

Application for visiting overseas body art tattooist permit

Tattoo Industry Act 2013

This form is effective from 1 July 2019

ABN: 13 846 673 994

A visiting overseas body art tattooist permit authorises the permit holder to perform body art tattooing procedures under the conditions of the permit and for the period of time stated in the permit.

An application for a visiting tattooist permit to perform body art tattooing procedures must be made to the chief executive.

An application for a visiting tattooist permit may only be made by an individual who **is not** an Australian resident.

An application for a permit **may not** be made by an individual who is under the age of 18 years.

An application for a permit must be made at least 28 days before the proposed commencement date for the permit.

You must hold a current certificate in Maintain Infection Prevention for Skin Penetration Treatments (HLTINF005) to tattoo in Queensland.

A permit may be granted for a period up to 31 days.

The chief executive may refuse to grant a permit if an individual has held more than two permits in the same calendar year.

When your application is received by the Office of Fair Trading, it will be checked for completeness. If there is an issue, we will contact you for clarification. Fair Trading will carry out such investigations and inquiries in relation to your application as are considered necessary for the proper consideration of the application.



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OFFICE USE ONLY

Date received

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Payment details

Amount allocated

\$

Total amount

\$

Entity

Entity number

Instructions

Please use BLOCK letters when you fill out this form and attach extra sheets if necessary. All dates should be DD/MM/YYYY. Check our website to confirm current fees. Notes to assist you in completing this form can be found in the margins and at the beginning of the document.

Licence applications, supporting documentation and fees under the *Tattoo Industry Act 2013* can be lodged by mail or at one of our regional offices or Queensland Government Service Centre.

Privacy statement—please read

The Office of Fair Trading collects information, including personal information, on this form as required by the *Tattoo Industry Act 2013* to process your licence application. In accordance with this Act, some personal information and business information may be passed on to police services in Australia (including federal, states and territories) for criminal history searches. Enquiries may also be made with the Department of Home Affairs to verify eligibility to work in Australia. Your name, business address, business information and postal address will be placed on a register which may be inspected by the public. Additionally, information on this form can be disclosed without your consent where authorised or required by law. Under the *Fair Trading Act 1989* information may also be shared on a confidential basis with other Australian fair trading agencies.

Please note that it may take some time to process your application. Make sure you provide all the information required with your application to avoid delays.

You must hold a current certificate in Maintain Infection Prevention for Skin Penetration Treatments (HLTINF005) to tattoo in Queensland.

Name of applicant

Name of applicant

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Permit fee

The permit fee for this application is available on the Fair Trading website at www.qld.gov.au/fairtrading. No GST is payable on the fee.

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Part A—Applicant details

<p>Applicant details</p> <p>An application for a visitors permit may only be made by an individual.</p> <p>You must provide evidence of each change of name, ie certified copies of marriage or change of name certificate.</p>	<p>Preferred title <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss Other (specify)</p> <p>Surname</p> <p>Given name Middle name(s)</p> <p>Is the applicant known by or have they ever been known by any other name? (ie Maiden name or Also Known As (AKA))</p> <p><input type="checkbox"/> No <input type="checkbox"/> Yes – Provide details of other names</p> <p>.....</p>
<p>Date and place of birth</p>	<p>Date of birth <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p> <p style="text-align: center;">D D / M M / Y Y Y Y</p> <p>Place of birth: Town State <input type="text"/> <input type="text"/> <input type="text"/></p> <p>Country</p> <p>Passport number Visa number</p> <p>Passport country</p> <p>Passport type <input type="checkbox"/> Government <input type="checkbox"/> Private <input type="checkbox"/> UN refugee</p>

Part B—Country of permanent residency

<p>Citizen or residency status</p> <p>Note: If you are an Australian Citizen or an Australian Resident you are not eligible to apply for this licence.</p>	<p>Are you an Australian Resident?</p> <p><input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>Country of residence</p>
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Part C—Contact details in country of permanent residency

<p>Residential address</p>	<p>Unit/flat number Street number</p> <p>Street name</p> <p>Suburb Town</p> <p>Country State <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>
<p>Postal address (if different from above)</p>	<p>Unit/flat number Street number</p> <p>Street name</p> <p>Suburb Town</p> <p>Country State <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>
<p>Phone and email details</p>	<p>Phone Mobile</p> <p>Email</p>

Part D—Contact details for Australia

Residential address	Unit/flat number Street number
	Street name
	Suburb State <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Postal address (if different from above)	Postal address
	Suburb State <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Phone and email details	Phone Mobile
	Email

Part E—Term of permit

A visiting overseas body art tattooist permit may be granted for a maximum period of 31 days .	State the proposed date of when you will start performing body art tattooing procedures in the state of Queensland, Australia: Date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <small>D D / M M / Y Y Y Y</small>
	State the number of days for which you will require the permit: <input type="text"/> <input type="text"/> days
	The permit, if issued, will take effect from the proposed start date stated above.

