



This form is to be completed by an applicant/cardholder to notify of a change to their name or correct the details on their blue/exemption card. This form can be lodged while an application is in progress or after a card has been issued.

1. Applicant/cardholder's details

First name Middle name Last name
Date of birth
Blue card number (if known) TMR customer reference number (CRN) (e.g. QLD driver licence or photo identification)
Postal address
Suburb State Postcode
Telephone Email

2. Change of name details

*A certified copy of the full original TMR document showing your name change must accompany this form.

Please provide details of your name change
Title Mr Mrs Miss Ms Other
First name Middle name Last name
No middle name (please tick)
Gender Male Female Non-binary Prefer not to state

Reason for name change
Change following marriage
Change following divorce
Change by certificate/deed poll
Birth certificate amendment
Alias
Adoption
Other, please specify

3. Card details

Only complete this section if a replacement is being sought. Replacement of your card is optional following a name change. Payment is required for a replacement card.

Please note a replacement blue card can only be issued as the same name listed with TMR. Please update your name with TMR before you lodge this form.

Please select the appropriate box:
I am enclosing my card with this form.
OR
I am no longer in possession of my card.

4. Declaration

I declare that:

- the details and identification document provided are true and correct; and
- I understand it is an offence to provide a false or misleading statement or document.

Signature of applicant/cardholder

Date of signature

5. Payment options

The application fee is GST exempt (under division 81 of the A New Tax System (Goods and Services Tax) Act 1999), non-refundable and subject to change.

A \$15.30 fee is required for a replacement card. Please select one of the following payment methods:

- EFTPOS** (over the counter transaction only)
- Cheque/Money order**—made payable to Blue Card Services (ABN 13 846 673 994)
- BPoint**—pay by credit card at www.qld.gov.au/bluecard

Receipt number

Date payment made

Next step

Applications may be lodged by one of the following methods:

 **Scan and upload**

www.qld.gov.au/bluecard



In person

53 Albert Street, Brisbane QLD 4000

 **By post**

PO Box 12671, Brisbane George Street QLD 4003

Privacy notice

The Department of Justice and Attorney-General (DJAG) is collecting your personal information under the *Working with Children (Risk Management and Screening) Act 2000* (WWC Act).

Your personal information is being collected for the purpose of verifying your identity, processing and assessing your application for a blue/exemption card, including your eligibility to work with children, contacting you to provide or obtain more information about your application and the blue/exemption card process, producing and issuing your blue/exemption card, administering the blue card system and meeting your obligations under the WWC Act.

DJAG will disclose your personal information to organisations you work for, or expect to work for, or provide services to, including information about whether you have a current application for or hold a current blue/exemption card, the outcome of this application which may include its withdrawal or negative notice and if your blue/exemption card is subsequently suspended or cancelled.

DJAG will also disclose your personal information to courts, tribunals, prosecuting authorities, law enforcement agencies, regulatory, governing, disciplinary or supervisory bodies, other Australian agencies that conduct screening of people who work with children or vulnerable people, other government agencies to verify your identity, including the Department of Transport and Main Roads (TMR), and their card producer, to produce your blue/exemption card, DJAG's information and communication technology service providers for the purpose of system support and development, authorised users of the home-based care register which is kept pursuant to the WWC Act and anyone you have agreed for DJAG to discuss your application with. TMR will provide the photograph they hold of you to their card producer and your photograph will be displayed on your blue/exemption card.

Your personal information may be transferred overseas where you access DJAG online services from outside Australia, where a service provider who provides services to DJAG has servers located outside Australia and in exceptional circumstances for card production purposes. Some email service providers store emails outside Australia. If yours does, then emails sent to you by DJAG will be stored outside Australia.

DJAG publishes confirmation about whether your blue card is valid.

DJAG may use electronic communication to provide information and to collect information for research purposes.

DJAG manages your personal information in accordance with the WWC Act and the *Information Privacy Act 2009* and will not disclose your personal information to other third parties except in accordance with the WWC Act and the *Information Privacy Act* or where otherwise required by law.


Human Rights

Section 58 of the *Human Rights Act 2019* (Qld) requires public entities to act compatibly with human rights. Blue Card Services will give proper consideration to relevant human rights in its decision making.

Blue Card Services, Department of Justice and Attorney-General

 PO Box 12671, Brisbane George Street QLD 4003

 53 Albert Street, Brisbane QLD 4000

 07 3211 6999 or 1800 113 611

 www.qld.gov.au/bluecard