

# Fee schedule 2025–26

The following tables outline the fees for licences and registrations issued by the Office of Fair Trading (OFT). If you are unsure about your licence, registration or fees, visit **www.qld.gov.au/fairtrading** or call **13 QGOV** (13 74 68).

Our fees and charges typically increase on 1 July each year. On 1 July 2025, our fees and charges were indexed by 3.4 per cent in line with Government's indexation policy. You can contact us to find out details about specific fees, charges or prices.

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### qld.gov.au/fairtrading

### Real estate agent and resident letting agent fees

### **Licence Application**

Licence	Licence Fee (1 year)	Licence Fee (3 years)	Criminal History Check
Individual Real Estate Agent	\$1,653.50	\$3,100.50	\$47.10
Individual Resident Letting Agent	\$1,653.50	\$3,100.50	\$47.10
Individual Auctioneer (Real property)	\$1,653.50	\$3,100.50	\$47.10
Individual Limited Real Estate Agent (Affordable housing)	\$1,653.50	\$3,100.50	\$47.10
Individual Limited Real Estate Agent (Business letting)	\$1,653.50	\$3,100.50	\$47.10
Individual Salesperson Registration Certificate	\$388.00	\$659.30	\$47.10
Corporate Real Estate Agent	\$941.20	\$1,697.50	N/A
Corporate Resident Letting Agent	\$941.20	\$1,697.50	N/A
Corporate Auctioneer (Real property)	\$941.20	\$1,697.50	N/A
Corporate Limited Real Estate Agent (Affordable housing)	\$941.20	\$1,697.50	N/A
Corporate Limited Real Estate Agent (Business letting)	\$941.20	\$1,697.50	N/A

- The non-refundable application fee of **\$192.50** is included in the licence fee.
- A fee of **\$98.35** applies to appoint a substitute licensee to work for more than 30 days or extend their period of appointment.
- If your licence is lost, damaged, stolen, or destroyed we can reprint it for a fee of **\$49.80** per licence or **\$30.00** for a registration certificate.
- If you have a conditional licence or registration certificate, you may request that we change or remove conditions for a fee of **\$98.35** for a licence or **\$59.25** for a registration certificate.
- You can request that we deactivate your licence for a fee of **\$98.35**.
- You can request a licence extract for a fee of **\$20.00**.

#### **Licence Renewal**

Licence	Renewal Fee (1 year)	Renewal Fee (3 years)	Renew as inactive (1 year)	Renew as inactive (3 Years)	Criminal History Check
Individual Real Estate Agent	\$840.05	\$2,331.35	\$469.25	\$1,210.35	\$47.10
Individual Resident Letting Agent	\$840.05	\$2,331.35	\$469.25	\$1,210.35	\$47.10
Individual Auctioneer (Real property)	\$840.05	\$2,331.35	\$469.25	\$1,210.35	\$47.10
Individual Limited Real Estate Agent (Affordable housing)	\$840.05	\$2,331.35	\$469.25	\$1,210.35	\$47.10
Individual Limited Real Estate Agent (Business letting)	\$840.05	\$2,331.35	\$469.25	\$1,210.35	\$47.10
Individual Salesperson Registration Certificate	\$194.85	\$473.05	N/A	N/A	\$47.10
Corporate Real Estate Agent	\$476.25	\$1,239.35	\$290.85	\$668.95	N/A
Corporate Resident Letting Agent	\$476.25	\$1,239.35	\$290.85	\$668.95	N/A
Corporate Auctioneer (Real property)	\$476.25	\$1,239.35	\$290.85	\$668.95	N/A
Corporate Limited Real Estate Agent (Affordable housing)	\$476.25	\$1,239.35	\$290.85	\$668.95	N/A
Corporate Limited Real Estate Agent (Business letting)	\$476.25	\$1,239.35	\$290.85	\$668.95	N/A

