Perpetrator Intervention Services Requirements

Self-Assessment Checklist

Organisation name and organisation number

Service outlet name/s and service outlet number:

Self-assessment completed by:

Date completed:

Department contract officer:



Overview

The purpose of the <u>Perpetrator Intervention Services Requirements</u> is to set a minimum program standard across the sector, leading to consistent, quality outcomes for victims and perpetrators.

The requirements relate specifically to group perpetrator intervention programs and have been categorised into seven categories:

- 1. group readiness
- 2. duration of group programs
- 3. maximum number of group participants
- 4. gender of co-facilitators
- 5. qualification and experience requirements of facilitators
- 6. role, qualifications, experience, frequency and duration of a victim advocate
- 7. role, experience and frequency of an observer.

The department acknowledges that not every service may be fully compliant with the new requirements immediately and that not every service will always be fully compliant in the future, for reasons often outside of their control, for example availability of appropriate staff.

In acknowledgement of these challenges, a compliance monitoring and reporting process has been implemented to enable services to:

- assess their compliance with the requirements
- report non-compliance with one or more requirements
- outline the current practice/policy/procedures that are in place
- outline the reasons for non-compliance
- identify risk and risk mitigation strategies for non-compliance
- identify actions required to achieve compliance with the requirement in the future
- report progress towards achieving compliance.

Diagram 1: Compliance monitoring and reporting process



Self-Assessment Checklist

Services can assess their compliance with the Perpetrator Intervention Services Requirements by completing the Perpetrator Intervention Services Requirements Self-Assessment Checklist. If a service rates their compliance with a requirement as partially met or not met, a Service Delivery and Risk Management Plan will be required.

Self-Assessment Checklist

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
1. Group readiness			
 1.1 Services must implement clearly articulated strategies to: assess participant suitability for group participation engage and prepare participants for group participation, prior to the commencement of group sessions, such as such as outlining group rules; policies relating to confidentiality, victim advocacy, consequences for non-attendance; date, time, duration and location of sessions. 	Choose an item.	•	Choose an item.
2. Duration of group programs			
2.1 Perpetrator intervention programs must be delivered weekly, for a minimum of 32 hours, and over a minimum period of 16 weeks.	Choose an item.	•	Choose an item.
3. Maximum number of group participants			
3.1 Group participation must be limited to 16 participants or less.	Choose an item.	•	Choose an item.
4. Gender of co-facilitators			
4.1 A facilitation team must consist of two facilitators of different genders.	Choose an item.	•	Choose an item.
4.2 A facilitation team may only consist of facilitators of the same gender in exceptional circumstances:	Choose an item.	•	Choose an item.

	Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
	 when organisational strategies are in place to promote victim safety, reduce the risk of collusion and respond to risks as they present after a risk assessment in relation to that particular group's response to facilitators of the same gender has been assessed as low risk. 			
4.3	When a facilitation team consists of two male- identifying facilitators, a female-identifying supervisor or observer with domestic and family violence knowledge must be present (must be face-to-face observation or via video link).	Choose an item.	•	Choose an item.
4.4	 When a facilitation team consists of facilitators of the same gender for more than four consecutive sessions, for example due to recruitment issues, the: facilitation team must have access to a supervisor of a different gender services must make every effort to recruit or train a qualified facilitator of the required gender. 	Choose an item.		Choose an item.
5.	Qualification and experience requirements of facilitat	tors		
5.1	There are three levels of facilitators: Emerging Facilitator, Intermediate Facilitator. Senior Facilitator. A facilitation team must consist of at least one Senior Facilitator.	Choose an item.	•	Choose an item.
5.2	A facilitation team may comprise of one Senior Facilitator and one Emerging Facilitator in order for the Emerging Facilitator to obtain the required hours of experience to meet the criteria of an Intermediate Facilitator. Services must implement clearly articulated	Choose an item.	•	Choose an item.

	Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
	strategies that provide additional safeguards to promote safety, reduce the risk of collusion and respond to risk as it presents, such as additional supervision and training to support the professional development of the Emerging Facilitator.			
5.3	If recruitment issues exist, a facilitation team may consist of two Intermediate Facilitators, on the proviso that one or both are working towards meeting the criteria of a Senior Facilitator. When a facilitation team consists of two Intermediate Facilitators for more than four consecutive sessions, the service must implement clearly articulated strategies that provide additional safeguards to promote safety, reduce the risk of collusion and respond to risk as it presents, for example additional supervision, group observations, and increased contact with the partners/ex-partners, children or family members through the Victim Advocate.	Choose an item.		Choose an item.
5.4	Recruitment processes must ensure Aboriginal and Torres Strait Islander peoples and those of culturally and linguistically diverse backgrounds have equal opportunity in accessing positions within the program. This may include special measures to support recruitment of practitioners who do not have the pre- requisite qualification but do have relevant experience and cultural expertise. Services must be able to demonstrate that appropriate safeguards are in place to ensure the facilitator has the appropriate skills and	Choose an item.		Choose an item.

