

Women, Newborn and Children's Health  
Education Practice Development Unit

# Midwifery Student Placement Pre-brief Booklet

March 2024



**Gold Coast Health**  
always care

 **Queensland  
Government**

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## COVID-19 CONSIDERATIONS

In addition to the orientation video, students are also to watch the ‘correct use of masks for staff’. This is for situations when staff are asked to wear a mask at all times, upon entering the hospital as part of the COVID-19 response. Within the orientation video, you will see [how to apply and remove a mask](#) when required in a clinical situation.

**Click below on the image to view the video on when and how to fit a mask**



### Further important information

- Upon entering Gold Coast Health facilities, you may be questioned as part of a screening process that is relevant to the Queensland Health guidelines at the time. Questions may include for example where you have travelled from (any hotspots), signs and symptoms of illness etc. You should be prepared that you may need to be wearing a mask during your placement, which will be given to you at the point of entry and include hand sanitisation.
- You may be expected to show evidence of vaccination status when entering Gold Coast Health facilities.
- You may be expected to wear masks that are supplied by the health service when on clinical placement. You should not be wearing personally supplied masks when on placement. Depending on Queensland Health facility restrictions, you may be expected to wear a N95 mask and therefore must be fit tested with an appropriate mask prior to commencing placement. You may be expected to show evidence of your fit test on your first day of placement.
- You may be required to follow the process of donning and doffing PPE appropriately within the health care facility. Click the link below to view the video on COVID-19 PPE Donning and Removal <https://vimeo.com/showcase/6898556>.
- Social distancing and handwashing remains a high priority at all times, including travel to and from placement, meal breaks and orientation.
- The message remains, if you have any signs or symptoms of being unwell, please stay at home until symptoms have gone. Refer to absenteeism section of this document for COVID-19 related absence.

**!** You are encouraged to refer to the QLD Government website to review current testing and isolation requirements (<https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19>).

## Essential information for all placements at Gold Coast Health

This booklet has been created to provide you with relevant information in preparation for the first day of your clinical placement with Gold Coast Health.

If you have any questions or concerns about your placement, please contact your university-based placement officer/midwifery lecturer/practitioner. If your concern relates to rostering, please use the email: [midwiferystudentrostergc@health.qld.gov.au](mailto:midwiferystudentrostergc@health.qld.gov.au), noting this is monitored only on a part-time basis (further details will be provided by the roster coordinator).

**Continuity of Care Experiences (COC[E]s)** will be initiated and completed according to arrangements made with your individual education provider. You may recruit COC(E)s when working within MGP, or when attending an Antenatal Clinic placement. Arrangements specific to each attending university will be shared with you by your practice lecturer/practice development midwife.

### Mandatory requirements

It is a **requirement** for all students attending a clinical placement at facilities located across Gold Coast Health watch the student orientation video prior to your first day. To access this video please click on the following image or link below:



Video link for Student Orientation: <https://vimeo.com/744869023/64a555b496>

If you are attending a community placement, your practice lecturer/student facilitator will touch base with you during your first week on placement to ensure you understand relevant orientation information.

**!** As per mandatory requirements, you must complete the following units listed on [iLearn](#) prior to placement once per calendar year (1 January – 31 December). **Please see APPENDIX F for information on how to access iLearn and the Gold Coast HHS Student Clinical Placement Orientation program.**

- Building Emergency Procedures/First Response Evacuation Instructions
- Code of Conduct
- Prevention and Management of Musculoskeletal Disorders (MSD)
- Health Safety and Wellbeing Induction
- (MNHHS-C) Infection Control Awareness

**Midwifery student ieMR module:** please search for the exact name of course below to find the iLearn module:

- [MSHHS-C Student Midwife ieMR WBT](#)

Only second and third year students are given access to ieMR.