Licence	Restoration (1 year)	Restoration (3 Years)	Restore as inactive (1 year)	Restore as inactive (3 years)	Criminal History Check
Individual Real Estate Agent	\$971.25	\$2,462.55	\$535.55	\$1,276.65	\$47.10
Individual Resident Letting Agent	\$971.25	\$2,462.55	\$535.55	\$1,276.65	\$47.10
Individual Auctioneer (Real property)	\$971.25	\$2,462.55	\$535.55	\$1,276.65	\$47.10
Individual Limited Real Estate Agent (Affordable housing)	\$971.25	\$2,462.55	\$535.55	\$1,276.65	\$47.10
Individual Limited Real Estate Agent (Business letting)	\$971.25	\$2,462.55	\$535.55	\$1,276.65	\$47.10
Individual Salesperson Registration Certificate	\$218.35	\$496.55	N/A	N/A	\$47.10
Corporate Real Estate Agent	\$607.45	\$1,370.55	\$357.15	\$735.25	N/A
Corporate Resident Letting Agent	\$607.45	\$1,370.55	\$357.15	\$735.25	N/A
Corporate Auctioneer (Real property)	\$607.45	\$1,370.55	\$357.15	\$735.25	N/A
Corporate Limited Real Estate Agent (Affordable housing)	\$607.45	\$1,370.55	\$357.15	\$735.25	N/A
Corporate Limited Real Estate Agent (Business letting)	\$607.45	\$1,370.55	\$357.15	\$735.25	N/A

• Restoration fees include a late fee of **\$131.20** for individual or corporate licence and **\$23.50** for a registration.

• A mandatory criminal history check must be completed on all applications if a criminal history check has not been conducted by the Office of Fair Trading under the appropriate Act within the last 6 months.

### Motor industry fees

### **Licence Application**

Licence	Licence Fee (1 year)	Licence Fee (3 years)	Criminal History Check
Motor Dealer	\$1,653.50	\$3,100.50	\$47.10
Motor Dealer (Wrecker)	\$1,653.50	\$3,100.50	\$47.10
Motor Dealer (Broker)	\$1,653.50	\$3,100.50	\$47.10
Chattel Auctioneer	\$1,653.50	\$3,100.50	\$47.10
Motor Salesperson Registration Certificate	\$388.00	\$659.30	\$47.10
Corporate Motor Dealer	\$941.20	\$1,697.50	N/A
Corporate Motor Dealer (Wrecker)	\$941.20	\$1,697.50	N/A
Corporate Motor Dealer (Broker)	\$941.20	\$1,697.50	N/A
Corporate Chattel Auctioneer	\$941.20	\$1,697.50	N/A

- The non-refundable application fee of **\$192.50** is included in the licence fee.
- A fee of **\$98.35** applies to appoint a substitute licensee to work for more than 30 days or extend their period of appointment.
- If your licence is lost, damaged, stolen, or destroyed we can reprint it for a fee of **\$49.80** per licence or **\$30.00** for a registration certificate.
- If you have a conditional licence or registration certificate, you may request that we change or remove conditions for a fee of **\$98.35 for** a licence or **\$59.25** for a registration certificate.
- You can request that we deactivate your licence for a fee of **\$98.35**.
- You can request a licence extract for a fee of **\$20.00**.

#### **Licence Renewal**

Licence	Renewal Fee (1 year)	Renewal Fee (3 years)	Renew as inactive (1 year)	Renew as inactive (3 Years)	Criminal History Check
Motor Dealer	\$840.05	\$2,331.35	\$469.25	\$1,210.35	\$47.10
Motor Dealer (Wrecker)	\$840.05	\$2,331.35	\$469.25	\$1,210.35	\$47.10
Motor Dealer (Broker)	\$840.05	\$2,331.35	\$469.25	\$1,210.35	\$47.10
Chattel Auctioneer	\$840.05	\$2,331.35	\$469.25	\$1,210.35	\$47.10
Motor Salesperson Registration Certificate	\$194.85	\$473.05	N/A	N/A	\$47.10
Corporate Motor Dealer	\$476.25	\$1,239.35	\$290.85	\$668.95	N/A
Corporate Motor Dealer (Wrecker)	\$476.25	\$1,239.35	\$290.85	\$668.95	N/A
Corporate Motor Dealer (Broker)	\$476.25	\$1,239.35	\$290.85	\$668.95	N/A
Corporate Chattel Auctioneer	\$476.25	\$1,239.35	\$290.85	\$668.95	N/A