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
knowledge to undertake the position and are supported to upskill to meet the requirements.			
 5.5 Requirements relating to qualifications and experience apply to all existing and new facilitators. Facilitators who do not meet the requirements must be supported by the service to gain the qualifications and experience required. 	Choose an item.	•	Choose an item.
 5.6 All facilitators must have a: demonstrated understanding of the behaviour change process in relation to domestic and family violence demonstrated nuanced and intersectional understanding of the drivers, dynamics and impacts of domestic and family violence and the dynamics of gender, power and control demonstrated recognition of the significance of patterns of perpetrator behaviour beyond individual incidents of violence and are able to meaningfully assess these patterns to develop appropriate responses for the victim and appropriate interventions for the perpetrator demonstrated gendered analysis of violence in their practice acknowledging that gender inequality is a predominant cause and consequence of domestic and family violence demonstrated recognition of the complex ways in which children are harmed through experiencing violence, and the tactics of control and abuse of power that they experience 	Choose an item.		Choose an item.

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
 demonstrated understanding of the Domestic and Family Violence Protection Act 2012 and Child Protection Act 1999 and Child Protection Reform Amendment Act 2017 demonstrated understanding of the domestic and family violence definitions and provisions in the Family Law Act 1975 demonstrated understanding of the Domestic and family violence services practice principles, standards, and guidance demonstrated understanding of the Domestic and Family Violence Information Sharing Guidelines 2017 and Information Sharing Guidelines 2018. 			
 5.7 An Emerging Facilitator must have: observed a minimum of 16 hours of perpetrator intervention group work prior to commencing as an Emerging Facilitator, with a commitment to observe a further 16 hours within six months of commencement in the role at least one of the following three criteria: a minimum of two-years' full-time (or equivalent part-time) relevant professional experience in one or more of the following fields: domestic, family, or sexual violence criminal justice, including corrections child protection human services, including mental health, alcohol and other drug services and gambling support 	Choose an item.	•	Choose an item.

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
 counselling or related field completed specialist evidence-based group perpetrator intervention training of at least 25 hours duration, for example training in the Duluth Model or training delivered by Ken McMasters, AND a minimum of one-year's full- time (or equivalent part-time) relevant professional experience in one or more of the following fields: domestic, family, or sexual violence criminal justice, including corrections child protection human services, including mental health, alcohol and other drug services and gambling support counselling or related field at least a three-year tertiary qualification in a relevant discipline, such as domestic and family violence, social work, community services, counselling, psychology or human services. 			
 5.8 An Intermediate Facilitator must have: observed a minimum of 32 hours of perpetrator intervention group work at least one of the following three criteria: a minimum of two-years' full-time (or equivalent part-time) relevant professional experience in one or more of the following fields: 	Choose an item.	•	Choose an item.

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
 domestic, family, or sexual violence criminal justice, including corrections child protection human services, including mental health, alcohol and other drug services and gambling support counselling or related field completed specialist evidence-based group perpetrator intervention training of at least 25 hours duration, for example training in the Duluth Model or training delivered by Ken McMasters <u>AND</u> have a minimum of one-year's full-time (or equivalent part-time) relevant professional experience in one or more of the following fields: domestic, family, or sexual violence criminal justice, including corrections child protection human services, including mental health, alcohol and other drug services and gambling support counselling or related field at least a three-year tertiary qualification in a relevant discipline, such as domestic and family violence, social work, community services, counselling, psychology or human services 			

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
 at least one of the following three criteria: experience facilitating a minimum of 64 hours of perpetrator intervention group work experience facilitating a minimum of 32 hours of perpetrator intervention group work and experience facilitating a minimum of 32 hours of relevant group work working with clients with complex and diverse needs experience facilitating a minimum of 64 hours of relevant group work working with clients with complex and diverse needs experience facilitating a minimum of 64 hours of relevant group work working with clients with complex and diverse needs. 			
 5.9 A Senior Facilitator must have: observed a minimum of 32 hours of perpetrator intervention group work a minimum of three-years' full-time (or equivalent part-time) relevant professional experience in one or more of the following fields: domestic, family, or sexual violence criminal justice, including corrections child protection human services, including mental health, alcohol and other drug services and gambling support counselling or related field at least one of the following two criteria: experience facilitating a minimum of 160 hours of perpetrator intervention group work 	Choose an item.		Choose an item.

