

Related Entries

Type of board or committee	Functions and responsibilities	Achievements during 2012–13	Cost	Membership
Board of Directors of BioPharmaceuticals Australia (Network) Pty Ltd	<ul style="list-style-type: none"> Plan, facilitate and oversee the design and construction of a new biopharmaceutical manufacturing facility (BPA facility) to be co-located with the Translational Research Institute Provide strategic advice, input into and assist with obtaining additional investment in the BPA facility Maintain effective stakeholder engagement in order to bring the operational facility online in accord with expectations regarding time and budget Assist with maintaining a network of local complementary service providers to support the BPA facility and oversee business development activities to secure a pipeline of potential clients for the facility in the future. 	<ul style="list-style-type: none"> Completion of the building shell and successful integration of process equipment procurement, delivery, installation, commissioning and qualification with the completion of the building and fit-out contract (facility achieved practical completion on 13 May 2013) Effective management of key stakeholder relationships with partners Support DSM Biologics facility-start-up phase (continuing into 2013–14) 	\$700,000	3 Members

Position	Meeting Fee		Special Assignment fee	
	More than 4 hours in a day	4 hours or less a day	More than 4 hours in a day	4 hours or less a day
Chair	\$406	\$203	\$338	\$169
Members	\$334	\$167	\$278	\$139

The remuneration and on-costs for the Board of Directors are met from the operational funds of BioPharmaceuticals Australia (Network) Pty Ltd. The remuneration is made on the basis of a D1 board which is shown above.

In addition, members are entitled to be reimbursed for motor vehicle and domestic travel expenses in accordance with ministerial directives on motor vehicle allowances and domestic travelling and relieving expenses current at the time of the claim. The department is not directly involved in any payments made to the board members.

Statutory bodies	
Name of body as described in the Constituting Act	Constituting Act
Board of the Queensland Museum	<i>Queensland Museum Act 1970</i>
Library Board of Queensland	<i>Libraries Act 1988</i>
Queensland Art Gallery Board of Trustees	<i>Queensland Art Gallery Act 1987</i>
Queensland Performing Arts Trust	<i>Queensland Performing Arts Trust Act 1977</i>
Queensland Theatre Company	<i>Queensland Theatre Company Act 1970</i>

Statutory bodies, authorities and instrumentalities

List of legislation

Libraries Act 1988

Queensland Art Gallery Act 1987

Queensland Museum Act 1970

Queensland Performing Arts Trust Act 1977

Queensland Theatre Company Act 1970

Schools of Arts (Winding Up and Transfer) Act 1960

Schools of Arts (Winding Up and Transfer) Act

Amendment Act 1981

Statutory bodies

The statutory bodies listed above prepare separate annual reports. These are provided to the Queensland Premier or the Speaker of the Legislative Assembly of Queensland.

External Scrutiny

Audits

In 2012–13, the department responded to the recommendations of three cross-sector audits reported to Queensland Parliament in relation to:

- *Auditor-General Report No 5 for 2012–13: Results of audit: State public sector entities for 2011–12* – No issues were raised for the department. Eleven unqualified audit opinions were issued; all financial statements were certified within their legislated timeframe and the department's financial statement process was found to be satisfactory

- *Auditor-General Report No 8 for 2012–13: Online service delivery* – Smart Service Queensland are addressing the recommendations regarding the central channel strategy for the Queensland Government under the One-Stop Shop plan
- *Auditor-General Report No 9 for 2012–13: Fraud risk management by departments* – The department is addressing the fraud risk management recommendations raised for all departments.

Auditor-General reports to Queensland Parliament are available at www.qao.qld.gov.au.

During 2012–13, the department responded to the recommendations of four area-of-emphasis reviews conducted across the sector: Statement of assurance – Chief Finance Officer, Benchmarking of the Internal Audit functions, Review of the Audit and Risk Management Committee and the corporate card control environment.

The department is also addressing the *2012–13 interim audit report* recommendations.