Licence	Restoration (1 year)	Restoration (3 Years)	Restore as inactive (1 year)	Restore as inactive (3 years)	Criminal History Check
Motor Dealer	\$971.25	\$2,462.55	\$535.55	\$1,276.65	\$47.10
Motor Dealer (Wrecker)	\$971.25	\$2,462.55	\$535.55	\$1,276.65	\$47.10
Motor Dealer (Broker)	\$971.25	\$2,462.55	\$535.55	\$1,276.65	\$47.10
Chattel Auctioneer	\$971.25	\$2,462.55	\$535.55	\$1,276.65	\$47.10
Motor Salesperson Registration Certificate	\$218.35	\$496.55	N/A	N/A	\$47.10
Corporate Motor Dealer	\$607.45	\$1,370.55	\$357.15	\$735.25	N/A
Corporate Motor Dealer (Wrecker)	\$607.45	\$1,370.55	\$357.15	\$735.25	N/A
Corporate Motor Dealer (Broker)	\$607.45	\$1,370.55	\$357.15	\$735.25	N/A
Corporate Chattel Auctioneer	\$607.45	\$1,370.55	\$357.15	\$735.25	N/A

• Restoration fees include a late fee of **\$131.20** for individual or corporate licence and **\$23.50** for a registration.

• A mandatory criminal history check must be completed on all applications if a criminal history check has not been conducted by the Office of Fair Trading under the appropriate Act within the last 6 months.

### Debt collectors and process server industry fees

### **Licence Application**

Licence	Licence Fee (1 year)	Licence Fee (3 years)	Criminal History Check
Field Agent	\$1,653.50	\$3,100.50	\$47.10
Subagent Registration Certificate	\$388.00	\$659.30	\$47.10
Corporate Field Agent	\$941.20	\$1,697.50	N/A

• A mandatory criminal history check must be completed on all applications if a criminal history check has not been conducted by the Office of Fair Trading under the appropriate Act within the last 6 months.

- The non-refundable application fee of **\$192.50** is included in the licence fee.
- A fee of **\$192.50** applies to add another category to your new or existing individual licence.
- A fee of **\$98.35** applies to appoint a substitute licensee to work for more than 30 days or extend their period of appointment.
- If your licence is lost, damaged, stolen, or destroyed we can reprint it for a fee of **\$49.80** per licence or **\$30.00** for a registration certificate.
- If you have a conditional licence or registration certificate, you may request that we change or remove conditions for a fee of **\$98.35** for a licence or **\$59.25** for a registration certificate.
- You can request that we deactivate your licence for a fee of **\$98.35**.
- You can request a licence extract for a fee of \$20.00.

### **Licence Renewal**

Licence	Renewal Fee (1 year)	Renewal Fee (3 years)	Renew as inactive (1 year)	Renew as inactive (3 Years)	Criminal History Check
Field Agent	\$840.05	\$2,331.35	\$469.25	\$1,210.35	\$47.10
Subagent Registration Certificate	\$194.85	\$473.05	N/A	N/A	\$47.10
Corporate Field Agent	\$476.25	\$1,239.35	\$290.85	\$668.95	N/A

Licence	Restoration (1 year)	Restoration (3 Years)	Restore as inactive (1 year)	Restore as inactive (3 years)	Criminal History Check
Field Agent	\$971.25	\$2,462.55	\$535.55	\$1,276.65	\$47.10
Subagent Registration Certificate	\$218.35	\$496.55	N/A	N/A	\$47.10
Corporate Field Agent	\$607.45	\$1,370.55	\$357.15	\$735.25	N/A

• Restoration fees include a late fee of **\$131.20** for individual or corporate licence and **\$23.50** for a registration.

• A mandatory criminal history check must be completed on all applications if a criminal history check has not been conducted by the Office of Fair Trading under the appropriate Act within the last 6 months.