### Absenteeism

Please follow the steps below if you are unable to attend clinical placement:

1. Contact your clinical area's Team Leader **prior to the commencement of your shift** to let them know you will be absent (numbers on page 8 below). Please call Team Leader of relevant area if providing 24 hours or less notice of shift absence (48 hours over the weekend) as attendance sheets will have been printed.
2. Contact your education provider (university – practice lecturers, clinical placement officers/midwifery lecturer/practitioners) as per individual university policy to inform of missed shifts/placement hours. Make up shifts will be determined at the discretion of individual university policy.
3. Notify the roster coordinator at [midwiferystudentrostergc@health.qld.gov.au](mailto:midwiferystudentrostergc@health.qld.gov.au) so rosters can be amended and replacement shifts organised once absence approvals have been actioned by relevant education providers.

### COVID-19 related absence – COVID-19 positive or close contact?

- If you are unwell with COVID-19 symptoms please get tested and isolate immediately.
- Contact the Team Leader of your placement ward to alert them of your absence prior to the commencement of any allocated shifts.
- Contact your Education Provider as per their policies.
- Refer to the Queensland Government Website ([www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19](http://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19)) for further information regarding testing and isolation requirements.
- After completing isolation, contact Education Provider to seek further information regarding current guidelines to return to placement as these are subject to change. You will still require medical clearance to return.

**!** You must email a medical certificate or statutory declaration to your clinical placement officer/midwifery lecturer/practitioner for any hours that you are absent from clinical placement prior to returning to placement.

### Orientation

#### Placements at Gold Coast University and community midwifery clinics

You will be allocated to work alongside supervising midwives in a supported learning environment according to individualised rosters. Liaison will take place between your practice lecturer/practice development midwife and supervising midwives to ensure your orientation and ongoing learning needs are met. To learn more about how to optimise learning during clinical placements, view Appendix C.

Please watch the [finding your way at GCUH](#) video to familiarise yourself with the hospital you are attending.



## ! Meeting points for first day arrivals – hospital placements ONLY

### Gold Coast University Hospital

**Shift (arrival) times:** Please view your individual roster which outlines shift start/finish times (codes for day shifts, late shifts, night shifts, eight or 12 hour shift allocations) across clinical placement areas. Students work varied shift patterns according to the placement model utilised by the university.

Meeting points for midwifery clinical placement areas:

Antenatal, Postnatal and Lactation Services (APLS including Antenatal Clinic [ANC] and Maternity Home Visiting team[MHVT]) Red Room, B Block, Level 1 (B1 016), ask for guidance at ANC reception desk if required.

Maternal Fetal Medicine (MFM) is situated in B Block, Level 1 at the rear of the ANC department. Please ask for guidance at the reception desk if needed.

#### Maternity in-patient units:

B Block, Level 3, meet in midwives' station of the relevant ward, B3 South, or B3 North. Ask for guidance at reception area if required. Maternity Hospital in The Home (MHITH) also works out of B3 South, attend midwives station for guidance.

#### Birth Suite/Maternity Assessment Centre:

B Block, Level 2. Meet at midwives' station in B3 North, ask for guidance at reception area if required.

### Community clinics

If commencing in a community clinic area, page 11 has details of current community midwifery clinics.

## Non-hospital based community placements

Students allocated to community midwifery placement areas will need to go directly to their allocated location on their first day (details on page 11 for 'Your Midwives (YM)' models of midwifery care and relevant locations. If attending MGP placement you will be directed by your supervising midwife.

Liaison will take place between your practice lecturer/practice development midwife and supervising midwives to ensure your orientation and ongoing learning needs are met.

To learn more about how to optimise your clinical placement learning, view Appendix C

**Please allow enough time for parking and finding your contact person at the meeting location by arriving 10 mins early.**



## Dress standard

! You are required to follow the University/TAFE uniform as per Clinical Practicum Policy as well as the Gold Coast Health Uniform Procedure. If you fail to attend in correct attire, you will be at risk of being sent home.

Some key points to remember regarding the Gold Coast Health Uniform Procedure

- Clean and tidy- well groomed.
- Enclosed shoes made of non-permeable materials.
- Trimmed nails, discrete body piercings and covered tattoos (if pornographic or violent in nature).
- Bare below the elbows.
- You are required to come to placement dressed in casual neat and tidy attire (without motifs) – closed in shoes are a must.
- No jewellery and offensive tattoos are to be covered.