Queensland Audit Office (QAO) has conducted routine audits of the financial statements and CITEC's ICT-Managed Services to the Queensland Public Sector. The ICT-Managed Services audit this year focused on the Infrastructure Consolidation Environment (ICE) Operating System Security.

QAO also undertook a performance review of the government's online services (www.qld.gov.au). This included SSQ. These findings:

- proposed a centralised strategy at the state level to guide departments to align their channel capabilities with services and customer expectations

- recommended improvements in technology capability and security
- recommended a review of the supporting business models to ensure the benefits of online services are realised.

These recommendations have been included in the implementation of the One-Stop Shop plan.

Reviews

- An independent Commission of Audit was established in March 2012 to provide advice on Queensland's current and forecast financial position and recommend strategies to strengthen the economy, restore the State's financials position and to ensure value for money in service delivery. Several key recommendations directly impacting on DSITIA and the provision of corporate services within government have been accepted by government. One significant recommendation of the Queensland Commission of Audit was the removal of the mandate previously applicable to the services provided by QSS. A detailed implementation plan is being progressed to ensure an orderly process to manage the implications of these recommendations.
- Science Delivery Service's Chemistry Centre has maintained certification of competency to perform soil and plant chemical analyses with the Australasian Soil and Plant Analysis Council (ASPAC) by meeting performance targets in inter-laboratory proficiency trials.

- An audit was undertaken of the science investment and funding programs managed by Innovation and Science Development. Key recommendations of the audit included the necessity for maintaining momentum and building on Queensland's world-class research infrastructure, capabilities and attracted and retained talent. The audit was lead by the Queensland Chief Scientist with support from an external consultant.

- Smart Service Queensland engaged Shearwater Solutions to review its payment card industry (PCI) compliance against the industry standards in May 2013. A subsequent remediation strategy was undertaken by Dimension Data in June 2013. This analysis, coupled with findings from the QAO review of operational practices in June 2013, will be incorporated in the Smart Service PCI implementation plan that will be finalised by September 2013. This plan will address short, medium and long-term actions that Smart Service Queensland will undertake to deliver PCI compliance.

Legislation administered by the department

The following extract from the ADMINISTRATIVE ARRANGEMENTS ORDER (No. 4) 2012 shows the legislation administered by the department. (Made by the Governor in Council on 24 May 2012 and published in the Government Gazette on 25 May 2012)

Minister	Principal ministerial responsibilities	Acts administered	Administrative units	Responsible heads
Minister for Science, Information Technology, Innovation and the Arts	<p>Administration of Crown Copyright and intellectual Property</p> <p>CITEC</p> <p>Coastal management relating to the Tweed River Entrance Sand Bypassing Project</p> <p>Digital economy</p> <p>Environment, climate and natural resource sciences – research, development and advice</p> <p>Government ICT services and delivery including:</p> <ul style="list-style-type: none"> • portfolio, program and project assurance services • public sector development • capability development • government-industry liaison • telecommunications, broadband and digital economy <p>Innovation policy, strategy and programs</p> <p>International collaborations</p> <p>Research and development coordination and planning</p> <p>Science policy, strategy and investment</p> <p>Shared services provision (other than Queensland Health and the Department of Education, Training and Employment)</p> <p>Shared services systems</p> <p>Smart Service Queensland</p>	<p><i>Biodiscovery Act 2004</i></p> <p><i>Gene Technology Act 2001</i></p> <p><i>Tweed River Entrance Sand Bypassing Project Agreement Act 1998</i></p>	Department of Science, Information Technology, Innovation and the Arts	Director-General