### Security industry fees

### **Licence Application**

Licence	Single function 6 months (Restricted)	Single function 1 year (Unrestricted)	Single function 3 years (Unrestricted)	Criminal History Check
Bodyguard	\$206.80	\$363.90	\$720.30	\$47.10
Crowd controller	\$206.80	\$363.90	\$720.30	\$47.10
Private investigator	\$206.80	\$363.90	\$720.30	\$47.10
Security Officer (unarmed)	\$206.80	\$363.90	\$720.30	\$47.10
Security Officer (cash in transit)	\$206.80	\$363.90	\$720.30	\$47.10
Security Officer (dog patrol)	\$206.80	\$363.90	\$720.30	\$47.10
Security Officer (monitoring)	\$206.80	\$363.90	\$720.30	\$47.10

- A mandatory fingerprinting fee of **\$109.60** (GST exempt) is payable at the time of lodging the original application and will not need to be paid again unless your licence expires.
- The fee for replacement of security licence with two or more classes is **\$54.85**.
- The fee for replacement of security licence with one licence class is **\$38.45**.
- The fee for replacement of security firms licence is **\$87.00**.
- If you have a conditional licence, you may request that we change or remove conditions for a fee of **\$94.10**.
- You can request a licence extract for a fee of **\$22.10**.

Licence	Multiple functions 6 months (Restricted)	Multiple functions 1 year (Unrestricted)	Multiple functions 3 years (Unrestricted)	Criminal History Check
Bodyguard	\$249.60	\$449.30	\$905.60	\$47.10
Crowd controller	\$249.60	\$449.30	\$905.60	\$47.10
Private investigator	\$249.60	\$449.30	\$905.60	\$47.10
Security Officer (unarmed)	\$249.60	\$449.30	\$905.60	\$47.10
Security Officer (cash in transit)	\$249.60	\$449.30	\$905.60	\$47.10
Security Officer (dog patrol)	\$249.60	\$449.30	\$905.60	\$47.10
Security Officer (monitoring)	\$249.60	\$449.30	\$905.60	\$47.10

• A mandatory criminal history check must be completed on all applications if a criminal history check has not been conducted by the Office of Fair Trading under the appropriate Act within the last 6 months.

• A mandatory fingerprinting fee of **\$109.60** (GST exempt) is payable at the time of lodging the original application and will not need to be paid again unless your licence expires.

Licence	Single function 1 year	Single function 3 years	Multiple functions 1 year	Multiple functions 3 years	Criminal History Check
Security advisor	\$221.10	\$428.00	\$263.80	\$549.20	\$47.10
Security equipment installer	\$221.10	\$428.00	\$263.80	\$549.20	\$47.10

• A mandatory criminal history check must be completed on all applications if a criminal history check has not been conducted by the Office of Fair Trading under the appropriate Act within the last 6 months.

• A mandatory fingerprinting fee of **\$109.60** (GST exempt) is payable at the time of lodging the original application and will not need to be paid again unless your licence expires.

Licence	1 year	3 years	Criminal History Check
Security firm class 1	\$1,805.00	\$3,630.00	\$47.10
Security firm class 2	\$1,084.00	\$2,172.00	\$47.10
Security firm class 1 and 2	\$2,306.00	\$4,648.00	\$47.10

- A mandatory criminal history check must be completed on all applications if a criminal history check has not been conducted by the Office of Fair Trading under the appropriate Act within the last 6 months.
- A mandatory fingerprinting fee of **\$109.60** (GST exempt) is payable at the time of lodging the original application and will not need to be paid again unless your licence expires.

