

Associations Incorporation Form 13



Queensland Government

Notice of special resolution for amalgamation of associations

Associations Incorporation Act 1981

This form is effective from 10 August 2020

OFFICE USE ONLY

Date received

Lodgement details

LU number:

Instructions

Please use **BLOCK** letters when you fill out this form. Attach extra sheets if there is not enough space. All dates should be DD/MM/YYYY.

Privacy statement—please read

The Office of Fair Trading (OFT) collects information, including personal information, on this form as required by the *Associations Incorporation Act 1981* to process your application. Your personal information will be placed on a register which may be inspected by the public upon payment of a prescribed fee. Any documents required by the Office of Fair Trading are available for inspection by the public upon payment of a prescribed fee. Additionally, information on this form can be disclosed without your consent where authorised or required by law. Under the *Fair Trading Act 1989* information may also be shared on a confidential basis with other Australian fair trading agencies.

If you give the OFT an email address to communicate with you, the personal information in these communications will be stored on your email service provider's servers. These servers may be outside of Australia. By giving us your email address, you are consenting to the personal information contained within the emails to and from the OFT to be transferred outside Australia.

No fee is payable.

Part 1—Incorporated association details

Incorporated association details

Incorporated association number

Name of incorporated association

*For the purposes of this Act, a special resolution means a resolution passed at a general meeting of the association by the votes of 3/4 of the members who are taken to be present and entitled to vote on the resolution. Written notice of a proposed special resolution, and of the time and place of the general meeting at which it is proposed to move the resolution, must be given, as required under the association's rules, before the general meeting to each member of the association who has a right to vote on the resolution.

Notice is hereby given that at a general meeting of members of the above named association duly convened and held at (place)

on / / (date) special resolutions* in relation to the following matters were passed:

- a) to amalgamate with one or more incorporated associations to form a single incorporated association
- b) to adopt a single set of proposed rules for the new association upon incorporation
- c) to elect interim officers for the new association upon incorporation.

The names of the other associations with which it is proposed to amalgamate are

.....

*Please tick whichever is applicable.

The proposed name of the new association upon incorporation is

..... Inc* / Incorporated*.

Part 2—Signature

Signature

Signature of secretary

Name of secretary (please print)

Email

Phone (daytime)Date / /

D D M M Y Y Y Y

Lodgement details

IMPORTANT!

Please make sure you:

- provide all necessary information and documentation
- sign the application
- return all pages of the application form.

Please lodge the completed application, any supporting documentation and applicable fees to the Office of Fair Trading at the address below, at one of our regional offices, or at a Queensland Government Service Office.

By mail:

Registration Services Unit, GPO Box 3111, Brisbane QLD 4001

In person:

Visit www.qld.gov.au/fairtrading or call **13 QGOV** (13 74 68) for information and your nearest Fair Trading Office or Queensland Government Service Office.

This form must be lodged with this office within **three months** of the passing of the special resolution in accordance with section 48(2A) of the *Associations Incorporation Act 1981*.

Applications received by this office after three months of the passing of the special resolution cannot be registered unless an application for extension of time is granted under section 121 of the Act.

This form is to be lodged by the two or more associations who have resolved to amalgamate with the *Associations Incorporated Form 5—Application for incorporation upon amalgamation of associations* and the prescribed fee.

When lodging these documents there should be at least **two** *Associations Incorporation Form 13—Notices of special resolution for amalgamation of associations* and **one** *Associations Incorporation Form 5—Application for incorporation upon amalgamation of associations*.