## Facility access

### Gold Coast University Hospital and Robina Hospital based placements

- Security swipe cards are only to be worn while on hospital premises.
- Access cards will be distributed during initial orientation session. Alternatively, student is responsible for arranging collection of Access Card prior to commencement of their placement. Collection of cards, replacement cards and support to be directed to [midwiferystudentrostergc@health.qld.gov.au](mailto:midwiferystudentrostergc@health.qld.gov.au).
- Please return your student swipe card on your last day of clinical placement to your practice development midwife/practice lecturer.
- Notify your practice lecturer/practice development midwife immediately if you lose your swipe card as it will need to be deactivated for security reasons. Lost security swipe cards incur a \$20 replacement charge.
- Do not bring large bags or valuables as storage is limited.

### Non-hospital based community placements

No swipe access cards required at community midwifery venues.



## Transport and parking

### Gold Coast University Hospital

- Paid parking is available at GCUH car park located on Hospital Boulevard – there are no student discounts. Please refer the Appendix A – GCUH Map for parking area and check [Gold Coast Health's website](#) for more info.
- You may also choose to park at the Southport Sharks. More information can be found on the [website](#).
- Buses stop directly outside Gold Coast University Hospital.
- Gold Coast Light Rail stops directly outside Gold Coast University Hospital. [Click here](#) to view timetables and ticket prices. 'Park and ride' is available from Helensvale and Parkwood.

### Non-hospital based community placements

- Parking varies at different sites. Please ensure you arrive early on your first day to find appropriate and safe parking.



## Meals

### Gold Coast University Hospital

- GCUH – shop times vary, please check with individual retailers for more details.
- Griffith University Food Court – located across from the tram station on Griffith Uni campus.
- Fridges and microwaves are available in most clinical areas.



## Non-hospital based community placements

Fridges and microwaves vary between facilities. We recommend that you pack a lunch that does not require refrigeration or heating for your first day to ensure you do not go hungry.



### Clinical placement support

You are encouraged to reach out to your practice lecturer/practice development midwife to seek support during your placement. Please refer to your Education Provider for counselling and support services as these are easily accessible for all students.



### Clinical placement feedback

We value your feedback about your clinical placement experience.

You can provide feedback by accessing our [survey](#) on MS Forms or simply scan this QR code to access the survey on your mobile device.

## Shift times

**Please allow enough time for parking and finding your meeting location to arrive 10 mins early for your orientation.**

**!** Please view your individual roster which outlines shift start/finish times (codes for day shifts, late shifts, night shifts, eight or 12 hour shift allocations) across clinical placement areas. Students work varied shift patterns according to the placement model utilised by the university.

You will be provided information about rostering and how to request shifts by our midwifery student roster coordinator during your initial orientation session. **Please DO NOT request shifts on your university study days.**

## Gold Coast University Hospital (GCUH) placements

### GCUH inpatients

Unit/Service	Location	Team Leader contact in case of absence
<b>APLS (includes Antenatal Clinics and Maternity Home Visiting Team)</b>	Block B, Level 1	0403 442 597
<b>Maternal and Fetal Medicine (MFM)</b>	Block B, Level 1	0477 514 543
<b>Birth Suites</b>	Block B, Level 2	07 5687 1069
<b>Midwifery Inpatient NORTH Maternity Hospital in the Home (MHITH)</b>	Block B, Level 3	07 5687 1012
<b>Midwifery Inpatient SOUTH</b>	Block B, Level 3	07 5687 8037
<b>Neonatal</b>	Block D, Level 3	07 5687 3458

## Non-hospital community placement

You will be advised of the relevant time to attend a community-based midwifery clinic. You may be required to move between different locations after your first day. Please ensure you bring lunch (plus a small asky bag if required) and a water bottle when placed at community clinic venues, or for MHVT or MHITH placement shifts where you provide care predominantly in people's homes.

