



Level 3

Multi-agency dynamic risk assessment and safety management tool

CONFIDENTIAL: Domestic and family violence information

These tools should only be used when a Level 2 risk assessment or other initial risk assessment has been undertaken, and a case has been referred to a multi-agency team for risk and safety management.

The tools support participating agencies in the multi-agency response to **bring information together** to build a more detailed view of the risk presented to a victim-survivor by being able to *identify any additional risks not known when the Level 2 assessment was undertaken, or where factors have and continue to change.*

The outcome of the updated risk assessment will then inform the risk management strategies that are developed and actioned. Each agency will have a specific risk management role and actions to take.

There are three Level 3 tools to support a multi-agency response to a case.

Tool	Description
<p>Level 3A: Initial multi-agency risk assessment and management tool</p> <p>Purpose: Intake into the multi-agency response, including review of Level 2 risk assessment and safety plan, and update to these based on multi-agency requests for information (RFIs).</p>	<p>Under this framework, an initial multi-agency risk assessment and management meeting should take place using the Level 3A tool. There are three parts to this tool:</p> <ul style="list-style-type: none"> » Part 1: Referral and victim-survivor information: sets out relevant information about the referral and the victim-survivor involved in the case, including the PuV and child/ren. » Part 2: Requests for information: Each agency should complete RFIs to supplement the information gathered during the Level 2 risk assessment. These RFIs should be captured in this section. <p>(Note: Parts 1 and 2 to be completed ahead of first meeting where possible.)</p> <ul style="list-style-type: none"> » Part 3: Initial multi-agency risk management assessment and safety planning strategy: Identifies the risk and safety management responses that should be implemented to protect the victim-survivor from further harm. This section also seeks to keep agencies accountable for the actions they are responsible for as part of the overall risk management strategy.
<p>Level 3B: Ongoing multi-agency risk assessment and management tool</p> <p>Purpose: Ongoing review of risk and multiagency strategy</p>	<p>The Level 3B tool seeks to support the Multi-Agency Team to respond to a case’s risk on an ongoing basis, by supporting the team to consider whether the frequency or severity of risk factors have changed. This tool should be completed for every subsequent multi-agency meeting and replaces meeting notes. There are five parts to this tool (which mirror a standing agenda for the meetings):</p> <ul style="list-style-type: none"> » Part 1: Meeting details and summary from previous meeting » Part 2: Updates from agencies » Part 3: Changes in victim-survivor and PuV circumstances » Part 4: Changes in risk and protective factors » Part 5: Review of ongoing multi-agency risk management strategy
<p>Level 3C: Case summary and closure tool</p> <p>Purpose: Documenting rationale for case closure, and closure summary.</p>	<p>The Level 3C tool supports agencies to record all relevant information demonstrating how risk was managed and documenting the rationale for case closure. It also documents ongoing risk management strategies to support the victim-survivor. It includes a section for a comprehensive case closure note.</p>



Level 3A

Initial multi-agency risk assessment and management tool

When should I use this tool? At intake into the multi-agency response, and at the first multi-agency meeting after referral. Parts 1 and 2 of the Level 3A tool should be completed ahead of the meeting.

Part 1: Referral summary and victim-survivor information

A. Referral details: Capture the key details relating to the referral if the case has been referred. If a Level 2 assessment has not been undertaken, this should be done before completing the Level 3 tool.		
Victim-survivor name:		PuV name(s):
Victim-survivor address:		PuV address(es):
Child/ren names/ages:		
Referring agency name:		Date of Referral:
Referral agency contact details:		Referral consent status:
Victim-survivor assessment of risk at referral	<input type="checkbox"/> Imminent Risk: At imminent risk of lethality or serious harm <input type="checkbox"/> No/Low Risk <input type="checkbox"/> High Risk: At high risk of lethality or serious harm <input type="checkbox"/> Unknown <input type="checkbox"/> Risk: At risk of harm	
Practitioner determined Risk Level of victim-survivor at referral	<input type="checkbox"/> Imminent Risk: At imminent risk of lethality or serious harm <input type="checkbox"/> High Risk: At high risk of lethality or serious harm <input type="checkbox"/> Risk: At risk of harm	
Practitioner rationale for risk level and referral: Include summary of risk and protective factors from the Level 2 risk assessment tool	Key Risk Factors	
	Key Protective Factors	
	Rationale	

B. Prior and existing responses

Details of any risk management action already undertaken

Please provide details of any action which has already been taken to help keep the victim-survivor and/or other persons safe. This seeks to capture past responses at the point of referral.

