

# Murray-Darling Basin Regional Economic Diversification Program

## Co-investment funding scheme

### Application form

Before applying for this Fund, please read the eligibility criteria checklist in the [application guidelines](#) to ensure eligibility.

#### Applicant details (# = Mandatory)

|  |                                |   |       |            |
|--|--------------------------------|---|-------|------------|
| Applicant full legal /incorporated name/s:   | Salutation:<br>Mr, Mrs, Ms, Dr | # |       |            |
|  | Surname                        | # |       |            |
|  | First Name                     | # |       |            |
| Property/Business trading name   | #                              |   |       |            |
| Name of primary contact  | #                              |   |       |            |
| Location of Property /Business, including street/road name<br><br>(a post box is not acceptable) | Address 1                      | # |       |            |
|  | Address 2                      | # |       |            |
|  | Suburb                         | # |       |            |
|  | Postcode                       | # |       |            |
| Postal Address   | Address 1                      | # |       |            |
|  | Address 2                      | # |       |            |
|  | Suburb                         | # |       |            |
|  | Postcode                       | # |       |            |
| Telephone  | Home                           | # | Work  | #          |
|  | Mobile                         | # | Email | #          |
| Registrations  | ABN                            | # | GST   | Yes / No # |

|   |   |   |   |
|---|---|---|---|
| Applicant full legal /incorporated name/s:  | Salutation:<br>Mr, Mrs, Ms, Dr  | #   |   |
|   | Surname   | #   |   |
|   | First Name  | #   |   |
| (applicants require an ABN and must be registered for GST)                        |   |   |   |
| Which Act is your business incorporated under:                                    | <i>Associations eg:<br/>Incorporation Act 1981 (Cth)</i><br><br><i>Corporations Act 2001 (Cth)</i><br><br><i>Cooperatives Act 2002 (Cth)</i><br><br><i>Corporations (Aboriginal and Torres Strait Islander) Act 2006 (Cth)</i><br><br>Other (please specify): | Incorporation number or Australian Company Number ACN:  |   |
| Insurance details:<br><br>(broadform public liability insurance will be required) | #   | Accountable Officer (eg CEO/CFO, President/ Treasurer): | # |
| Regional council area   |   | Catchment   |   |
| Current irrigation source   |   |   |   |
| Current water allocation  |   |   |   |

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## Project details

In assessing applications, the Reference Panel will consider the quality of the project outcome in alignment with the following merit criteria:

*Criteria 1 – Implementation and development of new high value horticultural production systems or post farm gate business opportunities.*

Describe your project in detail and how you will position your business to successfully implement and develop the proposed project? Clearly outline what your project involves, the product you intend to develop and the steps required.

*Criteria 2 – Creation of new job opportunities and increased economic activity for the project region*

How will your project deliver new job opportunities and increased economic activity for the project region? Outline the direct benefits to the region from your proposed project in terms of increased economic activity, including project development and at full operation.

*Criteria 3 – Better utilization of existing infrastructure and water allocation.*

How will the proposed project allow for better utilisation of existing infrastructure or current water allocation? Provide detail of existing operations and how this will enable the successful implementation of the proposed project.

*Criteria 4 – Development of new market opportunities*

How will the proposed project develop or facilitate access to new market opportunities. Clearly outline any market research you have undertaken that will enable your business to capitalise on the proposed opportunity.

*Criteria 5 – Project outcomes result in a sustainable long term business opportunities*

How will this project successfully deliver outcomes that will ensure a long term sustainable business model? Consideration should be given to key stakeholders that will be required for the successful completion of the project.

*Criteria 6 – Sufficient skills and capacity that will ensure successful project outcomes*

Provide detail of existing skills and capacity your enterprise currently has that will ensure successful delivery of the proposed project. Include an outline of the change required within your business and how you will ensure sufficient expertise to deliver a successful project.