**!** You must ensure that you have read the **PROCEDURE: Home Visiting – Gold Coast Hospital and Health Service/All facilities/All home visiting services [PRO0755]** prior to attending home visits. You can obtain a copy from your Practice Partner on your first day.

### Non-hospital based community midwifery placement locations

Community-Based Midwifery Clinics	Location
<b>YM Varsity Lakes</b>	Varsity Day Hospital, Level 1, 2 Lake Street, Varsity Lakes Parking onsite
<b>YM Coomera Springs</b>	Coomera Springs Early Years Centre, Lot 2, Old Coach Road, Coomera Springs Parking onsite
<b>YM Brygon Creek</b>	Brygon Medical Centre, Level 1, 1 Brygon Creek Road, Upper Coomera Parking onsite
<b>YM Tugan</b>	57 Boyd Street, Tugan 4224 Parking onsite
<b>Labrador Health Precinct</b> (If unable to attend allocated shift at Labrador or Southport clinics, please call ANC TL - see page 8 for phone number to advice of absence).	Labrador Child Health, 130 Frank Street, Labrador. Street parking available
<b>Southport Health Precinct</b>	Southport Health Precinct, Level 3, 16-30 High Street, Southport
<b>Waijungbah Jarjums Services</b>	132 Smith Street, Southport

# APPENDIX A

## Gold Coast University Hospital map

**Block A – Clinical Administration and Support Services (Block A lifts)**  
 Level 1G pharmacy, geriatric evaluation management in the home (GEMTH), aged response team (ART), hospital in the home (HITH), acute care team (ACT)  
 Level 2 divisional clinical offices  
 Level 3 renal dialysis  
 Level 4 divisional clinical offices  
 Level 5 divisional clinical offices  
 Level 6 function rooms

**Block B – Inpatient Units (IPU) (Block B lifts)**  
 Level 1G B1G North emergency departments, short stay unit (children's\*) | B1G South medical decision unit (including allied health hub)  
 Level 1 B1 North children's | B1G South children's day stay unit  
 Level 1 B1 North, B1 South women's outpatient clinics | B1 South pathology collection  
 Level 2 B1 North, B1 South birthing, antenatal day stay and assessment service  
 Level 3 B3 North, B3 South maternity  
 Level 4 B4 North cardiac thoracic surgery and coronary care unit | B4 South Cardiology  
 Level 5 B5 North medical respiratory | B5 South general medical unit

**Block C – Inpatient Units (IPU) (Block C lifts)**  
 Level 8 CB West transfer unit  
 Level 1G CG East radiotherapy | CG West divisional clinical offices  
 Level 1G CG East day oncology unit | CG West cancer outpatients  
 Level 1 C1 East cancer and blood disorders | C1 West immunology and infectious diseases  
 Level 2 C2 East gastrointestinal and surgical | C2 West short stay surgical  
 Level 3 C3 East vascular and medical | C3 West renal  
 Level 4 C4 East surgical | C4 West neurosurgery and trauma  
 Level 5 C5 East neuroscience rehabilitation | C5 West stroke and neurology  
 Level 6 C6 East orthopaedic | C6 West surgical services

**Block D – Clinical Services (Block A lifts)**  
 Level 8 kitchen, central equipment resource unit, biomedical technology services, operational services support centre, linen, staff amenities, loading dock  
 Level 1G emergency department (adults and childrens), medical imaging (including nuclear medicine), infusion therapy, jungara unit (child protection unit)  
 Level 2 children's outpatient clinics (including ambulatory), multi-faith centre, allied health services, volunteer offices, main entry, hospital coordination centre, revenue, staff dining, retail area  
 Level 1 adult outpatient clinics, pathology collection pod, medical records  
 Level 2 theatre complex (including interventional radiology, intra-operative MRI, endoscopy and recovery)  
 Level 3 allied health hub  
 Level 4 newborn and special care nursery, central sterilising department, QID bowel screen, cardiac catheter laboratory/clinical measurements unit, intensive care unit, trauma services  
 Level 5 D5 North specialist medical unit, wound clinic, sleep studies, rehab therapy  
 Level 6 information technology services