Legislation administered by the department

Continued

Minister	Principal ministerial responsibilities	Acts administered	Administrative units	Responsible heads
	Queensland State Archives Arts	<i>Libraries Act 1988</i> <i>Public Records Act 2002</i> <i>Queensland Art Gallery Act 1987</i> <i>Queensland Museum Act 1970</i> <i>Queensland Performing Arts Trust Act 1977</i> <i>Queensland Theatre Company Act 1970</i> <i>Schools of Arts (Winding Up and Transfer) Act 1960</i> <i>Schools of Arts (Winding Up and Transfer) Act Amendment Act 1981</i>		
	Lead the development of science and innovation strategy across government Promote Queensland science Science and innovation stakeholder engagement		Department of Science, Information Technology, Innovation and the Arts	Chief Scientist
	Government ICT policy and planning including: <ul style="list-style-type: none"> • ICT governance • ICT investment assurance • Information systems and information technology strategy ICT policy and standards (including shared services) Queensland Government Enterprise Architecture		Department of Science, Information Technology, Innovation and the Arts	Queensland Government Chief Information Officer

Boards and committees

Government boards and committees that the department administers.

Name and type of board or committee	Functions and responsibilities	Achievements during 2012–13	Costs	Membership
<p>Public Records Review Committee is a statutory body established in March 2003 under <i>the Public Records Act 2002</i>.</p>	<p>The aim of the committee is to further strengthen the management of public records in Queensland. The nine-member committee was established to ensure a consistent approach to administering and enforcing the Act across some 600 public authorities.</p> <p>The statutory functions of the Public Records Review Committee include:</p> <ul style="list-style-type: none"> • advising both the Minister for Science, Information Technology, Innovation and the Arts and the State Archivist on the administration and enforcement of the Act • reviewing the decisions of the State Archivist not to authorise the disposal of particular public records • resolving disputes between the State Archivist and a public authority about how a public record is classified with respect to setting a restricted access period for that record. 	<p>The committee held three meetings in 2012–13, and considered advice on a range of issues, including:</p> <ul style="list-style-type: none"> • The development of an appraisal statement designed to guide appraisal decisions and assist in the identification of public records with permanent retention value • The work associated with Commissions of Inquiry, and the implementation of the Decommissioning of ICT business systems toolkit • The Queensland State Archives' initiative on a whole-of-government approach to the long-term management and preservation of the government's digital information assets, and its plans for the development of a future digital archive to ensure the continued accessibility of Queensland's public records in digital formats • The inscription of the Australian South Sea Islander indentured labour records 1863–1908 on the United Nations Educational Scientific and Cultural Organisation's (UNESCO) Australian Memory of the World Register. 	<p>\$4,074 (excluding GST).</p>	<p>9 members (3 men, 6 women).</p>

Name and type of board or committee	Functions and responsibilities	Achievements during 2012–13	Costs	Membership
Tweed River Entrance Sand Bypassing Project (TRESBP) Advisory Committee	<p>TRESBP is a joint agreement with NSW government and is also coordinated by the NSW government. The advisory committee provides advice to the ministers relating to this project about:</p> <ul style="list-style-type: none"> • preparation of environmental impact assessment and tender documents for the bypass • calling tenders • acceptance of tenders • preparation of a plan of management • management and implementation of works • issues of relevance to the local community • other matters referred to it by the Ministers. <p>The advisory committee is comprised of:</p> <ul style="list-style-type: none"> • four state representatives (two from each state) • one member from the Tweed Shire Council • one member from the Gold Coast City Council • four community representatives (two from each state). 	<p>The advisory committee held three formal meetings in 2012–13 on 13 July 2012; 18 February 2013; and 15 May 2013 at Tweed Heads NSW. Regular agenda item briefings were provided on:</p> <ul style="list-style-type: none"> • sand bypassing operations • beach and entrance conditions • sand delivery and placement strategies • environmental monitoring results. <p>The briefings were followed by discussions and feedback from advisory committee members and community stakeholder group observers.</p> <p>Advisory committee members also provided valuable feedback and input into an operational feasibility options study to enhance the bypass system operations in order to better manage the highly variable natural sand supply.</p>	\$200 (approx.) for travel costs to attend meetings at Tweed Heads.	10 members – (Qld: 1 female, 4 men; NSW: 1 female, 4 men).