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
 2. experience facilitating a minimum of 96 hours of perpetrator intervention group work and experience facilitating a minimum of 80 hours of relevant group work at least a three-year tertiary qualification in a relevant discipline, such as domestic and family violence, social work, community services, counselling, psychology or human services at least one of the following two criteria: the equivalent of a graduate certificate in male family violence or facilitating men's behaviour change for example, as developed by CQU Australia completed specialist evidence-based group perpetrator intervention training of at least 25 hours duration, for example training in the Duluth Model or training delivered by Ken McMasters. 			
6. Role, qualifications, experience, frequency and durate	tion of a Victim Ad	vocate	
6.1 Services must engage a Victim Advocate (either internal or external to the service) to enable risk assessment and safety planning, information sharing and referrals.	Choose an item.	•	Choose an item.
 6.2 If an external advocacy service is engaged, a formal agreement must be in place detailing: – roles and responsibilities 	Choose an item.	•	Choose an item.

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
 information sharing protocols between the perpetrator intervention program staff and the victim advocacy service strategies for monitoring and reviewing the arrangement and outcomes. 			
 6.3 The Victim Advocate must be a female-identifying practitioner when most of the clients identify as female. 	Choose an item.	•	Choose an item.
6.4 The Victim Advocate must not be the perpetrator intervention program facilitator for that group.	Choose an item.	•	Choose an item.
 6.5 A Victim Advocate must have: a demonstrated nuanced and intersectional understanding of the drivers, dynamics and impacts of domestic and family violence and the dynamics of gender, power and control a demonstrated recognition of the significance of patterns of perpetrator behaviour beyond individual incidents of violence and are able to meaningfully assess these patterns to develop appropriate responses for the victim a demonstrated gendered analysis of violence in their practice acknowledging that gender inequality is a predominant cause and consequence of domestic and family violence a demonstrated recognition of the complex ways in which children are harmed through experiencing violence, and the tactics of control and abuse of power that they experience 	Choose an item.		Choose an item.

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
 a demonstrated understanding of the behavioural change process in relation to domestic and family violence, including knowledge of the structure and content discussed in perpetrator intervention group programs a demonstrated understanding of the <i>Domestic and Family Violence Protection Act 2012</i> and <i>Child Protection Act 1999</i> and <i>Child Protection Reform Amendment Act 2017</i> a demonstrated understanding of the domestic and family violence definitions and provisions in the <i>Family Law Act 1975</i> a demonstrated understanding of the <i>Domestic and family violence services practice principles, standards and guidance</i> a demonstrated understanding of the <i>Domestic and family Violence Information Sharing Guidelines 2017</i> and <i>Information Sharing Guidelines 2018</i> observed a minimum of six perpetrator intervention group sessions: a minimum of three group sessions must be observed prior to commencement as the Victim Advocate the remaining observation of group sessions must be completed within six months of commencement in the role relevant professional experience in one or more of the following fields:			

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
 criminal justice, including corrections child protection human services, including mental health, alcohol and other drug services and gambling support counselling or related field. 			
 6.6 The Victim Advocate must contact and offer ongoing support including risk assessment and safety planning, information sharing and referrals to perpetrator intervention program participants' partners/ex-partners who have been identified as being impacted by their violence. If multiple partners/ex-partners are identified, services may undertake an assessment of risk and desire for contact and support to enable prioritisation of victim advocacy support. Prioritisation must be given to partners/ex-partners who: are assessed as high risk remain in a relationship with the perpetrator 	Choose an item.		Choose an item.
 live with the perpetrator has recently separated from the perpetrator has ongoing parenting arrangements or orders in place with the perpetrator is in regular contact with the perpetrator. 			
 6.7 If the partner/ex-partner has children, staff must wherever possible, consider the needs of the children when offering ongoing support to the partner/ex- partner. 	Choose an item.	•	Choose an item.