Agencies previously and currently involved with victim-survivor, child and/or PuV

Agency Name:	Contact Details:	Details of Involvement:



Part 2: Initial multi-agency risk assessment

A. A: Requests for information: Each agency's RFIs should be captured in the following section to supplement the information gathered during the Level 2 risk assessment

Agency RFIs

Organisation	RFI input (including date of inputs)
Child Safety	
QPS	
Queensland Health	
QCS	
Youth Justice	
Housing	
Courts	
[Insert as relevant]	

Part 3: Initial multi-agency risk management assessment and strategy

Multi-Agency Risk Management Assessment and Strategy: This section should be used to re-assess risk and to identify an integrated, multi-agency risk management response with a focus on four key areas:

- A.** Reviewing the practitioner's assessment of risk through a multi-agency lens
- B.** Facilitating access and engagement with support services;
- C.** Ensuring the PuV remains in focus; and
- D.** Ongoing safety planning.

This section should be used to record the outcomes of the initial multi agency meeting, and all the risk management and safety responses put in place to respond to the level of risk present.

A. Initial multi-agency risk assessment

Date of meeting	
Agencies and representatives present	
Observers	
Apologies	
Conflicts of interest	

Review the key risk factors and key protective factors in Part 1 to determine the following:

Multi-agency determined Risk Level of Victim Survivor

Note: This is in consideration of the best available information including RFI.

- Imminent Risk:** At imminent risk of lethality or serious harm
- High Risk:** At high risk of lethality or serious harm
- Risk:** At risk of harm

Are there any immediate safety concerns?

Any other important information and key dates (e.g. court dates, release from custody)?



B. Multi-agency safety planning strategy Note that specific agency actions are captured in the separate safety plan; this section is used to summarise the response as a whole, and document strategies for reducing risk to the victim-survivor and their child/ren, and increasing PuV accountability.

- 1. Facilitate engagement of supports for victim-survivor (and their children as relevant):** This includes linking the victim-survivor with health and social services to empower and support stabilisation and recovery of victim-survivors. This might include providing legal, employment, accommodation or educational opportunities and support, as well as responding to broader personal wellbeing needs including physical & mental health (support for management of illness, disability or disease), caring responsibilities and connection to culture.

Summary of discussion and key actions

- 2. PuV visibility and action interventions:** Victim-survivors' safety is promoted by focusing attention on the behaviours of the PuV. This section seeks to ensure the PuV remains visible.

Summary of discussion and key actions

- 3. Other risk management:** Detail any other actions considered appropriate to manage the risk to the victim-survivor and/or any children posed by the PuV.

Summary of discussion and key actions not already captured above

Can the case be closed?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please complete Level 3C tool If no, complete Level 3B tool at next meeting
Next multi-agency meeting date	



Level 3B

Ongoing multi-agency risk assessment and management tool

When should I use this tool? At each subsequent multi-agency meeting until case closure. This tool can be used as a Meeting Note, with a new Level 3B tool completed per meeting to form a complete record.

Suggested standing agenda for meetings:

1. Meeting details and summary from previous meeting (Part 1)
2. Updates from agencies (Part 2)
3. Changes in victim-survivor and PuV circumstances (Part 3)
4. Changes in risk and protective factors (Part 4)
5. Review of ongoing multi-agency risk management strategy (Part 5)

Part 1: Meeting Details

Victim-survivor name	_____
PuV name	_____
Date of meeting	_____
Agencies and representatives present	_____
Observers	_____
Apologies	_____
Conflicts of Interest	_____

Summary of previous meeting

Previous meeting date	_____
Victim-survivor assessment of risk at previous meeting	<input type="checkbox"/> Imminent Risk: At imminent risk of lethality or serious harm <input type="checkbox"/> High Risk: At high risk of lethality or serious harm <input type="checkbox"/> Risk: At risk of harm <input type="checkbox"/> No/Low Risk <input type="checkbox"/> Unknown
Multi-agency determined risk level of victim-survivor at previous meeting	<input type="checkbox"/> Imminent Risk: At imminent risk of lethality or serious harm <input type="checkbox"/> High Risk: At high risk of lethality or serious harm <input type="checkbox"/> Risk: At risk of harm
Summary of risk factors, protective factors, and rationale for ongoing response (note these should continue to be updated from meeting to meeting)	Key Risk Factors _____
	Key Protective Factors _____
	Rationale _____



Part 2: Updates from agencies

Agencies to provide updates on actions relating to the multi-agency response since last meeting	
Organisation	Updates
Child Safety	
QPS	
Queensland Health	
QCS	
Youth Justice	
Housing	
Courts	
<i>[Insert as relevant]</i>	

Part 3: Changes to victim-survivor and PuV circumstances

A. Victim-survivor information: Consider whether has been any change in or new information available relating to the victim-survivor, PuV or children since the initial meeting. **All agencies should input into the below sections.**

Victim-survivor details

Has there been any change in the victim-survivors' circumstances? (e.g. living arrangements, employment, health (incl. pregnancy, AOD), engagement with services, caring responsibilities, and relationships)

- Yes
- No
- Unknown

If yes, details:

PuV details

Has there been any change in the PuV circumstances? (e.g., living arrangements (incl. custodial/remand status), involvement with police (incl. breaches of orders), relationship status, health, employment, and engagement with services)

- Yes
- No
- Unknown

If yes, details:

Child/ren details

Has there been any change in the children's circumstances? (e.g., living arrangements, involvement of child safety, changes in relationships with adults including victim-survivor and PuV, changes in behaviour)

- Yes
- No
- Unknown

If yes, details:



Part 4: Changes to risk and protective factors

Note any changes in the risk and protective factors, to include in the ongoing summary of risk and protective factors

High risk factors

Have there been changes to the occurrence, frequency or severity of the high-risk factors to the victim-survivor or children identified in the initial multi-agency team meeting?