#### **Licence Renewal**

Licence	Renewal fee (1 year)	Renewal fee (3 years)	Criminal History Check
Individual class 1 (single function)	\$178.30	\$526.00	\$47.10
Individual class 1 (multiple function)	\$228.20	\$675.70	\$47.10
Individual class 2 (single function)	\$108.30	\$315.40	\$47.10
Individual class 2 (multiple function)	\$138.30	\$408.20	\$47.10
Security firm class 1	\$912.70	\$2,721.00	\$47.10
Security firm class 2	\$549.20	\$1,639.00	\$47.10
Security firm class 1 and 2	\$1,177.00	\$3,515.00	\$47.10

### Tattoo industry fees

Licence	1 year	3 years	Special licence	Criminal History Check
Tattoo operator	\$1,084.00	\$2,172.00	N/A	\$47.10
Tattooist	\$263.80	\$549.20	N/A	\$47.10
Tattoo operator renewal	\$549.20	\$1,639.00	N/A	\$47.10
Tattooist renewal	\$138.30	\$406.00	N/A	\$47.10
Show/exhibition permit (1-5 participants)	N/A	N/A	\$551.20	\$47.10
Show/exhibition permit (6-10) participants	N/A	N/A	\$826.70	\$47.10
Show/exhibition permit (11+) participants	N/A	N/A	\$1,241.00	\$47.10
Visiting overseas permit	N/A	N/A	\$275.80	\$47.10
Tattoo operator renewal	\$549.20	\$1,639.00	N/A	\$47.10
Tattooist renewal	\$138.30	\$406.00	N/A	\$47.10
Mutual recognition tattooist	\$263.80	\$549.20	N/A	\$47.10

• A mandatory criminal history check must be completed on all applications if a criminal history check has not been conducted by the Office of Fair Trading under the appropriate Act within the last 6 months.

• A mandatory fingerprinting fee of **\$109.60** (GST exempt) is payable at the time of lodging the original application and will not need to be paid again unless your licence expires.

• If you require a replacement licence for any reason, a fee of **\$51.05** applies.

### Auction industry fees

### **Licence Application**

Licence	1 year	3 years	Criminal History Check
Individual Auctioneer	\$1,653.50	\$3,100.50	\$47.10
Corporate Auctioneer	\$941.20	\$1,697.50	N/A
Mutual recognition	\$1,653.50	\$3,100.50	\$47.10

- A mandatory criminal history check must be completed on all applications if a criminal history check has not been conducted by the Office of Fair Trading under the appropriate Act within the last 6 months.
- A fee of **\$192.50** applies to add another category to your new or existing individual licence unless you hold or are applying for the chattel auctioneer class.
- A fee of **\$98.35** applies to appoint a substitute licensee to work for more than 30 days or extend their period of appointment.
- If your licence is lost, damaged, stolen, or destroyed we can reprint it for a fee of \$49.80.
- If you have a conditional licence, you may request that we change or remove conditions for a fee of **\$98.35**.
- You can request that we deactivate your licence for a fee of **\$98.35**.
- You can request a licence extract for a fee of **\$20.00**.

#### **Licence Renewal**

Licence	Renewal Fee (1 year)	Renewal Fee (3 years)	Renew as inactive (1 year)	Renew as inactive (3 Years)	Criminal History Check
Individual Auctioneer	\$840.05	\$2,331.35	\$469.25	\$1,210.35	\$47.10
Corporate Auctioneer	\$476.25	\$1,239.35	\$290.85	\$668.95	N/A
Mutual recognition	N/A	N/A	N/A	N/A	\$47.10

Licence	Restoration (1 year)	Restoration (3 Years)	Restore as inactive (1 year)	Restore as inactive (3 years)	Criminal History Check
Individual Auctioneer	\$971.25	\$2,462.55	\$535.55	\$1,276.65	\$47.10
Corporate Auctioneer	\$607.45	\$1,370.55	\$357.15	\$735.25	N/A
Mutual recognition	N/A	N/A	N/A	N/A	\$47.10

• Restoration fees include a late fee of **\$131.20** for individual or corporate licence and **\$23.50** for a registration.

• A mandatory criminal history check must be completed on all applications if a criminal history check has not been conducted by the Office of Fair Trading under the appropriate Act within the last 6 months.

### Second-hand industry fees

Licence	1 year	3 years	1 year renewal	3 year renewal	1 year restoration	3 year restoration	Criminal History Check
Second-hand dealer or pawnbroker	\$877.20	\$2,005.00	\$556.20	\$1,655.00	\$556.20	\$1,650.00	\$47.10
Mutual recognition	\$877.20	\$2,005.00	N/A	N/A	N/A	N/A	\$47.10

• A mandatory criminal history check must be completed on all applications if a criminal history check has not been conducted by the Office of Fair Trading under the appropriate Act within the last 6 months.