5. Other reporting

Name and type of board or committee	Functions and responsibilities	Achievements during 2012–13	Costs	Membership
Arts Investment Advisory Board	<p>The board provides the Minister for Science, Information Technology, Innovation and the Arts with expert advice in relation to arts and cultural policy and investment in Queensland.</p> <p>Key functions of the board include:</p> <ul style="list-style-type: none"> • providing expert strategic policy advice on arts priorities to enable the <i>Arts for all Queenslanders policy framework</i> to be implemented • advising on funding and grants administration processes to achieve efficiencies • advising on development and implementation of the <i>Arts and cultural investment framework</i> and making recommendations on allocation of funding. 	<p>The board:</p> <ul style="list-style-type: none"> • was established and held its inaugural meeting in February 2013 • advised on development and implementation of a new <i>Arts and cultural investment framework for 2013–14</i>, including funding categories, assessment processes, guidelines and application forms • considered and made recommendations on Super Star Fund applications • contributed to the <i>Arts for all Queenslanders Strategy</i> development and consultation 	<p>The board had expenses totalling \$6,993 in 2012–13 (excluding GST).</p>	<p>7 members (5 men, 2 women).</p>

Name and type of board or committee	Functions and responsibilities	Achievements during 2012–13	Costs	Membership
art+place Curatorial Panel	<p>The art+place Curatorial Panel provided strategic and independent advice regarding the state's investment in major public art commissions.</p> <p>Its key function was to assess applications to the art+place Queensland Public Art Fund and advise on public art policy and program delivery. Arts Queensland provided secretariat support to the panel.</p> <p>In the 2012–2013 Budget it was announced that the art+place Queensland Public Art Fund would cease, and the art+place Curatorial Panel was disbanded in October 2012.</p>	<p>The panel:</p> <ul style="list-style-type: none"> met once in the 2012–13 financial year, in August 2012 provided expert advice in response to applications which had been received and changes and modifications to existing projects decisions resulted in the recommendation of \$420,835 for six projects, including: Marinus Navigare by James Watts, which will be a highlight of the new Gladstone Coal Exporters Marine Precinct, additional funding of \$50,050 for Healthy Arts at the Indigenous Health Centre in Inala, and \$82,500 for Freedom Through Learning at the Helensvale Library Community Centre. 	<p>The panel had expenses totalling \$2,567.61 paid (excluding GST).</p>	<p>7 members (3 women, 4 men).</p>

5. Other reporting

Name and type of board or committee	Functions and responsibilities	Achievements during 2012–13	Costs	Membership
<p>Queensland Design Council</p>	<p>The Queensland Design Council (the council) advocated and promoted the value and role of design as a driver of innovation and growth across the State. The council provided strategic and independent advice about design issues and design-led solutions in response to economic, social and environmental challenges facing Queensland.</p> <p>The council was appointed as an advisory body set up to support the implementation of the Designing Queensland 2008–12 program; a program established under the Queensland design 2020 strategy.</p> <p>Its members come from design, business, innovation, research and related fields.</p> <p>Due to the limited life of inaugural member appointments, the panel will no longer operate. Members have been invited to transition to the role of Queensland Design Ambassadors.</p>	<p>The council:</p> <ul style="list-style-type: none"> endorsed key design events and initiatives including TEDx Brisbane, Brisbane Indesign and Design Minds online design learning initiative (www.designminds.org.au) championing the Queensland Smart Design Awards hosted key national design policy and industry forums to connect industry and state and federal government, including hosting the National Design Policy Forum and the Council Chair chairing the Federal Government’s National Cultural Policy Reference Group activated QUEENSLANDERSIGN™, the council’s best-practice quality endorsement initiative, and encouraging online communities of interest to get involved www.queenslandersign.com.au 	<p>The council had expenses totalling \$3,715.06 paid (excluding GST).</p>	<p>10 members (5 women, 5 men).</p>