Are there any new risk factors (both high risk or general risk factors) to the victim-survivor or children present? Please detail frequency and severity of risk factors.

Protective factors

Has there been any change to the protective factors identified in the initial multi-agency team meeting (or subsequent meetings as relevant)? Please detail

Are there any new protective factors now in place? Please detail

Part 5: Review of ongoing multi-agency risk management strategy

Complete an updated risk assessment and detail any key safety concerns. This should be done at each meeting of the multi-agency response with reference to any new information or changes in risk over the course of the case.

Updated victim-survivors assessment of risk

- Imminent Risk:** At imminent risk of lethality or serious harm
- High Risk:** At high risk of lethality or serious harm
- Risk:** At risk of harm
- No/Low Risk**
- Unknown**

Updated multi-agency risk assessment:

- Imminent Risk:** At imminent risk of lethality or serious harm
- High Risk:** At risk of lethality or serious harm
- Risk:** At risk of harm
- No/Low Risk**

Rationale for assessment:

Can the case be closed?

Yes No

If yes, please complete Level 3C tool

If no, complete a new Level 3B tool at next meeting

Next multi-agency meeting date:



Level 3C

Case Summary and Closure Tool

When should I use this tool? Once the case is no longer being actively managed by the multi-agency response

A. Case summary

Victim-survivor name		
PuV name		
Date of case closure		
Multi-agency determined risk level at closure [Note the case cannot be closed if there is imminent risk]	<input type="checkbox"/> High Risk Case: is high risk <input type="checkbox"/> At Risk: Risk level has reduced to 'At Risk' <input type="checkbox"/> No/Low Risk: Risk level has reduced substantially	
Victim-survivor's assessment of risk at closure	<input type="checkbox"/> High Risk <input type="checkbox"/> At Risk <input type="checkbox"/> No/Low Risk <input type="checkbox"/> Unknown	
Does the victim-survivor agree to the case closure?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown If no or unknown, detail:	
Protective factors present at the time of summary and/or closure (tick as relevant)	<input type="checkbox"/> Domestic Violence Order in place <input type="checkbox"/> Bail conditions in place <input type="checkbox"/> Victim-survivor address flagged with Police <input type="checkbox"/> PuV does not know victim-survivor's location <input type="checkbox"/> Victim-survivor engaged with DFV service <input type="checkbox"/> DVO placed on victim-survivor's health records <input type="checkbox"/> PuV has moved <input type="checkbox"/> PuV is in prison	<input type="checkbox"/> PuV engaged with MBC program <input type="checkbox"/> PuV is deceased <input type="checkbox"/> Victim-survivor has moved <input type="checkbox"/> Victim-survivor has personal duress alarm <input type="checkbox"/> Victim-survivor has security cameras <input type="checkbox"/> Alerts placed on victim-survivor's health records noting DFV <input type="checkbox"/> Other (please specify):
Safety and accountability measures considered (tick as relevant)	<input type="checkbox"/> Victim-survivor is immediately safe from serious injury or lethality (in consented cases, reports feeling safe) <input type="checkbox"/> PuV no longer considered to pose imminent or high risk <input type="checkbox"/> Children are immediately safe from serious injury or lethality <input type="checkbox"/> Relevant referrals have been made and confirmed with the receiving agency <input type="checkbox"/> Other:	

Rationale for closure and ongoing safety plan: Detail rationale for risk level, and why this case no longer requires a multi-agency response.



Agencies to stay involved with victim-survivor, child and/ or PuV after closure

Agency Name	Contact Details	Details of Expected Involvement

B. Case summary and closure note

The case summary and closure note should detail:

- » A summary of the case including how it was referred to the multi-agency response and which agencies were involved
- » Key risk factors in the case and strategies implemented to address these risk factors
- » Ongoing risk factors for the victim-survivor
- » Assessment of the effectiveness of the response in reducing the risk to the victim-survivor and holding the PuV to account, and lessons learned
- » Any feedback received from the victim-survivor in the management of the case

Attach all relevant risk assessments, safety plans and meeting notes to the closure summary

Case Closure Summary Author

Date

Case Closure Summary Reviewer and Approver

Date