

Victim Information Register application form

The Victim Information Register provides information to registered victims about young people who have committed an offence against a person and are convicted and ordered to a period of detention for that offence.

We are collecting your name and contact details so that we can determine your eligibility to provide you with information about a young person who has committed an offence against the person.

We record this information in the Victim Information Register, which can only be accessed by approved departmental officers. This information is kept confidential. Please refer to the privacy notice.

Applicant details

☐ Mr ☐ Mrs ☐ Miss ☐ Ms ☐ other _____

Surname _____ Given names _____

Address for correspondence _____

Telephone _____

Complete the following if you are not the direct victim.

Name of victim _____ Your relationship to victim _____

Offence details

Date and time of offence _____ Location _____

Name of offender (if known) _____

Details of investigating police officer/station _____

Details of offence(s) _____

Date of court appearance (if known) _____ Location of court (if known) _____

Sentence imposed (if known) _____

The Victim Information Register Officer will normally communicate with registered persons in writing. If this is not suitable or if you need another person to assist you, please outline the reasons below.

This section must be completed and requested documentation attached

Please ensure that you read the undertaking, sign your name and provide a photocopy of a document listed to certify your signature.

I _____ request that my details be entered onto the Victim Information Register operated by the Department of Justice and Attorney-General. I understand that my details will be kept on the register until either I notify the Department of Justice and Attorney-General in writing that I wish my details to be removed or until the court order to which the young person is subject expires.

I understand and accept that the information supplied through the register is confidential. I agree not to publicly release any information supplied to me by the register.

I agree not to use any information supplied to me by the register for any unlawful purpose which could cause harm or detriment to any person.

I understand and accept that if I choose not to disclose my home address, or fail to advise of a change of address, that the Department of Justice and Attorney-General may not be able to provide a complete service to me.

Signature

Please ensure that you provide a photocopy of a document that contains your name, address and signature such as a passport or driver's licence, Do not include originals.

Privacy notice

The Department of Justice and Attorney-General is collecting the personal information on this form to determine your eligibility to receive information about the young person/people who have committed an offence against you. This is authorised under the Victims of Crime Assistance Act 2009. The information will be recorded in the Victim Information Register, which is stored on a secured departmental system. Only authorised departmental officers will have access to your personal information. We will not disclose the information to third parties without your consent or unless required by law.