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
6.8 The Victim Advocate may offer support to children and family members that have been identified as being impacted by the perpetrator's violence, including warm referrals to other specialist domestic and family violence services, government service providers and other support services etc. if the service is unable to provide this support.	Choose an item.	•	Choose an item.
6.9 All reasonable attempts must be made to contact victims and all contact and attempts at contact must be documented.	Choose an item.	•	Choose an item.
6.10 The Victim Advocate must respect the right of the victim to accept limited or no contact and support.	Choose an item.	•	Choose an item.
6.11 Contact with a victim must be based on an assessment of the victim's level of risk, need, and desire for contact and support.	Choose an item.	•	Choose an item.
 6.12 The Victim Advocate must contact the victim prior to commencement of the perpetrator intervention program to: 	Choose an item.	•	Choose an item.
 inform them their ex/partner is commencing a perpetrator intervention program 			
 outline what is involved in a perpetrator intervention program 			
 outline what support is available to them including risk assessment and safety planning, information sharing and referrals 			
 negotiate ongoing support and contact. 			

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
 6.13 The Victim Advocate must contact the victim after commencement of the perpetrator intervention program, at a minimum: after the second perpetrator intervention program session throughout the program as guided by the victim's level of risk, need, and desire for contact and support after the perpetrator leaves or completes the program to assess the victim's level of risk, need, 	Choose an item.	•	Choose an item.
 and ongoing desire for contact and support. 6.14 The Victim Advocate must work with the victim around the timing of their exit from the service to ensure they are safe and supported. 	Choose an item.	•	Choose an item.
6.15 The Victim Advocate must make warm referrals to other specialist domestic and family violence services, government service providers, other support services etc. if the victim requires ongoing support once they exit the service, if the service is unable to provide this support.	Choose an item.	•	Choose an item.
7. Role, experience and frequency of an observer			
7.1 Services must be open to the presence of observers to promote safety, accountability and professional development.	Choose an item.	•	Choose an item.
7.2 Observation may be via face-to-face, live video link or observing a session recording following the session.	Choose an item.	•	Choose an item.

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
The mode/s of observation utilised is at the discretion of the service.			
 7.3 The management of electronic or digital records, for example recorded group sessions, is at the discretion of the service in line with the: <i>Privacy Act 1988</i> their organisation's privacy and confidentiality policies and procedures. 	Choose an item.	•	Choose an item.
 7.4 There are four types of observers: practitioners who meet the experience and qualification criteria of a Senior Facilitator, this may include: internal supervisors paid external practitioners practitioners from another service 2. observers with domestic and family violence knowledge, for example from: funded domestic and family violence services providing support to victims and/or perpetrators Integrated Service Response/High Risk Teams local coordinated response networks Queensland Police Services Queensland Corrective Services observers from the human services sector, for example from: 	Choose an item.		Choose an item.

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
 sexual violence and women's support services child protection support and placement services alcohol and other drug services medical and mental health services disability services other observers, for example: new program staff Department of Justice and Attorney-General employees people with a legitimate professional interest in the work those authorised to attend by the organisation, such as auditors assessing services' compliance with the <i>Domestic and family violence services practice principles, standards and guidance.</i> 			
7.5 The observer must not be the Victim Advocate for that perpetrator intervention group.	Choose an item.	•	Choose an item.
 7.6 Services must have a minimum of six sessions per program observed: two sessions observed by a practitioner who meets the experience and qualification criteria of a Senior Facilitator four sessions observed by either an: observer with domestic and family violence knowledge observer from the human services sector services may substitute two observation sessions 	Choose an item.		Choose an item.

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
knowledge and/or observer from the human services sector with observation from an observer who meets the experience and qualification criteria of a Senior Facilitator.			
Services delivering multiple groups per week with the same two facilitators for most of the program			
• If a service delivers more than one group per week with the same two facilitators for most of the program, they may reduce the number of sessions observed to three per group:			
 one session observed by a practitioner who meets the experience and qualification criteria of a Senior Facilitator 			
 two sessions observed by either an: observer with domestic and family violence knowledge 			
 observer from the human services sector. 			
 Services may substitute one observation session by an observer with domestic and family violence knowledge and/or observer from the human services sector with observation from an observer who meets the experience and qualification criteria of a Senior Facilitator. 			
7.7 Services must implement observer normalisation strategies and observer behaviour protocols to:	Choose an item.	•	Choose an item.
 communicate the role and purpose of the observer to participants and the observer 			
 minimise disruption to group sessions 			

Requirement	Compliance with the requirement Self-rating (Met/partially met/not met)	Comments	To be included in the Service Delivery and Risk Management Plan (Yes/partially/no)
 maintain privacy and confidentiality. 			
7.8 Services must implement a briefing and feedback mechanism to ensure:	Choose an item.	•	Choose an item.
 facilitators brief the observer about the group and curriculum being discussed, and the expectations of them before the session commences 			
 observers provide verbal or written feedback to facilitators at the end of the session 			
 observers can discuss any concerns they have with the information discussed during the session with the facilitator. 			
Overall comments			