• If you add a new business location to your licence, a fee of **\$54.15** will apply for each new place.

• If you remove an old business location that you no longer use, a fee of **\$49.80** will apply to reprint the licence.

### Inbound tour operator industry fees

Licence	1 year	3 years	1 year renewal	3 year renewal	Criminal History Check
Inbound tour operator	\$964.10	\$2,718.50	\$877.20	\$2,631.60	\$47.10

• A mandatory criminal history check must be completed on all applications if a criminal history check has not been conducted by the Office of Fair Trading under the appropriate Act within the last 6 months.

• A **\$57.00** fee applies to change your conditions of registration.

• A **\$27.90** fee applies to reprint your certificate when updating licence details.

• If your licence is lost, damaged, stolen, or destroyed we can reprint it for a fee of **\$27.90**.

### Introduction industry fees

Licence	1 year	2 years	3 years	Criminal History Check
Introduction agent	\$898.40	\$1,603.00	\$2,417.00	\$47.10
Introduction agent renewal	\$898.40	\$1,603.00	\$2,417.00	\$47.10
Introduction agent restoration	\$898.40	\$1,603.00	\$2,417.00	\$47.10
Mutual recognition	\$898.40	\$1,603.00	\$2,417.00	\$47.10

• A mandatory criminal history check must be completed on all applications if a criminal history check has not been conducted by the Office of Fair Trading under the appropriate Act within the last 6 months

• If your licence is lost, damaged, stolen, or destroyed we can reprint it for a fee of **\$91.25** per reprint.

### Incorporated associations fees

Action	Fee
Setting up or closing down an association	\$183.95
Submitting your annual return	\$64.25
Rule change	\$24.20
Name change	\$91.30
Merge associations	\$183.95
Change your cooperative's status into an incorporated association.	\$183.95

• A fee of **\$45.65** applies to seek approval not use 'Incorporated' or 'Inc.' in your association's name or comply with the usual requirements.

## Co-operative fees

Action	Fee
Apply for registration of a co-operative	\$34.05
Apply for registration of a co-operative by an existing corporation	\$34.05
Apply for approval of draft disclosure statement	Various fees may apply. See the <b>fee schedule</b> for details.
Apply for approval, consent, exemption, order or certificate	Various fees may apply. See the fee schedule for details.
Lodge an annual report (if it's under 28 days late)	\$106.90
Lodge an annual report (if it's over 28 days late)	\$428.00
Notice of change of registered office (if it's under 28 days late)	\$106.90
Notice of change of registered office (if it's over 28 days late)	\$428.00
Apply for approval of transfer of engagements between co-operatives	\$428.00
Apply for extension or shortening of time	\$106.90
Apply for approval of a merger between co-operatives	\$428.00
Apply for approval of proposed rules for a co-operative	\$90.80
Apply for prior approval of proposed rules for a co-operative	\$21.35 per rule, up to a maximum of \$90.80
Apply for registration of amendment of rules/special resolution	\$53.45
Apply to approve change of co-operative name	\$53.45

## Limited partnership fees

Action	Fee
Application for registration of limited liability partnership	\$171.20
Application for registration of incorporated limited partnership	\$926.90
Change of details relating to limited liability partnership	\$82.65
Change in registered details of incorporated limited partnership	\$82.65
Notice of change of status of an incorporated limited partnership	\$26.25
Notification of becoming a Venture Capital Management partnership	\$26.25
Dissolution or cessation of a limited liability partnership	\$26.25
Cessation of business by an incorporated limited partnership	\$26.25
Notice of cessation as a venture capital management partnership	\$26.25
Notice of revocation as a Venture Capital Limited Partnership (VCLP), Early Stage Venture Capital Limited Partnership (ESVCLP) or Australian Venture Capital Fund of Funds (AFOF)	\$26.25