**Block E – Pathology and Education**  
 Level 1G mortuary  
 Level 1G main entrance, lecture theatres, seminar rooms, anatomical pathology, pathology administration  
 Level 1 library, student common room, seminar rooms, nursing students clinical placement, simulation rooms, chemistry, haematology, stem cell lab  
 Level 2 microbiology, infection control offices, medical and nursing education, research office

**Block F – Mental Health**  
 Level 1G mental health IPUs; pandanus, melaleuca, orchid, perinatal mental health and lavender units  
 Level 6 divisional administration offices, consultation liaison

**Block M – Engineering Workshop**  
**Block P – Central Energy Plant**

**Legend:**

- Entry points
- Emergency access and parking
- Public and staff car parking
- Information kiosk
- Café and retail
- Public lifts
- Taxi drop-off
- Patient drop-off
- Disabled drop-off and parking
- Escalator access
- Truck loading point
- Train station
- Bus station
- Footpath access via bridges
- Public footpath access

# APPENDIX B

## Gold Coast Health service map

**Service area map**

- Gold Coast Health service area
- Hospital
- Health Precinct
- Community Health Centre
- School Dental Clinic
- BreastScreen Centre
- Other facility

**Hospitals**

- Gold Coast University Hospital
- Robina Hospital
- Varsity Lakes Day Hospital

**Health Precincts**

- Southport Health Precinct
- Robina Health Precinct

**Community Health Centres**

- Coomera Springs Community Child Health
- Upper Coomera Community Child Health
- Helensvale Community Health Centre and Community Child Health
- Campus Alpha
- Nerang Community Child Health

**School Dental Clinics**

- Broadbeach State School Dental Clinic
- Burleigh Heads State School Dental Clinic

**BreastScreen Clinics**

- West Burleigh BreastScreen
- Helensvale BreastScreen
- Southport BreastScreen

**Other facilities**

- Robina Community Child Health
- Palm Beach Community Health Centre and Community Child Health
- Labrador Community Child Health Centre
- Broadbeach State School Dental Clinic
- Burleigh Heads State School Dental Clinic
- West Burleigh BreastScreen
- Helensvale BreastScreen
- Southport BreastScreen
- Numinbah Correctional Centre



## APPENDIX C

### Important student information for hospital and community placements

To get the most out of your placement, we recommend that you:

- Identify learning opportunities with your preceptor/supervising midwife at the beginning of your shift
- Be proactive with your learning – be inquisitive!
- Learn about and demonstrate knowledge of holistic needs during the childbearing journey, individualised care plans, medical, psychosocial, and obstetric history, medications, and care recommendations/evaluations.
- Proactively acquire knowledge of the medications you encounter.
- Investigate complex care needs and relevant midwifery care.
- Build on your written clinical documentation skills.
- Ask for feedback from your supervising midwife/preceptor at the end of the shift.

#### Look for opportunities

- Observe and interact appropriately with women and families.
- Perform ISBAR Handovers to demonstrate your knowledge of the woman in your care and your ability to communicate safe midwifery care.
- Build an understanding of the key concepts of therapeutic relationships.
- Attend and participate in handover of care.
- Actively engage in a consumer group session/educational opportunity.
- Observe the team as they use de-escalation/collaboration skills and reflect on your experiences.
- Build upon your understanding of substance withdrawal scales and their use in clinical care.
- Review policies, procedures, or work instructions relevant to the client care you provide.
- Develop an understanding of the screening and assessment tools relevant to your clinical area.
- Look for opportunities to engage in psychosocial assessments, resource provision and referral pathways.
- Develop an understanding of continuity models of midwifery care.
- Recognise the midwifery role within maintaining professional boundaries.
- Participate in clinical area education opportunities.

#### Special notes

- Students can administer IMI however students cannot administer IMI Olanzapine depot injection (Zyprexa Relprev).

