

Glossary of acronyms

ACU	Academic Clinical Unit
AM	Member of the Order of Australia
AO	Order of Australia
ASIS	Alternate Site Infusion Service
Blueprint	Blueprint for better healthcare in Queensland
Board	Metro South Hospital and Health Board
BPA	Best Practice Australia
CARE-PACT	Comprehensive Aged Residential Emergency and Partners in Assessment, Care and Treatment
CHIP	Community Hospital Interface Program
CIO	Chief Information Officer
DOH	Department of Health
ED	Emergency Department
FBT	Fringe Benefits Tax
FTE	Full Time Equivalent
GP	General practitioner
GPLO	General Practice and Outpatient Liaison Officer
GST	Goods and Services Tax
HHS	Hospital and Health Service
HREC	Metro South Health Human Research Ethics Committee
HSCE	Health Service Chief Executive
ICT	Information and communication technology
ieMR	Integrated Electronic Medical Record
LSLS	Long Service Leave Scheme
Metro South Health	Metro South Hospital and Health Service
MM	Met with Merit
MOHRI	Minimum Obligatory Human Resources Information

MSAMHS	Metro South Addiction and Mental Health Services
MSH	Metro South Health
MSHCF	Metro South Health Consultative Forum
MSHHB	Metro South Hospital and Health Board
MSH@Home	Metro South Health@Home
NEAT	National Emergency Access Target
NEST	National Elective Surgery Target
NSQHS	National Safety and Quality Health Service (Standards)
OAM	Medal of the Order of Australia
OOS	Occasions of Service (oral health)
PPP	Public Private Partnerships
PA Hospital, PAH	Princess Alexandra Hospital
PAVE	People Actions Values Empowerment. PAVE the way is Metro South Health's workforce engagement strategy
QAO	Queensland Audit Office
QAS	Queensland Ambulance Service
QEII Hospital QEII	Queen Elizabeth II Jubilee Hospital
RaFT	Recording all Facility Transportation application
RoPP	Right of Private Practice
SERTA	Study, Education and Research Trust Account
SMO	Senior Medical Officer
TRI	Translational Research Institute
UQ	University of Queensland
WAU	Weighted Activity Unit
YTD	Year to Date

Annual report compliance checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> ■ A letter of compliance from the accountable officer or statutory body to the relevant Minister 	ARRs – section 8	p. 2
Accessibility	<ul style="list-style-type: none"> ■ Table of contents ■ Glossary 	ARRs – section 10.1	p. 3 p. 142
	<ul style="list-style-type: none"> ■ Public availability 	ARRs – section 10.2	inside cover
	<ul style="list-style-type: none"> ■ Interpreter service statement 	Queensland Government Language Services Policy ARRs – section 10.3	inside cover
	<ul style="list-style-type: none"> ■ Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 10.4	inside cover
	<ul style="list-style-type: none"> ■ Information licensing 	Queensland Government Enterprise Architecture – Information licensing ARRs – section 10.5	inside cover
General information	<ul style="list-style-type: none"> ■ Introductory Information 	ARRs – section 11.1	pp. 7–11
	<ul style="list-style-type: none"> ■ Agency role and main functions 	ARRs – section 11.2	p. 12
	<ul style="list-style-type: none"> ■ Operating environment 	ARRs – section 11.3	pp. 12–15
	<ul style="list-style-type: none"> ■ Machinery of Government changes 	ARRs – section 11.4	p. 16
Non-financial performance	<ul style="list-style-type: none"> ■ Government objectives for the community 	ARRs – section 12.1	p. 50
	<ul style="list-style-type: none"> ■ Other whole-of-government plans / specific initiatives 	ARRs – section 12.2	p. 51
	<ul style="list-style-type: none"> ■ Agency objectives and performance indicators 	ARRs – section 12.3	pp. 52–76
	<ul style="list-style-type: none"> ■ Agency service areas, service standards and other measures 	ARRs – section 12.4	p. 77
Financial performance	<ul style="list-style-type: none"> ■ Summary of financial performance 	ARRs – section 13.1	pp. 78–80
Governance—management and structure	<ul style="list-style-type: none"> ■ Organisational structure 	ARRs – section 14.1	p. 18
	<ul style="list-style-type: none"> ■ Executive management 	ARRs – section 14.2	pp. 19–27
	<ul style="list-style-type: none"> ■ Related entities 	ARRs – section 14.3	n/a
	<ul style="list-style-type: none"> ■ Boards and committees 	ARRs – section 14.4	pp. 28–41
	<ul style="list-style-type: none"> ■ <i>Public Sector Ethics Act 1994</i> 	<i>Public Sector Ethics Act 1994</i> (section 23 and Schedule) ARRs – section 14.5	p. 42

Governance—risk management and accountability	■ Risk management	ARRs – section 15.1	p. 44
	■ External scrutiny	ARRs – section 15.2	pp. 43–44
	■ Audit committee	ARRs – section 15.3	p. 29
	■ Internal audit	ARRs – section 15.4	p. 45
	■ Public Sector Renewal	ARRs – section 15.5	p. 5
	■ Information systems and recordkeeping	ARRs – section 15.6	pp. 46–47
Governance—human resources	■ Workforce planning, attraction and retention and performance	ARRs – section 16.1	pp. 86–90
	■ Early retirement, redundancy and retrenchment	Directive No.11/12 Early Retirement, Redundancy and Retrenchment ARRs – section 16.2	p. 90
Open Data	■ Open Data	ARRs – section 17	p. 47
Financial statements	■ Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1	p. 136
	■ Independent Auditors Report	FAA – section 62 FPMS – section 50 ARRs – section 18.2	pp. 137–138
	■ Remuneration disclosures	Financial Reporting Requirements for Queensland Government Agencies ARRs – section 18.3	pp. 132–133

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2009*

ARRs *Annual report requirements for Queensland Government agencies*

