to identify pathways to work with government and provide feedback to improve government service delivery. By releasing data, DTIS is fostering transparent, accountable, efficient and effective government, and will enable creative re-use and repurposing of data to provide new and exciting resources for the community.

Identification of data resources

The types of data DTIS holds in relation to departmental services includes personal and non-personal data, financial data, and data required by law to be collected and maintained.

Data holdings are identified and classified as to their appropriateness for release. Classifications are:

- suitable for immediate release
- suitable for release but requiring additional work (such as putting the data into a suitable format or editing to remove identifying information)
- possibly suitable for release but work is required to determine if there are legal, ethical or policy barriers to its release
- possibly suitable for release but of questionable utility
- not suitable for release.

Data classification or re-classification is endorsed by DTIS data owners.

Data published to the Open Data portal is reviewed at least once every 12 months by assigned data custodians to ensure it remains relevant, current and accurate. Where the currency of data has expired, it will be removed.

The DTIS data owner and the Executive Director, Governance, Performance and Risk, will endorse data removal.

In line with the whole-of-government open data approach, priority is given to the public release of datasets with one or more of the following characteristics:

- allow new products or services to be developed by users of the data
- capture the public interest
- increase the openness and transparency of government and its processes
- be used and analysed by researchers or non-government organisations
- report on customer feedback and experience
- promote public debate.

Considerations prior to releasing data

Ownership considerations

- Where a commercial third party has been involved in data collection and/or maintenance, it is necessary to ensure the terms of any contract (implied or explicit) allow DTIS to publish the data.
- The contract should clearly articulate the terms under which the data may be used and any conditions governing its release.
- If there is any doubt about the ownership of the data, legal advice will be sought.
- In cases where DTIS does not own the data, it may still be possible for the data to be released if permission is granted by the data owner.

Privacy considerations

- In releasing data, DTIS ensures compliance with the [Information Privacy Act 2009](#) and [Right to Information Act 2009](#).
- All content is reviewed and data fields that could reveal personal or commercially sensitive information are removed or amended.

Statutory or legislative limitations

Some legislation may restrict or prevent the release of certain types of data. If there is doubt about legislative impacts, legal advice will be sought prior to the preparation of data for release.

Internal working documents

Internal working documents are generally not appropriate for release. In exceptional cases where data is classified 'suitable for release', its release may be recommended to DISC.

Requirements to be fulfilled prior to publication of data

- The release of data must comply with the [Queensland Government Information Security Framework](#).
- Data needs to be able to be widely and easily accessed. For data to be easily used, it should be in the simplest possible format. Therefore, the preferred formats for the presentation of data are comma separated value (CSV) or Excel spreadsheets.
- Metadata is an important tool that allows for open data sets to be able to be easily searched and classified. When data is reviewed and updated, metadata will also be reviewed and updated as necessary.
- Data custodians identify the currency of released data sets and nominate an update date in consultation with data owners. Where a dataset has no fixed expiry date, it will be reviewed at least once a year by the data custodian and a recommendation made to the data owner about whether it will be continued or withdrawn.
- To properly facilitate the use of the data, data sets are released under [creative commons licencing](#).

Identification of data to be released

In addition to the below listed datasets already published through the Open Data portal, three data sets are released to the public to meet DTIS' obligations under the annual reporting publication requirements:

- consultancies
- overseas travel
- Queensland Language Services Policy.

Dataset register

Dataset Name	Description	Frequency of update	Open Licence? (Yes or No)
Advance Queensland Funding Recipients	Funding recipients of Advance Queensland programs administered by DTIS	Annually	Yes
Approved Funding	Public facing information on organisation, project and amount funded for open, competitive application-based program (FairPlay, Active Clubs etc.)	Annually	Yes
Consultancy information	Consultancy spending undertaken by DTIS	Annually	Yes
Disaster recovery program funding	Details of grants funding provided to sporting clubs under the Disaster Recovery Program	Annually	Yes
FairPlay Vouchers Program Activity Providers	Public facing information on clubs registered for the program	Annually	Yes
Gifts and Benefits register	All gifts or benefits of a value of \$150 or higher that are received or given by the department	Quarterly	Yes
ICT Dashboard	The list of information and communication technology (ICT) enabled initiatives within DTIS and their reported status; this data supports the DTIS ICT Dashboard site	Monthly	Yes
Indigenous Communities Sport and Recreation Program	Program to increase participation and opportunities in sport and recreation for Indigenous Queenslanders	Annually	Yes
Industry Peak Body Program	Details of approved recipients and funded projects under the Industry Peak Body Program	Annually	Yes
Mt Gravatt Showgrounds Trust	Details of remuneration information for the Mt Gravatt Showgrounds Trust	Annually	Yes
Nature Play	Funding under the Sport and Recreation Nature Play program	Annually	Yes
Gifts and Benefits	Provides details of DTIS's gifts and benefits (given and received)	Quarterly	Yes
On-time payments	Provides details of DTIS's on-time payments	Quarterly	Yes

Dataset Name	Description	Frequency of update	Open Licence? (Yes or No)
Overseas travel	Overseas travel by DTIS and Tourism and Events Queensland staff for annual report	Annually	Yes
Queensland Government Investment Portal	Records of investments in front line service delivery including expenditure records, available funding and data for local government areas	As required	Yes
Queensland Language Services Policy	Report identifying the number of occasions that interpreters are engaged annually by DTIS	Annually	Yes
Queensland Sport, Exercise and Recreation Survey Adults	Adult Participation Survey	Annually	Yes
Queensland Sport, Exercise and Recreation Survey Adults	Adult Participation Survey Topline report	Annually	Yes
Sport and Recreation Miscellaneous Capital Program	Details of approved recipients and funded projects under the Sport and Recreation Miscellaneous Capital program	Annually	Yes
Sport and Recreation State Development Program	Details of approved recipients and funded projects under the Sport and Recreation State Development Program	Annually	Yes
State Level Organisations	List of State Level sport and recreation organisations	Annually	Yes
Torres Strait Community Sport and Recreation Program	Details of approved recipients and funded projects under the Torres Strait Community Sport and Recreation Program	Annually	Yes
Tourism Funding Recipients	Funding recipients of Tourism programs administered by DTIS	Annually	Yes