### Community health specific information on safety

Please ensure that you are familiar with the safety and risk management procedures at your placement area. Some useful resources to familiarise yourself with on your first day may include (but are not limited to):

- Home visiting procedure (refer to Appendix F).
- Aggression and violence risk management (placement area specific).

Your practice lecturer/practice development midwife will be in contact with you within the first few placement shifts to ensure that you understand your safety responsibilities.

## APPENDIX F

### Midwifery Student Orientation 2023

Students undertaking clinical placement within a GCHHS facility must complete Queensland Health orientation requirements annually.

In addition to this, all students will be required to watch the Gold Coast Health student orientation video **PRIOR** to their first day of placement **which is still under development**.

These orientation requirements must be current for the duration of the placement period.

! Please note that it can take up to 48 hours to generate an iLearn account. Ensure you apply early to give yourself time to complete mandatory training prior to placement.



Course Catalogue

figure. 1

The orientation requirements are outlined below:

1. Login to iLearn via <https://ilearn.health.qld.gov.au>. Please note that iLearn cannot be accessed via Internet Explorer. Please use an alternative browser.
2. Click the blue-green tile labelled 'Course Catalogue' (fig 1).
3. In the search bar, type 'Student Clinical Placement' and select the 'Gold Coast HHS Student Clinical Placement Orientation' program (fig. 2).

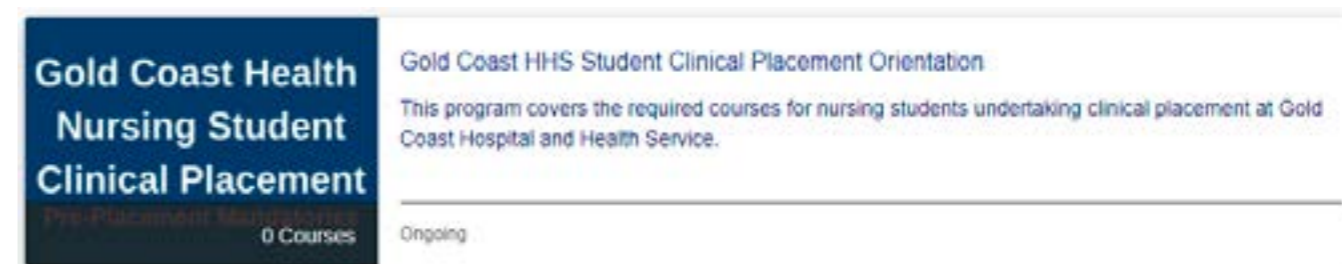


figure. 2

4. Click on each of the course links (green box fig. 3) to find each course in a new tab. Ignore the enrolment statement (orange box fig. 3) which is an iLearn standard that cannot be changed.



figure. 3

5. Select the course with the same title and complete the course. Do this for each of the courses listed in the program. Figure 4 shows the Building Emergency Procedures/First-response evacuation instructions as an example.

The screenshot shows the 'Browse Courses' interface. On the left, there are search filters: a search bar with 'building emergency procedures', 'Sort by' set to 'Title', 'Listing Type' set to 'All', 'Instruction Format' set to 'All', and a 'Categories' section with 'All' selected. Two course listings are visible:

- Building Emergency Procedures / First response evacuation instructions**: A mandatory training course, currently 'Ongoing'.
- Gold Coast Health Nursing Student Clinical Placement**: A program for nursing students, currently 'Ongoing'.

figure. 4

**!** Each course listed as a part of the Gold Coast HHS Nursing Student Clinical Placement Orientation will need to be enrolled in individually.

## How to register onto iLearn

The following instructions provide an overview on how to register yourself on iLearn.

**Step 1:** From the login screen click on the link *Register here for an iLearn account*



## Welcome to iLearn

iLearn hosts educational material for Queensland Health staff, external health professionals, contractors, students and members of the public.

First time here?

