The Small Business Friendly (SBF) Program provides the framework, support and tools required to help local governments, Queensland Government agencies and large enterprise to realise their role in supporting small businesses.

# Applicant information

|  |  |
| --- | --- |
| Organisation name: |  |
| Main address: |  |
| Postal address: |  |
| General email: |  |
| General telephone: |  |
| Website: |  |
| ABN: |  |

# Authorised representatives

The organisation authorises the following employees as their representatives for the SBF Program.

Authorised representative:

|  |  |
| --- | --- |
| Full name: |  |
| Position: |  |
| Direct email: |  |
| Direct telephone: |  |

Authorised representative’s proxy:

|  |  |
| --- | --- |
| Full name: |  |
| Position: |  |
| Direct email: |  |
| Direct telephone: |  |

# Member obligations

The organisation acknowledges the SBF Program member obligations and commits to:

1. ensuring the organisation meets or exceeds the program charter commitments
2. working collaboratively with small business, stakeholders, and other members to enhance the operating environment for small businesses across Queensland
3. meeting the SBF program member requirements.

# Authority to join the program

|  |  |
| --- | --- |
| Decision date: |  |
| Decision type: | Council resolution  Board decision  Delegate decision |

# Declaration by delegate

The delegate declares that they have authority to commit the organisation to the SBF Program and to sign the program charter.

|  |  |
| --- | --- |
| Full name: |  |
| Position: |  |
| Direct email: |  |
| Direct telephone: |  |
| Signature: |  |
| Date: |  |