Part F—Premises at which body art tattooing procedures will be carried out

List the addresses of all premises in Queensland , where you intend to carry out body art tattooing procedures under the authority of the permit, if issued. If there are additional premises at which you intend to carry out body art tattooing procedures, you will need to attach additional sheets showing details with the above information listed.	Name of studio operator
	Licence number of studio operator
	Unit/flat number Street number
	Street name
	Suburb State <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	Name of studio operator
	Licence number of studio operator
	Unit/flat number Street number
	Street name
	Suburb State <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	Name of studio operator
	Licence number of studio operator
Unit/flat number Street number	
Street name	
Suburb State <input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	

Part G—Infection prevention certificate

Do you hold a current certificate for Maintain Infection Prevention for Skin Penetration Treatments (HLTINF005)? <input type="checkbox"/> Yes <input type="checkbox"/> No (If Yes, please attach a copy)

Part H—Copy of passport and visa and previous permits held

You must attach to this application a photocopy of your passport **and** a copy of any visa issued to you to enter Australia.

Note: This office will only accept photocopies of original documents certified by the following people: Justice of the Peace, Commissioner for Declarations, barrister/solicitor; or Notary Public.

Have you previously been issued with an Overseas Visitor Body Art Tattooist Permit under the *Tattoo Industry Act 2013* in Queensland, Australia?

No Yes – Please provide details

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Part I—Legislative requirements relating to the performance of body art tattooing procedures

The chief executive will take into account when considering whether to grant a permit, your capacity to comply with legislative requirements in the State of Queensland, Australia, relating to the performance of body art tattooing procedures.

Make the following declarations by ticking the ‘Yes’ box.

I have read the notes Applying for a Visiting Overseas Body Art Tattooist Permit.

Yes

I undertake to ensure to the best of my ability, that all body art tattooing procedures undertaken by me in the State of Queensland, Australia, will comply with applicable legislative requirements as listed in the fact sheet.

Yes

Part J—Declaration by applicant

I am applying for an Overseas Visitor Body Art Tattooist Permit under the *Tattoo Industry Act 2013* and certify that the particulars specified in this application and all attachments are, to the best of my knowledge, true and correct in every detail, and I:

- authorise The Office of Fair Trading to make any inquiries and to receive and disclose any information which is relevant to my eligibility to hold this licence
- accept that failure to supply information required on this application may delay the processing of this application
- have the right to seek access to and correction of information supplied.

Note: It is an offence under the *Tattoo Industry Act 2013* to make a false or misleading statement in this application.

Signature: Date / /
D D / M M / Y Y Y Y

Full name.....

Part K—Checklist

Please check each statement and tick each box if you have met the following requirements:

- I have completed each part of this form honestly and correctly to the best of my knowledge.
- I have provided all relevant documentation to meet the identification verification check.
- I have enclosed the application fee.

Please note: if you do not provide all the information requested on this form, your application will be delayed until the department receives the required information from you.

Signature: Date / /
D D / M M / Y Y Y Y

Print name

Lodgement details

IMPORTANT!

Please make sure you:

- provide all necessary information and documentation
- sign the application
- return all pages of the application form.

Please lodge the completed application, any supporting documentation and applicable fees to the Office of Fair Trading at the address below, at one of our regional offices, or at a Queensland Government Service Office.

By mail:

Industry Licensing Unit, GPO Box 3111, Brisbane QLD 4001

In person:

Visit www.qld.gov.au/fairtrading or call **13 QGOV** (13 74 68) for information and your nearest Fair Trading Office or Queensland Government Service Office.

Change of address

If you change your address you are required to notify the chief executive in writing within fourteen business days. If you do not notify Industry Licensing within the required timeframes it may result in a fine being issued.

This page has been intentionally left blank.

Proceed to next section for payment details.

If you do not complete the payment section this form will be considered incomplete and may delay processing.

Payer details

This section must be completed if payment has been made by another person on behalf of the applicant.

Name

Postal address

Suburb State Postcode

Mobile Fax number

Receipt request Yes No

Email

Payment

Payment details

Cash—pay in person Debit/Credit card Money order Cheque
Do not send cash by mail

Make money order or cheque payable to the Office of Fair Trading.
A receipt will not be issued unless specifically requested.

Debit/Credit card

OFT cannot accept debit/credit card details over the phone, fax or email (including any attachments) in accordance with the Payment Card Industry Data Security Standard. If an email or fax is received containing debit/credit card details, it will be deleted immediately and your application and payment will not be processed.

Charge my:



Go online to www.qld.gov.au/fairtrading

Debit/Credit card number:

Cardholder's name:

.....

Amount authorised:

\$ Expiry date: /

Cardholder's signature:

.....



Online payments

Tick box if you wish to pay online

If you select this option, once OFT has received your documentation, an officer will be in contact to provide you with a Customer Reference Number (CRN). You can use this to pay via the following methods:



Go online to www.qld.gov.au/fairtrading



Payments can be made using **BPAY** through your bank or financial institution using the reference details that will be provided to you.



By post

A cheque or money order can be posted in, together with the application form.

Make money order or cheque payable to the Office of Fair Trading



In person

You can also visit a Fair Trading Office or an applicable Queensland Government Service Office to lodge this application and pay the applicable fees over the counter.

Visit www.qld.gov.au/fairtrading or call **13 QGOV** (13 74 68) for your nearest Fair Trading Office or Queensland Government Service Office.