



Notice to owner of a contravention of a body corporate by-law (Specified Two-Lot Scheme)

Body Corporate and Community Management Act 1997, section 185(3)(b)(i)

This form is effective from 1 July 2025

For information visit www.qld.gov.au/bodycorporate or contact the BCCM Office on free call **1800 060 119**.

NOTES: This form applies only to schemes regulated under the *Body Corporate And Community Management (Specified Two-lot Schemes Module) Regulation 2011*.

For schemes regulated under another regulation, refer to BCCM Form 1 – Notice to body corporate of a contravention of a body corporate by-law.

Section 1—Owner details

Name of owner of the lot the complainant occupies.

Name
.....

Section 2—Complainant

Person making the complaint.

Name
Residential address
Suburb State Postcode

Section 3—Respondent details

Person/s against whom the complaint is made.

Name
Residential address
Suburb State Postcode

Section 4—Complaint details

Insert number and text of the body corporate by-law.

TAKE NOTICE that I/we believe that the respondent has contravened a provision of the following by-law and the circumstances of the contravention make it likely that the contravention will continue or be repeated:

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Provide details of how the by-law is being contravened.

I/we believe that the respondent has contravened the by-law in the following manner:

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.....

Signature of complainant/s

I/we ask that the owner named in Section 1 give the respondent a contravention notice for the contravention of the by-law.

Signature of complainant/s

Dated: / /
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