[Register here for an iLearn account](#)

Click

Support and Assistance

[System Check](#) | [Reset your Password](#) | [iLearn Help](#)

For technical issues please contact the Help Desk on 1800 198 175.

Username \*

Password \*

[Log In](#)

[Forgot your password?](#)



**Note:** The Frequently Asked Questions window opens.



**Step 2:** From the FAQs locate 'I am a STUDENT on clinical placement' and click *Go here*  
**Note:** iLearn does not have an option for ADF – use the student account creation as per this guide

### Frequently Asked Questions

**Categories**

- How can I Access iLearn@QHealth?
- System Support
- Password FAQs
- Trouble Shooting Technical Issues
- Returning student, trades person or employee
- I am relocating to another area of Qld Health
- Student Help

Category: View All Categories

How can I Access iLearn@QHealth?

**REGISTRATION PROCESS**

You will need to complete our registration form to create your own user account.

**Note:** A Registered Email Address can only be used once (you cannot use one email address for multiple user accounts).

**About System Emails:** Some email providers may consider a system generated email as SPAM or Junk (Hotmail & Gmail are problematic). Please check these folders if you haven't received a registration confirmation email. If you experience issues with registration please contact 1800 198 175 for support.

Select the most suitable category you belong to to get started:

**IMPORTANT:** Users are only entitled to one iLearn account. If you have previously registered or have an existing account any new registration will not be processed. If you experience issues with registration please contact 1800 198 175 for support.

I am a STUDENT on clinical placement.

**Click** → [Go here](#) (launches in new window) to complete our registration form to create a new a user account.

Select 'Non Queensland Health Learner'

**Step 3:** Select I do not have an iLearn@Health username and password then select Submit

**Registration Form**

Select one of the following options:

**A. Click** →  I have an existing iLearn@QHealth username and password

I do not have an iLearn@QHealth username and password

**B. Click** →  I do not have an iLearn@QHealth username and password

Back Submit

**Step 4:** Click on the link Non Queensland health learner (e.g. student, trades, contractor, volunteer)

Self Registering Course Offerings		
Course Offering Code	Course Offering Name	Course Offering Cost
CP_Self Reg External	<a href="#">Non Queensland Health learner (eg student, trades, contractor, volunteer)</a>	
CP_Self Reg Internal	<a href="#">Queensland Health employee (eg staff, contracted employee)</a>	
CP_Self Reg MHA General Access	<a href="#">Mental Health Act (Non Queensland Health employee)</a>	

**Step 5:** Select the Register button

**Description**

[Course Offering List](#) > Course Offering Description

**Step 1: View Course Offering Information**

**Course Offering Name:** Non Queensland Health learner (eg student, trades, contractor, volunteer)  
**Course Offering Code:** CP\_Self Reg External

**Non Queensland Health iLearn@QHealth learner registration**

Please complete this form to register for your new iLearn@QHealth account.

**Description:** You should only use this form if:

- you are a health professional or student and
- are not a Queensland Health employee or contractor.

**Click**

Cancel Register

**Step 6:** Complete the form with the following information:

First Name  
 Last Name  
 Email - Use your University email address (preferred) or personal email if you do not have a tertiary email account.

- List your phone number as your Business Phone
- List 'Student' as your Position
- List your University (Tertiary Institution) as Employer
- List Student Placement coordinator details within Supervisor 'Name & Contact'.
- List your City, State, Post Code and Country

**Step 7:** You will receive an email notification once your registration application has been checked and processed.

Note: Registrations are processed daily Mon-Fri.

**TIP:** We recommend you check your email junk and spam folders for your registration confirmation email. If you do not receive email notification within 4 working days call the InfoService Centre on 1800 198 175.

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# Connect with us

Keep up to date with all your community health news.

For information on our services and facilities  
visit our website:

[www.goldcoast.health.qld.gov.au](http://www.goldcoast.health.qld.gov.au)

For general and service enquiries, please call:

**1300 744 284**

Join us on social media as we create a  
more connected health community.

Search 'Gold Coast Health' in your  
social media account and look for  
our logo.

