



This form is to be completed by a blue/exemption card applicant/cardholder to allow Blue Card Services to discuss information about your card/application with an approved person.

Note: To preserve the confidentiality of your personal information, it is suggested that you authorise someone other than your employer/organisation.

## 1. Applicant/cardholder's details

First name

Middle name

Last name

Date of birth

Current postal address

Suburb

State

Postcode

Telephone (daytime)

Email

Telephone (mobile)

Reference number/blue card number *(if known)*

## 2. Approved person's details

First name

Middle name

Last name

Relationship to applicant/cardholder

Date of birth

Current postal address

Suburb

State

Postcode

Telephone

Signature of approved person

Date of signature

### 3. Consent to discuss information

I consent to Blue Card Services discussing the following information with the approved person in Part 2 of this form:

- the current status of any application or the progress to date of the application
- any request for additional information
- any police information including any change in police information and investigative information
- any disciplinary information
- any domestic violence information
- adverse decisions made by other Australian Working with Children Check agencies
- other assessable information obtained under the *Working with Children (Risk Management and Screening) Act 2000*
- the assessment process including the request for submissions, references and other supporting material
- any medical information
- the outcome of the application including whether a blue/exemption card or negative notice is issued; and
- any other relevant personal information such as name, address or employer details.

If there is any aspect named above that you **do not** wish to be discussed with the person you have approved, please outline this below.

### 4. Validity of consent

**How long does this consent remain current?**

Unless indicated below, your consent remains in place until you withdraw it.  
Please notify Blue Card Services if you wish to withdraw this consent.

My consent remains valid for the purposes of my current application only.

### 5. Applicant/cardholder's declaration

I declare that:

- the details provided in this form are true and correct;
- I consent to Blue Card Services discussing the information in Part 3 relating to my card/application with the approved person nominated in Part 2; and
- I understand that it is an offence to provide a false or misleading statement or document.

Signature of applicant/cardholder




Date of signature



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## Privacy notice

The Department of Justice and Attorney-General (DJAG) is collecting your personal information under the *Working with Children (Risk Management and Screening) Act 2000* (WWC Act). Your personal information is being collected for the purpose of verifying your identity, processing your application, issuing you a blue/exemption card, administering the blue card system or meeting your obligations under the WWC Act. DJAG will disclose personal information to organisations you work for or expect to work for or provide services to and, where relevant, regulatory and governing bodies about whether you have a current application for, or hold a current blue/exemption card, the outcome of an application you have made which may include its withdrawal or negative notice, or if your blue/exemption card is subsequently suspended or cancelled. DJAG will disclose your personal information to other government agencies, such as the Department of Transport and Main Roads (TMR), to verify your identity. DJAG will disclose your personal information to its information and communication technology service providers for the purpose of system support and development. DJAG publishes confirmation about whether your blue/exemption card is valid. DJAG will use and disclose your personal information to assess your application for a blue/exemption card and will disclose your personal information to courts, tribunals, prosecuting authorities, law enforcement agencies, disciplinary or supervisory bodies or anyone you have agreed for DJAG to discuss your application with. It may also be used to contact you with more information about your application and the blue card process. DJAG may use electronic communication to provide information and collect information for research purposes. Some email service providers store emails outside Australia. If yours does then emails sent to you by DJAG will be stored outside Australia. DJAG will disclose your personal information, required to produce a blue/exemption card, to TMR and their card producer, Placard Pty Ltd. TMR will provide the photograph they have of you to their card producer and it will be displayed on your blue/exemption card. Authorised users of the home-based care register, kept pursuant to the WWC Act, may also have access to your personal information. Personal information collected to create your blue/exemption card may be transferred overseas in exceptional circumstances for card production purposes. If you access DJAG online services from outside Australia, you will be transferring your personal information overseas, at least to the device you use at the time you are accessing these services. DJAG manages your personal information in accordance with the WWC Act and the *Information Privacy Act 2009* and will not disclose it to other third parties except in accordance with these acts.

### Blue Card Services, Department of Justice and Attorney-General

 PO Box 12671, Brisbane George Street QLD  
 4003 53 Albert Street, Brisbane QLD 4000  
 07 3211 6999 or 1800 113 611

 07 3035 5910  
 [www.qld.gov.au/bluecard](http://www.qld.gov.au/bluecard)