## Budget

In assessing applications, the MDB REDP Reference Panel will consider the quality of the project outcomes and value for money of the overall project proposal. As the MDB REDP co-investment funding program is a competitive grants process, we encourage all applicants to provide a detailed project budget for consideration.

|   |   |     |    |
|---|---|-----|----|
| Provide detailed breakdown on total project budget.   |   |     |    |
| Budget Items funding will cover (Out-of-pocket costs)   | Cost  |     |    |
| Equipment   |   |     |    |
| Consultants   |   |     |    |
| etc   |   |     |    |
|   |   |     |    |
|   |   |     |    |
|   |   |     |    |
| <b>Total out-of-pocket costs</b>  | x   |     |    |
| Other costs including labour  |   |     |    |
| Employee labour   |   |     |    |
| Own labour  |   |     |    |
| <b>Other</b>  |   |     |    |
| <b>Total labour costs</b>   | y   |     |    |
| <b>Total project costs</b>  | x + y   |     |    |
| <b>Total amount of funding applied for</b>  |   |     |    |
| <b>What is the estimated Gross Annual Turnover of proposed project at full maturity? Please provide further detail in separate attachment if available</b>  |   |     |    |
| Could the project proceed, should you receive less than 50% of the required funding?  |   |     |    |
| If your project is deemed suitable and is successful with the Stage 1 application, are you willing to develop and submit a project/business plan for your submission as part of Stage 2 of the application process? | <table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table> | Yes | No |
| Yes   | No  |     |    |

|   |     |    |
|---|-----|----|
| Provide detailed breakdown on total project budget.   |     |    |
| If your business plan, submitted as part of Stage 2, is deemed suitable, are you willing to enter into a funding agreement with the department?                                   | Yes | No |
| If your project is deemed suitable and is successful with the Stage 1 application, are you willing for the general details and outcomes of your project to be publicly disclosed? | Yes | No |
| If you have concerns about such disclosure, please specify:   |     |    |
| What is intended start date for project   |     |    |
| How long will the project take to realise completion?   |     |    |
| 1 year only   |     |    |
| 2 years ( Projects must be finished by 30 June 2017)  |     |    |

## Applicant declaration

*Please have the accountable officer (nominated above) complete the details below and sign for and on behalf of the applicant – for sole traders, the accountable officer is the sole trader/applicant.*

I declare that I am / authorised by the applicant detailed in this application form to submit this application for funding under the Murray-Darling Basin Regional Economic Diversification Program Co-Investment Funding Scheme for and on behalf of the applicant.

I declare that all information relating to the applicant and the project contained in this form is true and correct and not misleading in any particular.

I acknowledge that the department will assess applications received in accordance with the Murray-Darling Basin Regional Economic Diversification Program Co-Investment Funding Scheme guidelines for direct financial support, and if the applicant is successful in:

- having the application approved to participate in the business plan/project submission stage (stage 2) of the grant scheme; and
- submitting the business plan for the project, to the satisfaction of the department by the stage 2 due date,
- then the provision of funding is subject to the parties entering into a funding agreement on terms and in a form/format required by the department.

## Signed by Accountable Officer

|                   |  |
|-------------------|--|
| Name              |  |
| Position          |  |
| Signature         |  |
| Date              |  |
| Witness name      |  |
| Witness signature |  |

## How to submit your application:

Please complete this form and submit before 5pm, **Friday April 29, 2016** to:

Post: Justin Heaven  
Senior Industry Development Officer  
Department of Agriculture and Fisheries  
Applethorpe Research Station, New England Highway, Applethorpe Q4378  
Po Box 501, Stanthorpe QLD 4380

Email: [justin.heaven@daf.qld.gov.au](mailto:justin.heaven@daf.qld.gov.au)

For more information, contact us on 13 25 23 or visit us at [www.daf.qld.gov.au](http://www.daf.qld.gov.au) .

## Privacy

The State of Queensland through the Department of Agriculture and Fisheries is collecting the information on this form to assess your application for funding under the Murray-Darling Basin Regional Economic Diversification Program Co-Investment Funding Scheme. The information collected will be used by the department to assess your eligibility under the scheme, to administer, monitor, evaluate and promote our programs and resources and to provide you with further relevant information.

Some information (such as the general details and outcomes of the project, name and business location) may be disclosed publicly. The details of your application and project may be given to the members of the MDB REDP Reference Panel for the purpose of assessing your application and business plan. These details may also be given to the Minister responsible for the department and local members of Parliament, for the purpose of program reporting and policy development. Your information will not otherwise be disclosed to any other third parties without your consent, unless authorised or required by law.

Your contact details may also be included in a database for future mail outs and emails about departmental services. Please advise the department if you do not want your details to be added to a database by emailing [Justin.heaven@daf.qld.gov.au](mailto:Justin.heaven@daf.qld.gov.au)

If you have any questions regarding your privacy, please contact [privacy@daf.qld.gov.au](mailto:privacy@daf.qld.gov.au)